CITY OF MARSHALL
CITY COUNCIL MEETING
M I N U T E S
Tuesday, June 23, 2026

The regular meeting of the Common Council of the City of Marshall was held June 23, 2026, at City Hall, 344 West Main Street. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: James Lozinski, John Alcorn, Craig Schafer, and Amanda Schroeder. Absent: See Moua-Leske. Staff present included: Sharon Hanson; City Administrator; Pamela Whitmore, City Attorney (remote); Jason Anderson, Director of Public Works/ City Engineer; E.J. Moberg, Director of Administrative Services; Preston Stensrud, Park and Rec Supervisor; Lauren Deutz, Economic Development Director; and Steven Anderson, City Clerk.

Consider Approval of the Minutes of Meeting Held on June 23rd

There were no requests to amend the minutes from the previous meeting.

Motion made by Councilmember Schafer, Seconded by Councilmember Alcorn to approve the minutes from the meeting held on June 23, 2026. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Schafer, Councilmember Schroeder. The motion **Carried. 5-0.**

Project PK-029: Demolition of Aquatic Center at 400 W College Drive - Resolution Accepting Bid (Awarding Contract)

Four bids were received on June 12, 2026, for Project PK-029. The low bid was from Rogge Excavating of Ghent in the amount of $150,000. The scope of work included demolition, removal, and offsite disposal of the pool, structures, mechanical equipment, foundation walls, slabs, footings, driveway pavement, and other appurtenances; backfilling of all excavations with clean fill; rough grading of the site; and other related and incidental work. The estimated total project cost including 5% allowance for contingencies and 16% for engineering and administrative costs was $182,700.

Motion made by Councilmember Lozinski, Seconded by Councilmember Schafer to adopt Resolution 26-045 Accepting Bid and Authorizing Entering into an Agreement with Rogge Excavating of Ghent in the amount of $150,000 for Project PK-029. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Schafer, Councilmember Schroeder. The motion **Carried. 5-0.**

Approval of the Consent Agenda

Motion made by Councilmember Schroeder, Seconded by Councilmember Alcorn to approve the items on the consent agenda. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Schafer, Councilmember Schroeder. The motion **Carried. 5-0.**

- Preliminary Plat of Powell Kuecker Addition - Introduction of Preliminary Plat
- Resolution Declaring Property as Surplus – Building Maintenance Pickup
- Consider Approval of the Bills/Project Payments

Consider Approval of Pre-development agreement between City of Marshall and Tapestry Companies

The City of Marshall had been working with Family Housing of Marshall LP on the potential development of a 42-unit affordable family apartment complex. The developer would be applying for the Minnesota Housing Tax Credit funding to support project costs which would allow the units to be at or below 50% AMI. To help reduce development costs, the project would also be moving to Legion Field Road instead of London Road pending a rezone of the site. The City's most recent Housing Study, completed in 2021, indicated a need for 75 shallow subsidy units, and 128 deep-subsidy units through 2030. A Pre-Development Agreement (PDA) would give the developer the option to acquire the property for $210,000 and a cash incentive of $210,000 would be made to the developer. The EDA also approved the use of $100,000 of the Statewide Affordable Housing Aid. The developer would also receive $200,000 of EDA funding to assist with additional infrastructure costs on the site. The PDA also supports the developer's application to Minnesota Housing. The application to Minnesota Housing would be submitted in July and awarding of the funding would occur sometime in December.

Motion made by Councilmember Schafer, Seconded by Councilmember Schroeder to approve the Pre-Development Agreement between the City of Marshall and Family Housing of Marshall, LP with a termination date of January 31, 2027. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Schafer, Councilmember Schroeder. The motion **Carried. 5-0.**

Update on The Splash Aquatic Park

A video shot by Studio One was played that walked through the new aquatic facility. Stensrud provided narration to the video and highlighted certain areas of the pool. Stensrud also reviewed several checklist items that needed to be completed before the facility could be fully operational.

Commission/Board Liaison Reports

Byrnes	The Library Board continued budget discussion.
Alcorn	No report.
Lozinski	MMU provided updates on Hwy 19 reconstruction and the new generation plant.
Moua-Leske	No report.
Schafer	No report
Schroeder	EDA reviewed their strategic plan. Planning Commission held a hearing for the Power-Kuecker Addition Preliminary Plat.

City Administrator

Updates were provided on various events that were held around the city.

Director of Public Works/City Engineer

Updates were provided on the following projects: Highway 19/College Drive; and Southview Trail.

City Attorney

No report.

Information Only

There were no questions about the Information Only items.

Upcoming Meetings

There were no questions on the Upcoming Meetings.

Adjournment

At 6:05 PM Motion made by Councilmember Lozinski, Seconded by Councilmember Schafer to adjourn the meeting. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Schafer, Councilmember Schroeder. The motion **Carried. 5-0.**

Attest:

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City Clerk Mayor