

# **MEMORANDUM OF UNDERSTANDING FOR MAINTENANCE OF THE CAMDEN REGIONAL TRAIL Lyon County, Minnesota**

**This Memorandum of Understanding (MOU)** is entered into this \_\_\_\_ day of \_\_\_\_\_, 2025, by and between **Lyon County**, the **City of Marshall**, the **City of Lynd**, and **Camden State Park (Minnesota Department of Natural Resources)**, hereinafter collectively referred to as the "Parties."

## **I. PURPOSE**

The purpose of this MOU is to establish a mutual understanding and cooperative agreement among the Parties for the ongoing **operation, inspection, maintenance, and general upkeep** of the **Camden Regional Trail**, a multi-jurisdictional, non-motorized recreational trail that connects the City of Marshall, Camden State Park, Lyon County, and the City of Lynd.

## **II. TRAIL DESCRIPTION**

The Camden Regional Trail is a paved multi-use trail approximately 14 miles in length, traversing the jurisdictions of the City of Marshall, Lyon County, Camden State Park, and the City of Lynd. The trail is intended for walking, running, biking, and other non-motorized recreational uses.

## **III. RESPONSIBILITIES OF THE PARTIES**

Each Party agrees to undertake responsibilities for maintenance, safety monitoring, and repair as outlined below, in accordance with state and local standards:

### **A. Lyon County**

1. Coordinate trail planning and communication among the Parties.
2. Maintain the trail surface, signage, and amenities in the county-administered segments of the trail.
3. Remove debris, snow, and other hazards in the county-administered segments of the trail.
4. Support trail user outreach and public education through County resources.
5. Conduct annual trail condition inspection on county administered segments of the trail.
6. Serve as fiscal agent for any jointly pursued grants or external funding (except for sections that fall on DNR owned property), if agreed upon by all Parties.

### **B. City of Marshall**

1. Maintain the trail surface, signage, and amenities in the city-administered segments of the trail.
2. Remove debris, snow, and other hazards in the city-administered segments of the trail.
3. Support trail user outreach and public education through City resources.
4. Conduct annual trail condition inspection on city administered segments of the trail.

### **C. City of Lynd**

1. Agree to work with the Lyon County to jointly maintain future amenities that are located within city limits.
2. Coordinate with Lyon County and Camden State Park on any repair or emergency needs.
3. Participate in joint trail inspections.

### **D. Camden State Park (Minnesota DNR)**

1. Maintain the trail surface, signage, and amenities on DNR administered segments of the trail.
2. Remove debris, snow, and other hazards on DNR administered segments of the trail.
3. Support trail user outreach and public education through DNR resources.
4. Ensure the trail remains accessible to the public in accordance with State Park regulations.
5. Collaborate with Lyon County on seasonal maintenance, repairs, and capital improvements.
6. Conduct annual trail condition inspection on DNR administered segments of the trail.

## **IV. COST-SHARING AND FUNDING**

Lyon County shall be responsible for covering the annual maintenance costs within their respective jurisdictional boundaries (including the segment of trail that travels through the City of Lynd).

The City of Marshall shall be responsible for covering the annual maintenance costs within city limits.

Camden State Park shall be responsible for covering the annual maintenance costs within their respective jurisdictional boundaries.

Future Grant applications or state/federal funding opportunities may be pursued jointly, with roles and contributions determined by separate agreements.

## **V. COORDINATION AND COMMUNICATION**

1. The Parties shall each designate a primary point of contact to serve on the **Camden Regional Trail Coordination Committee**, which shall meet **at least annually** to review maintenance needs, review the annual trail inspections, coordinate work plans, and discuss funding or trail enhancement opportunities. Lyon County shall coordinate this Committee.
2. Emergency maintenance issues shall be communicated promptly to affected Parties for joint response where necessary.

## **VI. TERM AND MODIFICATION**

This MOU shall become effective upon signed execution by all Parties. Any party may terminate their participation in this agreement at any time upon providing ninety (90)

days prior written notice . As the trail expands, more parties may be added to this agreement. The MOU may be modified by written consent of all Parties at any time.

## **VII. INSURANCE**

Each Party shall be responsible for its own section/amenities of trail that falls within its jurisdictional boundaries.

## **VIII. LIABILITY**

Each Party shall be responsible for its own acts and omissions and the results thereof to the extent authorized by law and shall not be responsible for the acts and omissions of the other Parties.

## **IV. SIGNATURES**

IN WITNESS WHEREOF, the undersigned have caused this Memorandum of Understanding to be executed by their duly authorized representatives.

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### **Lyon County**

By: \_\_\_\_\_  
Name:  
Title:  
Date:

### **City of Marshall**

By: \_\_\_\_\_  
Name:  
Title:  
Date:

### **City of Lynd**

By: \_\_\_\_\_  
Name:  
Title:  
Date:

### **Camden State Park (MN DNR)**

By: \_\_\_\_\_  
Name:

Title:  
Date: