

PUBLIC HOUSING COMMISSION

202 North First Street

MARSHALL, MN 56258

May 11th, 2026

4:15 P.M Board Meeting Agenda

1. Call to Order:
2. Roll Call:
3. Approval of the Agenda. (Additions)
4. Approval of Previous Meeting Minutes: April 13th, 2026
5. Reports:
 - A. **Four - Month** report for Operating Statement for FY 2026
Five - Month
Six-Month
 - B. Accounts Receivable/Payable.
 - C. Occupancy/ Maintenance Report
6. CFP. 2024 - Garages: Construction update, Final Payment on Winchester Doors
2025- Generator:
7. New Business:
 - A. Washer / Dryer Update. Payment. 4/30/26 - \$946.00
 - B. Update on the Fire
 - C. Working on taking Units # 3042 and # 2022 offline.
 - D. Update to Request of Reasonable Accommodation for Tenant with Hearing Disability.
 - E. Approve Resolution 26-02, FEY 25, Financial Statement. (Please bring Statement from April Meeting.)
 - F. HAI Equity Dividend Program Expansion, Use towards the outside cameras.
 - G. Review Bids for A/C unit at Unit # 7, 1101 Winchester St. Award Contract. Sent out to six contractors on this Job.
 - H. Proposal from MVTV, for two Hallway Cameras at 202 East Main St. Tenants complaining of packages being stolen at mailboxes. Two options to consider with using MVTV.
 - I. Quote for twenty hallway cameras, second to sixth floor, from MVTV.
 - J. Quote from Meier Electric, on wiring for the twenty Cameras.
 - K. CFP 22 funding breakdown.
8. Executive Director Items:
 - A. Eviction Notice sent out to #2 Winchester for Non- payment of rent. (She Paid in Full, No court.)
Eviction Notice sent out to # 2018, Parkview for Non- payment of rent.
Moving forward with Eviction.
9. Commissioner Items:
 - A.
10. Date and Time for Next Regular Meeting, June 8th, 2026. 4:00 p.m.
11. ADJOURN TIME

PUBLIC HOUSING COMMISSION

OF THE CITY OF MARSHALL

PARKVIEW APARTMENTS

Minutes of Meeting of

March 9th, 2026

Meeting called to order: 4:04 P. M. by John Rickgarn.

Members Present: Farrell, Reilly, Knutson, Rickgarn.

Also at the meeting was Linda Runia.

Members absent: Juarez, Alcorn

Motion by Reilly, seconded by Knutson, to approve the minutes of the February 17th, 2026, meeting. All voted in Favor, Motion passed.

REPORTS: Three-Month operating statement for FY 2026. Motion by Reilly, seconded by Rickgarn to approve the Monthly report. All voted in Favor, Motion passed.

Account Receivable/Payable: a one-month report was reviewed, some items were pointed out and discussed to the Board by the Director, including checks from 022984 to 023024 in the amount of \$ 66,495.16. Motion by Knutson, second by Rickgarn to approve the report. All voted in favor.

Occupancy Report: Currently working with several applicants for Parkview and Family Units. Detailed Maintenance report included.

CFP. 2024- Garages: Construction update, just some groundwork left.

2025 – Generator Proposal: Working on the Contract.

NEW BUSINESS:

- A. Washer/Dryer Update no check by meeting date for Feb. 2026
- B. MEI Wireless Sales Agreement: Just waiting for MEI to install phones in the elevators.
- C. Resolution #26-10 Payment in Liew of Taxes- Motion by Knutson, seconded by Reilly. All voted in Favor.
- D. Lawn Care Bids for FY 26 Lawn Season – Motion by Knutson, seconded by Rickgarn for Teig's Lawn Care Bid. All voted in Favor.

- E. Carpet Service for Peterson St. #129, motion by Reilly, seconded by Rickgard, all voted in Favor for Paul's Floor Covering \$2703.00 total.
- F. MVTV for five outside cameras. Motion by Knutson, seconded by Reilly, with provisions for electrical bids. All voted in Favor

Commissioner Items: Linda Runia will try to do the minutes for meetings.

Date and time for next regular meeting, April 13th, 2026, at 4:00 PM

Motion made by Knutson, seconded by Rickgarn, to adjourn the meeting at 5:37 P.M.



Mark Farrell, Executive Director



Board Member.