

**CITY OF MARSHALL
WORK SESSION
M I N U T E S
Tuesday, August 03, 2021**

The work session of the Common Council of the City of Marshall was held August 3, 2021, at City Hall, 344 West Main Street. The meeting was called to order at 4:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Don Edblom, John DeCramer, Russ Labat, and James Lozinski. Absent: Craig Schafer and Steve Meister. Staff present included: Sharon Hanson, City Administrator; Annette Storm, Director of Administrative Services; Karla Drown, Finance Director; Jason Anderson, Director of Public Works/ City Engineer; Scott VanDerMillen, Director of Community Services; Preston Stensrud Park Maintenance Superintendent; Bob VanMoer, Wastewater Treatment Facility Superintendent; Scott Truedson, Assistant Wastewater Treatment Facility Superintendent; Quinten Brunsvold, Fire Chief; Dean Coudron, Public Ways Superintendent and Kyle Box, City Clerk.

2022 Budget – Capital Requests

Director of Administrative Services Annette Storm introduced the agenda item and provided a brief overview of the work session focusing on capital requests.

Wastewater Treatment Facility Superintendent, Bob VanMoer provided an update on the items Wastewater is requesting for 2022 including Mill and Overlay for the WWTF plant road and the annual replacement of a lawn mower.

Director of Public Works/ City Engineer Jason Anderson provided an update on the items that are being requested by Surface Water. Director Anderson listed the Legion Field Stormwater Study: Phase 2, Legion Field Park River Stabilization, and City parking lots; Rose, Baldwin & Addison.

Fire Chief, Quinten Brunsvold provided an update on the Fire Department's requests for 2022. Chief Brunsvold discussed replacing the card reader system, grass rig skid unit, and a rehabilitation trailer.

Public Ways Superintendent Dean C provided an update on the Street Department Admin's requests for 2022. Superintendent Coudron discussed vehicles, a car hoist, and insulation and heating for existing cold storage. There was further discussion on future work needed for a potential land purchase.

Park Maintenance Superintendent, Preston Stensrud provided an update on the Parks Department requests for 2022. Superintendent Stensrud discussed the Independence Park Bathroom upgrades, and trail reconstruction at Independence. There was further discussion on funding for replacing the trails regarding the project details, and funding options. Stensrud commented on removing the back parking lot from the 2022 requests. There was also discussion on a wide area mower, Patriot Park parking lot, Amateur Sports Center shelter & storage at the ball fields, and the Park Maintenance shop addition.

Director of Public Works/ City Engineer Jason Anderson provided an update on the Engineering Department's requests for 2022 including a new vehicle and GPS.

Director Anderson provided an update on Street projects for 2022 including Halbur Road, RRFB/ Safe routes to school, street mill & overlay/ ADA improvements, 1st St/ Greeley St/ Williams St., and UCAP Bus Shelters.

There was additional discussion on a 2023 project regarding Lyon Circle.

Finance Director Karla Drown provided an overview of the Police Department's request for 2022 including vehicles, and LEC building repairs and maintenance.

Director Anderson provided an update on the Airports requests including the Helena Chemical property, Tractor with Loader for mowing, Maintenance Building phase 1 and 2, apron reconstruction, runway liquid deicer system, self propelled runway snowblower, Airport Zoning ordinance, Maintenance Building Site prep, and taxiway sealcoat/ crack fill. Director Anderson added that these projects are largely dependent on state funding.

ADJOURNMENT

At 6:22 P.M., Mayor Byrnes Adjourned the meeting.

Mayor

Attest:

City Clerk