

August 3, 2023

Honorable Mayor and City Council  
Attn: E.J. Moberg, Director of Administrative Services  
City of Marshall  
344 W. Main Street  
Marshall, MN 56258

Dear Honorable Mayor and City Council:

Thank you for the opportunity to provide auditing services (including Single Audit, as necessary) to the City for the next two years. Our quote is as follows:

For the year ending December 31:  
2023 - \$40,900  
2024 - \$44,900

Fees for the Single Audit, if required, will be \$4,000 - \$6,000 per major federal program.

We appreciate the opportunity to continue to work with the City. If this quote meets the City's needs, please sign and return this letter by e-mail or mail. We will then follow up with an engagement letter.

Sincerely,

Nancy M. Schulzetenberg, CPA

This letter correctly sets for the understanding of the City of Marshall, Minnesota.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_