

April 14, 2020

Jason Anderson
Director of Public Works
City of Marshall
344 W. Main St.
Marshall, MN 56258

Dear Jason,

As the Southwest Minnesota State University Homecoming Parade Coordinator, I hereby request permission to hold our Homecoming Day Parade on Saturday, October 10, 2020, along the traditional route. Line-up would begin at Jewett Street and East Lyon Street to Bruce Street, the start of the parade. It would proceed to East Main Street (TH59) in a Northwestern path to downtown Marshall and ending at 5th and 6th Streets. Line-up would begin at 10:00am and the Parade Start at 11:00am, with an estimated 12:30pm end time if an exceptionally large parade, sooner if normal in size.

In the past, it has been requested that we secure your permission as well as working with City and County Law Enforcement to temporarily close TH59 and TH68 through the parade route and to coordinate that with MNDOT. Consider this a request for such. I am attaching the Marshall City map indicating the proposed route for your consideration.

As you might guess, we have a several people to contact and press deadlines to meet, in preparing for the Homecoming Day Parade and activities. Please respond at your earliest convenience, so we may proceed, or plan other options.

Sincerely,



Scott Ewing
Assistant Director, Student Activities

cc. Jim Marshall, Marshall Director of Public Safety
Eric Wallen, Lyon County Sheriff