



CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Katie Brusven
Meeting Date:	Monday, November 10, 2025
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Consider Approval of a Lease Agreement with Lutheran Social Services
Background Information:	<p>The City of Marshall Adult Community Center maintains an annual lease agreement with Lutheran Social Services (LSS) for the operation of the local Meals on Wheels program. LSS, a member of the national Meals on Wheels network, utilizes the Adult Community Center as a hub for preparing and distributing meals to older adults in the Marshall area.</p> <p>Under this agreement, LSS uses the kitchen facilities within the Adult Community Center and the dining room area for both congregate dining and as a volunteer pickup site for home-delivered meals. The Adult Community Center Commission reviewed the lease agreement at its meeting on October 28, 2025, and voted to recommend renewal of the agreement for the upcoming year, noting that no changes have been made to the terms of the existing agreement.</p>
Fiscal Impact:	Rental Income is generated
Alternative/ Variations:	
Recommendations:	To approve the lease agreement with LSS meals.