PUBLIC HOUSING COMMISSION

202 North First Street
MARSHALL, MN 56258
June 8th, 2026
4:00 P.M Board Meeting Agenda

1 Call to Order:
2. Roll Call:
3. Approval of the Agenda. (Additions)
4. Approval of Previous Meeting Minutes: May 11th, 2026
5. Reports:
   A. **Seven- Month** report for Operating Statement for FY 2026
   B Accounts Receivable/Payable.
   C. Occupancy/ Maintenance Report

6. CFP. 2024 - Garages: Punch List from Architect on the four garages.
   2025- Generator: Meeting with Electrical Engineer on May 14th (Parkview)

7. New Business:
   A. Washer / Dryer Update. Payment. 4/30/26 - $
   B. Update on the Fire, Quotes for Materials and Labor to rebuild.
   C. Review Bids for removal and installation of flooring for Unit # 2015, Parkview, Award Bid.
   D. Review Bids for Installation of Five Outside Cameras(Electrical Phase) Award contract to Bidder.
   E. Review Bids on Installation of Wiring 20 cameras on second thru sixth floor At Parkview. Award Contract to Bidder.
   F. Cost from Servpro for Clean up from Fire, Adjusted cost after working with Consultant from HAI Insurance.
   G. Resolution # 26-03, PHC Staff Wage Increase.
   H. Summary of PHC CD's.

8. Executive Director Items:
   Eviction Notice sent out to # 2018, Parkview for Non- payment of rent.

9. Commissioner Items:
   A.

10. Date and Time for Next Regular Meeting, July 13th, 2026. 4:00 p.m.

11. ADJOURN TIME

PUBLIC HOUSING COMMISSION

OF THE CITY OF MARSHALL

PARKVIEW APARTMENTS

Minutes of Meeting of

April 13th, 2026

Meeting called to order: 4:03 P. M. by John Rickgarn.

Members Present: Farrell, Reilly, Rickgarn, Juarez, Alcorn, Runia.

Members absent: Knutson (called out sick)

Motion by Reilly, seconded by Rickgarn, to approve the minutes of the March 9th, 2026, meeting. All voted in Favor, Motion passed.

REPORTS: Four-Month operating statement for FY 2026. No Report

Account Receivable/Payable: a one-month report was reviewed, some items were pointed out and discussed to the Board by the Director, including checks from 023024 to 023075 in the amount of $ 108,465.65. Motion by Reilly, second by Rickgarn to approve the report. All voted in favor.

Occupancy Report: Currently working with several applicants for Parkview and Family Units. Detailed Maintenance report included.

CFP. 2024- Garages: Construction update (Landscaping)

2025 – Generator Proprosal: Electrical Engineer (Studio E)

NEW BUSINESS:

A. Washer/Dryer Update Feb – Mar checks in

B. Bill Toulouse gave a report on Evictions

C. Update on Fire (Servpro) here doing repairs

D. Outside camera (5-6) electrician bids. Motion by Alcorn, seconded by Reilly all voted in favor.

E. 2026 CFP projects– addline item for sidewalk allow John to sign to updated allocales Install 100,000, 30,000 sidewalks/driveways.Motion by Reilly, seconded by Alcorn. All voted in Favor.

F. Approve Resolution #26-02 FYE 25 Financial Statements .Table to May meeting – John Rickgarn

G. Approve Resolution #26-03, C of C Form. Motion by Reilly, seconded by Rickgarn, All voted in Favor
H. Approve Resolution #26.04, Civil Rights Certification. Motion by Reilly, seconded by Alcorn, All voted in Favor.
I. Request for Reasonable Accommodations for Tenant with Hearing Disability. Will talk to electrician to see what can be added.

Executive Director Items:

Eviction - #2 Winchester – She managed to pay off all owed.

Eviction - #2018 Parkview still on going.

Date and time for next regular meeting, May 11th, 2026 at 4:00 PM

Adjourn Time: 6.09 PM

Mark Farrell, Executive Director

Board Member.