



CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Jason Anderson
Meeting Date:	Tuesday, November 12, 2024
Category:	INFORMATION ONLY
Type:	INFO
Subject:	Project ST-007: UCAP Bus Shelter Project
Background Information:	<p>This project is included in the 2024 capital improvement plan (CIP). Community Transit of United Community Action Partnership (UCAP Transit) has been awarded a grant project that totals \$207,000, including grant dollars and local match. UCAP Transit approached City staff in 2021 regarding the engineering and construction administration of this project, which includes the installation of bus shelters and ADA sidewalk improvements at various locations as follows: Camden Drive/Riverview Apartments, Freedom Park/Dogwood Ave, Susan Drive/Baseline Road, N 4th Street/Darlene Drive (locations shown on attached map).</p> <p>This project is similar to the UCAP Transit Bus Shelter project (Z52) that the City administered on behalf of UCAP Transit in 2020 where shelters and associated sidewalk improvements were installed at N 4th Street/Redwood, S 4th Street/Stephen, and Birch Street near Village Drive.</p> <p>UCAP Transit was responsible for all capital outlay for this project, and the City served as the project sponsor for the grant and the engineer of record for the project.</p> <p>All work has been completed in accordance with the specifications for the above-referenced project. The original contract amount was \$102,920.40. The final contract in the amount of \$98,263.38 is the result of final measurements and changes in item quantities during construction.</p> <p>Per the attached MOU dated 03/18/2024 between UCAP Transit and the City of Marshall, UCAP will pay the City of Marshall for engineering services calculated as 16% of the final construction cost for the project, resulting in an amount of \$15,722.14.</p>
Fiscal Impact:	The project's grant match will be provided by UCAP Transit. There were no direct costs to the City of Marshall. The City's contribution was the professional staff hours required to create, administer, and deliver the construction project for UCAP Transit. The City will charge the cost of engineering and administering the project to UCAP in the amount of 16% of project costs (\$15,722.14) plus an invoice from Ace Hardware (\$64.49) resulting in a total amount of \$15,786.63.
Alternative/Variations:	Informational.
Recommendations:	Informational.