



CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Jason Anderson
Meeting Date:	Monday, November 10, 2025
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Project ST-013: N High Street (N 4th to Oak) Reconstruction Project - Consider Resolution Receiving Feasibility Report and Calling Hearing on Improvement
Background Information:	<p>This project consists of: reconstruction and utility replacement on North High Street from North 4th Street to Oak Street, and sanitary sewer replacement in the alley between North 5th Street to North 6th Street. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer within the areas identified above. This project will include new water and sewer services to the right-of-way. Other items of work included in this project are pavement removal, aggregate base, bituminous surfacing, concrete driveways, sidewalks, curb and gutter and other minor work.</p> <p>This Feasibility Report as authorized by the City Council covers the proposed improvements including scope, background/existing conditions, proposed improvements, probable costs, proposed assessments, feasibility and proposed project schedule.</p> <p>The proposed improvements as described in the report are necessary, cost-effective, and feasible from an engineering standpoint.</p>
Fiscal Impact:	<p>The total estimated project cost, including 10% allowance for contingencies and 16% for engineering and administrative costs is \$1,667,825.</p> <p>All improvements will be assessed according to the current Special Assessment Policy, including, but not limited to, participation from Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of each project must include determination of funding sources.</p>
Alternative/Variations:	No alternative actions recommended.
Recommendations:	that the Council adopt RESOLUTION 25-079 which is the Resolution Receiving Feasibility Report and Calling Hearing on Improvement for the above-referenced project and setting the public hearing on improvement date for November 25, 2025.

RESOLUTION 25-079

**RESOLUTION RECEIVING FEASIBILITY REPORT
AND CALLING HEARING ON IMPROVEMENT**

WHEREAS, pursuant to resolution of the Council adopted October 14, 2025, a report has been prepared by Director of Public Works/City Engineer Jason R. Anderson with reference to:

PROJECT ST-013: N HIGH STREET (N 4TH TO OAK) RECONSTRUCTION PROJECT -- This project consists of: reconstruction and utility replacement on North High Street from North 4th Street to Oak Street, and sanitary sewer replacement in the alley between North 5th Street to North 6th Street. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer within the areas identified above. This project will include new water and sewer services to the right-of-way. Other items of work included in this project are pavement removal, aggregate base, bituminous surfacing, concrete driveways, sidewalks, curb and gutter and other minor work.

AND WHEREAS, this report was received by the Council on November 10, 2025.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. The Council will consider the improvements in accordance with the report and the assessment of the properties for all or a portion of the cost of the improvements pursuant to Minnesota Statutes, Chapter 429 at an estimated total cost of the improvements of \$1,667,825.
2. A Public Hearing shall be held on such proposed improvements on the 25th day of November, 2025 at 5:30 p.m. in the Council Chambers of City Hall located at 344 West Main Street and the City Clerk shall give mailed and published notice of such hearing and improvements as required by the law.

Passed and adopted by the Council this 10th day of November, 2025.

Mayor

ATTEST:

City Clerk

This Instrument Drafted by:
Jason R. Anderson, P.E., Director of Public Works/City Engineer