

CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Steven Anderson
Meeting Date:	Tuesday, July 8, 2025
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider Approval of the Data Practice Policies
Background Information:	<p>Minnesota Statutes, section 13.025 requires all government entities subject to the Data Practices Act to create policies about access to public data as well as the rights of data subjects. The statute also requires government entities to review and update these policies no later than August 1 of each year, and at any other time as necessary to reflect changes in personnel, procedures, or other circumstances that impact the public's ability to access data.</p> <p>Minnesota legislature amended §13.03 to allow some ability to manage large data request. The language change has been included on both the policy for members of the public and for the data subject.</p> <p>"If a responsible authority has notified the requesting person that responsive data or copies are available for inspection or collection, and the requesting person does not inspect the data or collect the copies within five business days of the notification, the responsible authority may suspend any further response to the request until the requesting person inspects the data that has been made available, or collects and pays for the copies that have been produced"</p>
Fiscal Impact:	n/a
Alternative/Variations:	To suggest revisions to the data practices policy to be made and resubmitted to the council for approval.
Recommendations:	To approve the revision of the City of Marshall Data Practice Policy for Members of the Public and Data Practices Policy for Data Subject to include newly approved statutory language.