

Marshall-Lyon County Library

2024 Draft Budget (Updated 6-12-23)

		2021		2022		2023		2024		
Revenue		Budget	Actuals	Budget	Actuals	Budget	As of 6/30/23	Request	Increase/ Decrease	% Increase
33316	City of Marshall	669,799	669,799	696,591	696,559	720,625	360,312	751,677	31,052	4.3%
33314	Lyon County	334,854	335,054	348,248	348,250	360,300	180,150	375,839	15,539	4.3%
	Lyon County Technology				6,500					
	Total	1,004,653	1,004,853	1,044,839	1,051,309	1,080,925	540,462	1,127,516	46,591	4.3%
	Miscellaneous									
36125	Interest	750	2,724	750	5,245	750	669	750	0	0.0%
34110	Room Renta/Equipment	1,500	443	1,500	1,523	1,500	2,253	1,500	0	0.0%
35110	Fines, Fees, Miscellaneous	7,500	6,589	7,500	8,292	7,500	4,050	7,500	0	0.0%
34135	Copies	4,800	2,369	4,800	3,458	4,800	1,968	4,800	0	0.0%
36150	Earbud Sales						18			
36135	Refunds & Reimbursements	1,000	27,598	1,000	5,029	1,000	240	1,000	0	
36130	Memorial Donation						36,288			
36130	Grants/Donations	15,000	11,300	15,000	39,108	15,000	12,719	15,000	0	0.0%
	Donations						950			
	Donations (Preservation Lab)						4,420			
	Wishtree						94			
	Friends						7,250			
	Grants						5			
	Sub Total Miscellaneous	30,550	51,023	30,550	62,655	30,550	58,205	30,550	0	0.0%
	Other									
39110	Sale of Fixed Assets (Surplus Equip.)				6,745					
37185	Cash Long (Short)		28		128		24	0	0	
36126	Unrealized Gain/(Loss)				-6434		(393)			
	Reserve Fund	10,160	0	17,161	0	17,161	0	17,161	0	
	Sub Total Others	10,160	28	17,161	439	17,161	(369)	17,161	0	
	Total Revenue	\$ 1,045,363	\$ 1,055,904	\$ 1,092,550	\$ 1,114,403	\$ 1,128,636	\$ 598,298	\$ 1,175,227	\$ 46,591	4.1%

		2021		2022		2023		2024		
Personnel Expenses		Budget	Actual	Budget	Actual	Budget	As of 6/30/23	2024 Request	Increase/ Decrease	% Increase
51110	Salaries -Fulltime	421,949	403,777	422,086	435,449	474,989	200,436	495,838	20,849	4.4%
51120	Salaries - Parttime	222,662	203,492	232,971	189,884	218,340	90,161	224,913	6,573	3.0%
52120	FICA Contributions	49,313	45,681	50,112	45,776	53,040	22,516	55,137	2,097	4.0%
52110	PERA Contributions	48,346	42,731	49,129	44,198	52,000	22,263	54,056	2,056	4.0%
52210	Health Insurance	59,689	59,924	59,840	60,409	63,132	29,841	69,935	6,803	10.8%
52215	Health Insurance Benefit Allotment	9,500	9,095	10,000	10,315	10,000	4,691	9,833	(167)	-1.7%
52220	Dental Insurance	4,424	3,789	6,039	4,426	6,039	2,017	6,169	130	2.2%
52230	Life Insurance/LTD	1,060	871	1,060	916	1,166	408	1,284	118	10.1%
52410	Unemployment Benefits Pmt.	0	0	0	451	0	0	0	0	
52420	Worker's Compensation	4,964	2,395	5,044	2,940	5,339	1,561	3,748	(1,591)	-29.8%
Sub Total - Personnel Expenses		\$ 821,907	\$ 771,756	\$ 836,281	\$ 794,763	\$ 884,045	\$ 373,893	\$ 920,913	\$ 36,868	4.2%
Operating Expenses										
Administration										
54110	Supplies - General Office	2,500	2,377	2,250	1,807	2,000	157	2,000	0	0%
54120	Motor Fuels, Lubricants/Van Maintenance	1,000	1,094	1,250	639	0	0	0	0	
53110	Professional Services	2,000	2,613	2,550	1,479	2,550	1,836	2,550	0	0%
53140	Telephone & Cellular Phones	4,600	6,676	7,100	6,769	7,100	3,357	7,100	0	0%
53145	Postage & Shipping Charges	750	618	750	245	750	6	650	(100)	-13%
53165	Travel & Conference/CE	1,000	945	750	291	0	215	300	300	
54430	Mileage Reimbursement	700	314	700	300	700	221	700	0	0%
53130	Marketing	4,300	4,006	4,000	2,732	3,000	364	2,000	(1,000)	-33%
53215	Automotive Insurance	180	168	180	183	0	142	0	0	
53410	Maintenace Agreements (A&B - copier)	5,000	5,591	5,000	5,136	5,000	2,085	5,600	600	12%
58145	Dues & Subscriptions	1,275	1,233	1,275	1,631	1,300	0	1,300	0	0%
58155	Licenses & Taxes	500	206	500	390	500	237	500	0	0%
58115	Bank Charges (Credit Card Fee)	0	240	300	438	300	226	500	200	67%
Sub Total - Administration		23,805	26,081	26,605	22,041	23,200	8,845	23,200	0	0.0%
Building										
54210	Supplies - Building	2,500	2,358	2,250	2,897	2,250	1,140	2,250	0	0.0%
53420	Repair & Maintenance of Bldg.	10,000	11,952	10,000	3,473	10,000	1,048	7,500	(2,500)	-25.0%
53210	Insurance General/Liability	6,000	6,903	6,500	9,570	7,200	11,053	15,700	8,500	118.1%
53310	Electric Utilities	37,750	25,895	31,815	28,013	31,815	11,664	30,000	(1,815)	-5.7%
53315	Water Utilities	850	976	700	668	700	300	700	0	0.0%
53325	Refuse Disposal	1,300	1,068	1,300	1,309	1,300	552	1,300	0	0.0%
53330	Sewer Utilities	525	698	525	467	525	207	525	0	0.0%
53410	Maintenance Agreements	7,000	7,998	36,500	30,546	29,500	8,069	30,000	500	1.7%
Sub Total - Building		65,925	57,847	89,590	76,943	83,290	34,034	87,975	4,685	5.6%

	2021		2022		2023		2024		
	Budget	Actual	Budget	Actual	Budget	As of 6/30/23	2024 Request	Increase/ Decrease	% Increase
Public Services									
58175 Programming	500	283	0	60	300	0	300	0	0%
54215 Supplies - Processing	3,500	3,498	3,300	3,355	3,000	1,635	3,000	0	0%
53170 Delivery Services - Plum Creek	5,505	5,505	5,760	5,760	6,120	6,120	6,300	180	3%
53170 Automation Fees - Plum Creek	26,650	26,650	28,700	28,700	29,930	29,930	30,125	195	1%
54220 Books	45,900	45,552	46,000	46,074	46,000	17,767	46,000	0	0%
54225 Electronic Resources	19,800	22,600	19,000	19,000	21,774	21,774	23,000	1,226	6%
53170 Plum Creek - Digital Library	8,502	8,502	8,505	8,505	8,505	8,505	8,505	0	0%
54230 Periodicals/Newspapers	5,000	3,076	3,500	3,949	4,000	2,261	4,000	0	0%
54235 A-V Materials	5,250	4,869	5,355	5,400	5,355	1,072	5,000	(355)	-7%
Sub Total - Public Services	120,607	120,536	120,120	120,802	124,984	89,064	126,230	1,246	1%
Tech & Equipment									
54410 Computer Software Support/Agreements	8,119	10,514	8,119	5,004	6,119	2,464	6,119	0	0%
53415 Repair & Maintenance of Equip.	2,000	1,440	2,000	494	1,500	932	1,500	0	0%
54150 Machinery/Equip. up to \$5000.	3,000	6,622	9,835	11,975	5,500	5,519	9,290	3,790	69%
Sub Total - Tech & Equipment	13,119	18,576	19,954	17,473	13,119	8,915	16,909	3,790	29%
Total Operating Expenses	\$ 223,456	\$ 223,040	\$ 256,269	\$ 237,259	\$ 244,593	\$ 140,859	\$ 254,314	\$ 9,721	4.0%
	2021 Budget	2021 Actual	2022 Budget	Actual	2023 Budget	As of 6/30/23	2024 Request	Increase/ Decrease	% Increase
36130 Grant/Donation Expenses									
Donations		2,882		20,231		2,087	-	0	0%
Memorial Donation						51			
Preservation Lab Donation									
Scholarship		145		-		0	-	0	0%
Wish Tree		2,136		796		389	-	0	0%
Friends		7,146		13,687		6,256	-	0	0%
Grants		18,879		4,874		426	-	0	0%
Total Gifts/ Donations Expenses		\$ 31,187		\$ 39,588		\$ 9,210	\$ -	\$ -	0%
51130 Severance Salaries/Benefits		17,101							
Total Expenses	\$ 1,045,363	\$ 1,043,084	\$ 1,092,550	\$ 1,071,611	\$ 1,128,638	\$ 523,962	\$ 1,175,227	\$ 46,589	4.1%