

**CITY OF MARSHALL
CITY COUNCIL MEETING
M I N U T E S
Tuesday, June 24, 2025**

The regular meeting of the Common Council of the City of Marshall was held June 24, 2025, at City Hall, 344 West Main Street. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Amanda Schroeder, John Alcorn and Amanda Schwartz. Absent: See Moua-Leske and James Lozinski. Staff present included: Sharon Hanson; City Administrator (remote); Pamela Whitmore, City Attorney (remote); Jason Anderson, Director of Public Works/ City Engineer; James Marshall, Director of Public Safety; E.J. Moberg, Director of Administrative Services; Lauren Deutz, Economic Development Director; and Steven Anderson, City Clerk.

Consider Approval of the Minutes of the Meeting Held on June 10th

There were no amendments to the minutes.

Motion made by Councilmember Schafer, Seconded by Councilmember Alcorn to approve the minutes as presented. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 5-0.**

Approval of the Consent Agenda

There were no requests to remove an item from the consent agenda for additional discussion.

Motion made by Councilmember Schroeder, Seconded by Councilmember Schwartz to approve the items on the consent agenda. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 5-0.**

- Consider Approval of a LG214 Premises Permit Application for the Ivanhoe Fireman's Relief Assoc.
- Authorization of acceptance of a Hazardous Materials Emergency Preparedness (HMEP) Grant for the Southwest Hazardous Materials Response Team and to authorize the Director of Public Safety Jim Marshall to administer the grant.
- Contract with State of Minnesota and the City of Marshall for HAZMAT Services to Southwest Minnesota
- Request for street closure for Eats & Beats Event on 3rd Street - June 26, July 17 & August 7, 2025
- Consider approval of the bills/project payments

Consider Approval of a Resolution Declaring the Official Intent of the City of Marshall, Minnesota to Reimburse Certain Expenditures from the Proceeds of Tax-Exempt Bonds or Other Obligations to be Issued by the City

Marshall Municipal Utilities undertook a Southwest Generation Plan Project. As part of the project the City of Marshall would be issuing bonds on behalf of MMU and needs to declare official intent to reimburse expenditures using bond proceeds of Public Utility Revenue Bonds. The city reasonably expects to reimburse the expenditures made for certain costs of the Project from the proceeds of tax-exempt bonds or other obligations in an estimated maximum principal amount of \$15,700,000. Councilmember Schafer mentioned that the issuance will show up as a part of the city's overall debt and there may be pushback from community members, but it was a worthwhile investment in infrastructure.

Motion made by Councilmember Schafer, Seconded by Councilmember Alcorn to approve Resolution 25-051 Declaring the Official Intent of the City of Marshall to Reimburse Certain Expenditures from the Proceeds of Tax-Exempt Bonds or Other Obligations to be Issued by the City. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 5-0.**

Pre-Development Agreement for Affordable Family Apartment Complex

The City of Marshall had been working with Tapestry Companies for the past couple of years on the potential development of a 60-unit affordable family apartment complex. The developer would be applying for the Minnesota

Housing Tax Credit funding to support project costs which would allow the units to be at or below 50% AMI. To help reduce development costs, the project would also be moving to Legion Field pending a rezoning of the site. The City's most recent Housing Study, completed in 2021, indicated a need for 75 shallow subsidy units, and 128 deep-subsidy units through 2030. A Pre-Development Agreement (PDA) would give the developer the option to acquire the property for \$325,000 and a cash incentive of \$325,000 would be made to the developer. The EDA also approved the use of \$102,195 of the Statewide Affordable Housing Aid. The developer would also receive \$200,000 of EDA funding to assist with additional infrastructure costs on the site. The PDA also supported the developer's application to Minnesota Housing.

Motion made by Councilmember Schroeder, Seconded by Councilmember Schwartz to approve the Pre-Development Agreement between the City of Marshall and RLIC Land Holdings, LLC with a termination date of January 31, 2026. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 5-0.**

Consider Appointments to Various Boards, Commission, Bureaus, and Authorities

Councilmembers met prior to the regular meeting to hold interviews for open commission positions. Mayor Byrnes appointed the following:

Jake Knutson to the Airport Commission with a term to end May 31, 2028.

Larry Doom to the Planning Commission with a term to end May 31, 2028.

Motion made by Councilmember Schroeder, Seconded by Councilmember Alcorn to affirm the appointments made by Mayor Byrnes. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 5-0.**

Commission/Board Liaison Reports

Byrnes	No report.
Alcorn	No report.
Lozinski	Absent.
Moua-Leske	Absent.
Schafer	Library Board was working on a final budget and was informed by Lyon County Commissioner Anderson that chances were high that the library may receive zero dollars from the county towards their budget.
Schroeder	The Planning Commission held multiple public hearings on ordinance changes that would be introduced to the council in July. EDA heard a presentation from Tapestry on the housing project.
Schwartz	No report.

Councilmember Individual Items

Councilmember Schafer expressed his concern with citizens that are illegally driving UTVs on state and federal highways. City issued permits for special vehicles only grant access to roads owned by the city and any special vehicle driving on state or federal highways were subject to being ticketed. Main Street and College Drive, both being highways, were the main areas that should not be driven on.

Councilmember Schwartz remarked about a softball and baseball tournament that consisted of 46 teams that was held in Marshall and the collaboration between the city and youth organizations.

Mayor Byrnes commented on the Juneteenth event.

City Administrator

No report.

Director of Public Works/City Engineer

No report.

City Attorney

The open meeting law was changed to allow councilmembers to join meetings remotely with fewer restrictions.

Information Only

There were no questions about the Information Only items.

Upcoming Meetings

There were no questions or comments about the Upcoming Meetings.

Adjournment

At 5:48 PM Motion made by Councilmember Schafer, Seconded by Councilmember Alcorn to adjourn the meeting. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 5-0.**

Attest:

City Clerk

Mayor