

**CITY OF MARSHALL  
CITY COUNCIL MEETING  
M I N U T E S  
Tuesday, February 24, 2026**

The regular meeting of the Common Council of the City of Marshall was held February 24, 2026, at City Hall, 344 West Main Street. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Amanda Schroeder, Craig Schafer, John Alcorn, See Moua-Leske, and Amanda Schwartz. Absent: James Lozinski. Staff present included: Sharon Hanson; City Administrator; Pamela Whitmore, City Attorney; Jason Anderson, Director of Public Works/ City Engineer; E.J. Moberg, Director of Administrative Services; James Marshall, Director of Public Safety; Ilya Gutman, Plans Examiner; and Steven Anderson, City Clerk.

**Consider Approval of the Minutes of the Meeting Held on February 10th**

There were no amendments to the minutes.

Motion made by Councilmember Schroeder, Seconded by Councilmember Schafer to approve the minutes from February 10, 2026, as presented. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 6-0.**

**Consider Approval of the Consent Agenda**

There were no requests to remove an item from the consent agenda for additional discussion.

Motion made by Councilmember Schafer, Seconded by Councilmember Schroeder to approve the items on the consent agenda. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 6-0.**

- Consider Approval to Allow Alcoholic Beverages at the Red Baron Arena for the Marshall Radio Home Show
- Consider Approval of a Temporary Liquor License for the Craft Beer & Wine Festival
- Consider Approval of License Renewals for Garbage/Refuse Haulers
- Preliminary Plat of Wilke-Miller-Buesing Sixth Addition - Introduction of Preliminary Plat
- Introduction of Ordinance for the Request of Greg Taylor to Rezone the Property Located at 1301 Canoga Circle from B-3 to R-2
- Project ST-020: South 5th Street (Saratoga to Main) Reconstruction Project - Consider Resolution Approving Plans and Specifications and Ordering Advertisement for Bids
- Project ST-001-2026: Chip Sealing on Various City Streets - Consider Authorization to Advertise for Bids
- Project ST-002-2026: Bituminous Overlay Project - Consider Authorization to Advertise for Bids
- 2026 State Aid Overlay Project - Consider Authorization to Advertise for Bids
- Consider Approval of the Bills/Project Payments

**Project ST-014 / SP 139-124-005 & SP 139-122-009: S 4th St & Country Club Drive Intersection Reconfiguration – Award of Proposal to Short Elliot Hendrickson Inc. (SEH)**

The South Fourth Street and Country Club Drive intersection operates under a city owned traffic signal. The traffic signal was installed in 1983, and it was well out of compliance with current accessibility standards. The skew angle at the intersection creates a safety hazard for both motorized travelers and pedestrians. Both South Fourth Street and Country Club Drive are Municipal State Aid Street (MSAS) routes. The City of Marshall received funding for the maintenance and improvement of MSAS routes. With the funding, MnDOT mandates that engineering standards are complied with and MSAS rules are followed to both utilize the funds for improvements and continue to draw “needs” that result in MSAS fund disbursement. The 2027 Capital Improvement Plan (CIP) included funding for the complete reconstruction of South Fourth Street between West College Drive and Country Club Drive, and Country Club Drive between South Fourth Street and West College Drive. The project included the replacement of the traffic signal at the intersection of South Fourth Street and Country Club Drive and reconstructing the intersection to be a “split T” type of intersection. Included with the intersection reconfiguration would be a mini roundabout. The project was currently identified in the city CIP at \$3.15M. All project costs, aside from water and sanitary sewer system expenses, were

eligible MSAS expenses. City staff proposed to special assess the project in accordance with the city special assessment policy. In addition to utilizing utility funds and MSAS funding for the project, staff had also secured two federal grants that total \$824,000. City staff requested engineering proposals from both Short Elliot Hendrickson Inc. (SEH) and Bolton & Menk for the design of the project. A proposal review committee that consisted of the Public Improvement and Transportation Committee of the City Council and two Engineering Department staff reviewed and graded the submitted proposals. Both firms submitted very competitive proposals, with very similar work hours to complete the work. The proposal review committee selected SEH for recommendation to the City Council. City staff will utilize Municipal State Aid Street funding to pay for the engineering services. The proposal from SEH was in the amount of \$230,800 for project design and included an additional \$14,050 in costs to support City staff through the bidding process and project construction, should City staff determine that further assistance was necessary.

Motion made by Councilmember Schafer, Seconded by Councilmember Alcorn to award the proposal to Short Elliot Hendrickson Inc. for engineering design services for Project ST-014 in the not-to-exceed amount of \$244,850.00. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 6-0.**

**Consider Resolution Providing for the Issuance and Sale of General Obligation Bonds, Series 2026A**

The bonds are to be used for North High Street and South Fifth Street Reconstruction projects; Legion Field restroom, concession and viewing area updates; Channel Parkway playground and irrigation project; PAPI system replacement, runway snowblower, and fuel farm relocation/replacement at the municipal airport; and sanitary sewer lining and main lift pump and valve replacement. The GO Bonds Series 2026A would be in the aggregate principal amount of \$6,620,000.

Motion made by Councilmember Schwartz, Seconded by Councilmember Moua-Leske to approve Resolution 26-020 providing for the issuance and sale of General Obligation Bonds, Series 2026A. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 6-0.**

**Consider Support for Senate File No. 3676 and House File No. 3382: Special License for Southwest Minnesota State University**

Southwest Minnesota State University (SMSU) reached out to local legislators Rep. Swedzinski and Senator Dahms to allow SMSU to be able to sell strong beer and wine on campus during sporting events. Under Minnesota Statute §340A.404 thirteen types of establishments are allowed to possess an on-sale intoxicating liquor, wine or malt liquor license. For SMSU to be allowed to sell alcohol the Minnesota Legislature must enact a special provision for specific locations. In February, Senator Dahms and Rep. Swedzinski both introduced special legislation (SF3676 and HF3382) to allow SMSU to serve alcohol at the Schwan Regional Event Center and Recreation/Athletic Facility. The language was similar to language introduced in 2025 for Minnesota State University, Mankato to allow MSU Mankato to serve alcohol at the Taylor Center. If passed, the special legislation would still require SMSU to apply for and go through the local liquor licenses process, which would include a public hearing under City of Marshall ordinances and a site inspection from Minnesota Alcohol and Gambling Enforcement. Senator Dahms, Rep. Swedzinski, and SMSU have requested that the city council give support for the proposed legislation before it moves through the various committees. If passed, under Minnesota Statute §645.021 the special law would need to come before city council once again to become effective and must be approved by resolution.

Motion made by Councilmember Schafer, Seconded by Councilmember Alcorn to authorize support of Senate File #3676 and House File #3382 to allow the City of Marshall to issue an on-sale wine and malt liquor intoxicating liquor license to Southwest Minnesota State University. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 6-0.**

**Commission/Board Liaison Reports**

Byrnes	No report.
Alcorn	No report.
Lozinski	Absent.
Moua-Leske	Employees from Avera Medical Group spoke with the DEI Commission about their on-site translators. The Adult Community Center was in the process of updating windows and carpet. ACC members were concerned about the transition of Lutheran Social Services not preparing meals on-site but have found the new service offered by LSS to be welcoming.
Schafer	No report.
Schroeder	No report.
Schwartz	No report.

**City Administrator**

City staff would be interviewing architectural firms for the design of the new bandshell.

**Director of Public Works/City Engineer**

Bid openings for the wastewater lining project would be on February 26<sup>th</sup> and on March 4<sup>th</sup> staff would be meeting with the FAA.

**City Attorney**

No report.

**Information Only**

There were no questions about the Information Only items.

**Upcoming Meetings**

There were no questions or comments about the Upcoming Meetings.

**Adjournment**

At 5:48 PM Motion made by Councilmember Schwartz, Seconded by Councilmember Schroeder. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 6-0.**

Attest:

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City Clerk

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Mayor