

**CITY OF MARSHALL
SPECIAL MEETING
M I N U T E S**

Friday, March 20, 2020

The special meeting of the Common Council of the City of Marshall was held March 20, 2020 at the Minnesota Emergency Response and Industrial Training (MERIT) Center, 1001 West Erie Road. The meeting was called to order at 12:00 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Glenn Bayerkohler, John DeCramer, Russ Labat and James Lozinski. Absent: Steven Meister. Staff present included: Sharon Hanson, City Administrator; Dennis Simpson, City Attorney, Annette Storm, Director of Administrative Services; Jim Marshall, Director of Public Safety and Kyle Box, City Clerk.

Consider Resolution Number 4714, Second Series, A Resolution Extending a Declared Emergency.

On Tuesday, March 17, 2020, Mayor Robert Byrnes declared a state of emergency for the City of Marshall.

Per Minnesota State Statute, 12.29 DECLARATION OF LOCAL EMERGENCY. Subdivision 1. Authority to declare emergency. A local emergency may be declared only by the mayor of a municipality or the chair of a county board of commissioners or their legal successors. It may not be continued for a period in excess of three days except by or with the consent of the governing body of the political subdivision. Any order or proclamation declaring, continuing, or terminating a local emergency must be given prompt and general publicity and filed promptly by the chief of the local record-keeping agency of the political subdivision.

Motion made by Councilmember Lozinski, Seconded by Councilmember Labat that the Council approve Resolution Number 4714, Second Series, a resolution Extending a Declared Emergency until April 30, 2020. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 6-0**

Coronavirus Disease 2019 (COVID-19) Update

City Administrator Sharon Hanson to provide an update to city operations in regard to COVID- 19. Director of Public Safety, Jim Marshall provided an update on the Emergency Operation Center and working with the leadership team on the Continuity of Operations Plan.

There was further discussion by Council and Staff.

Adjourn Meeting

12:26 P.M., Motion made by Councilmember Lozinski, Seconded by Councilmember Labat to adjourn Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Bayerkohler, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 6-0**

Mayor

Attest:

City Clerk