



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Meeting Date:</b>	Tuesday, October 22, 2019
<b>Category:</b>	CONSENT AGENDA
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider approval for the City Clerk and authorized staff to approve and issue various applications, licenses and permits.
<b>Background Information:</b>	<p>The City Clerk's office processes and issues a variety of applications, licenses and permits throughout the year. A majority of these items are brought to the City Council for consideration of approval. This process, in general, results in a slow response (up to two weeks) to notify the applicant. It is my opinion that this process does not always serve in the best interest of the general public.</p> <p>A better customer experience can be accomplished by allowing staff to approve and issue these licenses and permits on behalf of the City Council.</p> <p>Generally, liquor related and gambling exempt permits are required by the State of Minnesota to be approved by the Council, this process would not change.</p>
<b>Fiscal Impact:</b>	NA
<b>Alternative/ Variations:</b>	NA
<b>Recommendations:</b>	To allow the City Clerk and authorized staff to approve and issue various license and permits on behalf of the City Council unless additional action is required by other issuing authorities.