



CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Mayor Byrnes / Steven Anderson
Meeting Date:	Tuesday, May 26, 2026
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Declare a Vacancy on City Council and Call for Special Election
Background Information:	<p>Per Marshall City Charter, Section 2.05, if the unexpired term of the vacated Councilmember was less than one hundred eighty (180) days, the City Council shall appoint, as soon as possible, a person eligible for election from the partially represented ward to serve until the next regular municipal election. Or if the unexpired term of such Councilmember or Mayor is one hundred eighty (180) days or more, the vacancy shall be filled by special election within the area to be represented.</p> <p>The vacant position created by former councilmember Schwartz expires on January 1, 2029. As this term has more than 180 days the vacancy will need to be filled by a special election per the Charter. State statute only allows certain days for an election to be held and to meet notice and publishing deadlines staff are recommending that the special election be held concurrently with the November 3rd General Election.</p> <p>Filing for the special and general elections will begin on July 14 and end at 5:00 PM on July 28. Potential candidates may only run for one seat and must specify whether they are running for the four (4) year term or the remaining two (2) year term.</p> <p>Filing for city council seats will need to be done at the City Clerks office at City Hall located at 344 W. Main Street between 8:00 am – 4:30 pm Monday – Friday. On Tuesday, July 28 the Clerks Office will be open until 5:00 PM. There is a \$5.00 filing fee.</p> <p>Elections will be held on August 11th and November 3rd at the traditional voting locations for each ward: Ward 1 – Red Baron Arena, Ward 2 – Marshall Middle School Gymnasium, Ward 3 – Marshall Area YMCA.</p>
Fiscal Impact:	
Alternative/ Variations:	
Recommendations:	To adopt Resolution 26-041 Declaring a Council Vacancy and Declaring a Special Election be held on November 3, 2026.