



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Presenter:</b>	Jason Anderson
<b>Meeting Date:</b>	Tuesday, May 23, 2023
<b>Category:</b>	NEW BUSINESS
<b>Type:</b>	ACTION
<b>Subject:</b>	Consider Agreement for the Transfer of Airport Federal Entitlement Funds to Dodge Center (TOB) and Authorize Execution and Filing of FAA Form 5100-110.
<b>Background Information:</b>	<p>The Airport receives \$150,000 annually in FAA entitlement funding. Those funds may be accumulated for up to four years. This caps the availability of federal entitlements at \$600,000, unless entitlement transfers are utilized.</p> <p>At their meeting on 03/23/2021, the Council authorized the execution of an agreement between the City of Marshall, Minnesota, and the City of Dodge Center, Minnesota (TOB) for the transfer of \$150,000 of MML Airport 2021 Federal Entitlement Funds to Dodge Center in 2021 for use on reconstructing TOB hangar taxilanes. Per 2021 agreement, Dodge Center must transfer the \$150,000 in entitlements back to Marshall by May 15, 2023. The repayment of said 2021 FAA entitlement funds from Dodge Center to Marshall occurred earlier this year.</p> <p>As the SRE Building is not proceeding this fiscal year, Marshall will have \$150,000 in expiring 2020 entitlements that need to be transferred elsewhere. Per TKDA, since there was already a previous transfer agreement in place with Dodge Center and they have a need for additional funds to fully fund their planned project this year, TKDA proposes the following:</p> <ol style="list-style-type: none"> <li>1. Transfer the expiring \$150,000 in 2020 entitlements from Marshall to Dodge Center to be used on Dodge Center’s FFY 2023 Project</li> <li>2. Repayment from Dodge Center to Marshall in FFY 2024 in the amount of \$150,000</li> </ol>
<b>Fiscal Impact:</b>	See attached “Dodge Center (TOB)/Marshall (MML) Entitlement Transfer Plan prepared by TKDA.
<b>Alternative/ Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	<p>Recommendation No. 1: that the Council authorize the execution of the attached “Agreement between the City of Marshall, Minnesota, and the City of Dodge Center, Minnesota” for the transfer of \$150,000 of MML Airport 2020 Federal Entitlement Funds to Dodge Center in 2023 for Dodge Center’s FFY 2023 Project. Dodge Center will in turn transfer back to Marshall \$150,000 in entitlements in 2024.</p> <p>Recommendation No. 2: that the Council authorize the transfer of Airport Federal Entitlement Funds and authorize execution and filing of FAA Form 5100-110.</p>