



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, December 14, 2021
Category:	PUBLIC HEARING
Type:	ACTION
Subject:	Project ST-004: Halbur Road Reconstruction Project - 1) Improvement Hearing; 2) Consider Resolution Ordering Improvement & Preparation of Plans.
Background Information:	<p>Property owners affected by the above-referenced project have been notified, according to law, that a hearing would be held on December 14, 2021. A public presentation will be made followed by any discussion.</p> <p>The project limits include: Halbur Road (Michigan Road to Erie Road/CR 33)</p> <p>The proposed project is included in the 2022 capital improvement plan (CIP) for complete reconstruction of the street, curb, driveways, storm water system, and sanitary sewer collection system. The street pavement condition is poor and City staff believes a reconstruction is necessary. A street section consisting of 7" concrete is being proposed, equivalent to the Michigan and Superior Road projects. Sanitary sewer reconstruction will replace clay sewer pipe with PVC pipe, and the storm water reconstruction will largely consist of replacing inlets at existing capture points. It is likely that the number and size of inlets will be increased to help improve intake due to large contributing drainage areas with significant impervious ground cover. There is no sidewalk in this area currently and none being proposed; in fact, there is no sidewalk north of the Diversion Channel in Marshall.</p> <p>The street width of Halbur Road is proposed to be 38.34-FT as measured from back of curb. The existing street width is 43-FT. The purpose of the narrowing is to reduce costs for this assessment project. This road is a "destination" street in that it carries limited through traffic. Because the traffic volumes are low, staff believes we can narrow this street significantly. Staff considered even further narrowing, but it is important to ensure that semi-truck traffic can negotiate turning movements into and out of each driveway to reach loading and unloading areas.</p> <p>This item was presented to the Public Improvement/Transportation Committee on November 22, 2021.</p> <p>A public informational meeting was held on December 7, 2021. Information was provided to all those in attendance.</p> <p>If the City Council decides to proceed with the project, the attached resolution has been prepared ordering the improvement and the preparation of plans.</p> <p>To proceed with this project, adoption of the resolution ordering improvement requires a "super-majority" vote, meaning the council can only adopt the resolution by a four-fifths vote of all members of the Council.</p>

Fiscal Impact:	The engineer's estimate for the construction portion of the project is \$1,145,000. The total estimated project cost, including 10% allowance for contingencies and 16% for engineering and administrative costs is \$1,462,000. All improvements will be assessed according to the current Special Assessment Policy, including but not limited to participation from Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem. Final approval of the project must include determination of funding sources.
Alternative/ Variations:	No alternative actions recommended.
Recommendation:	<p>Recommendation No. 1: that the Council close the public hearing on improvement for Project ST-004: Halbur Road Reconstruction Project.</p> <p>Recommendation No. 2: that the Council adopt RESOLUTION NUMBER 21-091, which is the "Resolution Ordering Improvement and Preparation of Plans" for Project ST-004: Halbur Road Reconstruction Project.</p>

RESOLUTION NO. 21-091

**RESOLUTION ORDERING IMPROVEMENT
AND PREPARATION OF PLANS**

WHEREAS, a resolution of the City Council adopted the 23rd day of November, 2021, fixed a date for a Council hearing for proposed improvements under the following project:

PROJECT ST-004: HALBUR ROAD RECONSTRUCTION PROJECT -- This project consists of: reconstruction and utility replacement on Halbur Road from Michigan Street to Erie Road (CR 33); sanitary sewer and storm sewer will be replaced with a concrete paved surfacing. This project will also include new curb & gutter, driveway aprons, and sewer services to the right-of-way.

AND WHEREAS, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 14th day of December, 2021, at which all persons desiring to be heard were given an opportunity to be heard thereon.

NOW THEREFORE BE IT RESOLVED BY THE COUNCIL OF MARSHALL, MINNESOTA:

1. Such improvement is necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the Council resolution receiving the Feasibility Report adopted the 23rd day of November, 2021.
3. Jason R. Anderson, P.E. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.

Passed and adopted by the Council this 14th day of December, 2021.

Mayor

ATTEST:

City Clerk

This Instrument Drafted by:
Jason R. Anderson, P.E.
Director of Public Works/City Engineer