

**CITY OF MARSHALL
HOUSING AND REDEVELOPMENT AUTHORITY MEETING
M I N U T E S
Tuesday, August 11, 2020**

The special meeting of the Housing and Redevelopment Authority was held on August 11, 2020 in the Minnesota Emergency Response and Industrial Training (MERIT) Center, 1001 Erie Road. The meeting was called to order at 3:45 P.M. by Chairman Robert Byrnes. In addition to Byrnes the following members were present: Craig Schafer, Glenn Bayerkohler, John DeCramer, Russ Labat, James Lozinski. Absent: Steve Meister. Staff present included: Sharon Hanson, Executive Director; Dennis Simpson, City Attorney and Kyle Box, City Clerk.

Consider approval of the minutes from the special meeting held on June 9, 2020.

Motion made by Board Member Lozinski, Seconded by Board Member Schafer that the minutes of the special meeting held on June 9, be approved as filed with each member and that the reading of the same be waived. Voting Yea: Chairman Byrnes, Board Member Schafer, Board Member Bayerkohler, Board Member DeCramer, Board Member Labat, Board Member Lozinski. The motion **Carried. 6-0**

Request Authorization for the Appropriate City Officials to Execute a Certificate of Completion and Final Certificate related to Finalization and Closing Out of a Contract for Private Development Including Land Purchase and Business Subsidy Agreement by and between City of Marshall, HRA, and Ralco Nutrition and Knochenmus Enterprises.

On April 13, 2012, the City of Marshall, HRA and Ralco Nutrition entered into a contract for private development including land purchase and business subsidy agreement. The agreement authorized the transfer of Sonstegard Addition Property to Ralco Nutrition and Knochenmus Enterprises. The Agreement further obligated those entities to retain six jobs for a specified period of time at certain income obligation. In addition, the developer was required to construct improvements on said property.

All obligations from the developer have been met. Property has been developed and jobs have been retained as required. All documentation noting that information has been provided to the State of Minnesota Department of Employment and Economic Development.

The Developer has requested that the certificate of completion and final certificate related to the development project be provided as set forth within the agreement. As indicated all property improvements have been made and all job retention obligations have been met and documented. It is reasonable to provide the certificates as requested.

Motion made by Board Member Schafer, Seconded by Board Member Lozinski That the City Council and HRA provide the certificate of completion and final certificate as requested by developer. That the appropriate officials be authorized to sign said certificates. Voting Yea: Chairman Byrnes, Board Member Schafer, Board Member Bayerkohler, Board Member DeCramer, Board Member Labat, Board Member Lozinski. The motion **Carried. 6-0**

Adjourn

At 3:50 P.M., Motion made by Board Member Schafer, Seconded by Board Member Lozinski to adjourn. Voting Yea: Chairman Byrnes, Board Member Schafer, Board Member Bayerkohler, Board Member DeCramer, Board Member Labat, Board Member Lozinski. The motion **Carried. 6-0**

Robert J. Byrnes
Chairman

ATTEST:

Sharon Hanson
Executive Director