

**CITY OF MARSHALL  
CITY COUNCIL MEETING  
M I N U T E S  
Tuesday, April 13, 2021**

The regular meeting of the Common Council of the City of Marshall was held April 13, 2021, at the Minnesota Emergency Response and Industrial Training (MERIT) Center, 1001 West Erie Road. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer (5:35 PM), Steve Meister, Don Edblom, John DeCramer, Russ Labat and James Lozinski. Absent: None. Staff present included: Sharon Hanson, City Administrator; Dennis Simpson, City Attorney; Jason Anderson, Director of Public Works/ City Engineer; Annette Storm, Director of Administrative Services; Director; Ilya Gutman, Plan Examiner/ Assistant Zoning Administrator; Lauren Deutz, Economic Development Director; Dean Coudron, Public Ways Superintendent; Quentin Brunsvold, Fire Chief; Preston Stensrud, Parks Superintendent and Kyle Box, City Clerk.

The Pledge of Allegiance was recited at this time.

City Attorney Dennis Simpson requested that the council move adjourn into a closed session during his staff report to discussed litigation initiated against the City of Marshall. The meeting may be closed due to attorney, client privilege.

There was a consensus to operate under the current agenda.

**Consider approval of the minutes of the regular meeting held on March 23, 2021.**

Motion made by Councilmember Lozinski, Seconded by Councilmember Edblom that the minutes of the regular meeting held on March 23, 2021 be approved as filed with each member and that the reading of the same be waived. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

**Project Z78: Storm Structure Outfall Improvements Project - Consider Resolution Accepting Bid (Awarding Contract).**

The purpose of this project is to add stormwater manholes at two different locations to aid City staff with flood fighting operations when we have high water events in County Ditch 70 (CD 70) and the Redwood River Diversion Channel. This project spawned from City staff experience with the high-water events of 2018 and 2019.

S. Saratoga Street: The proposal at this location includes the installation of a storm water manhole on the west side of S. Saratoga Street near the bend of CD 70. The City has a 30" storm water outfall at this location that drains the Carr Estates neighborhood. Staff is also proposing to install an in-line backflow preventer in the stormwater pipe to help prevent CD 70 from backing into the City storm sewer system during high water events. The new manhole will provide City staff with a suitable location to install pumps in the event of high-water levels in CD 70 preventing free discharge of the industrial park drainage system.

Redwood River Diversion Channel: The proposal at this location includes the installation of a storm water manhole just upstream of a 54" storm water outfall into the Diversion Channel. The location of this installation is approximately 775-FT east of US 59, near 800 N US 59. The new manhole will provide City staff with a suitable location to install pumps in the event of high-water levels in the Diversion Channel.

Bids were received on April 2, 2021 for the above-referenced project. Five bids are shown on the resolution awarding contract. The apparent low bid was received from R&G Construction Co. of Marshall, Minnesota, in the amount of \$49,358.10.

The engineer's estimate for the construction is approximately \$56,165. The total project cost estimate is \$60,118, including 5% contingency and 16% engineering. The project was originally included in the 2020 CIP. We did not complete the project in 2020 due to US Army Corps of Engineers permitting concerns. The project was carried over into the 2021 CIP and will be funded by the Surface Water Management Utility.

Motion made by Councilmember Schafer, Seconded by Councilmember Labat that the Council adopt RESOLUTION NUMBER 21-027, which provides for the Resolution Accepting Bid (Awarding Contract) and authorizing entering into an agreement with R&G Construction Co. of Marshall, Minnesota, in the amount of \$49,358.10, for Project Z78. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

**Consider Award of Bids for Street Department Equipment.**

The City opened bids on April 5, 2021 for equipment for the Street Department as follows and as shown on the bid tabulations: The Equipment Review Committee met on March 15, 2021 to review the specifications and again on April 6, 2021 following the bid openings.

Loader:

- One (1) New 2021 Heavy Duty 4-Wheel Drive Articulating Wheel Loader

OR

- One (1) New 2021 Heavy Duty 4-Wheel Drive Articulating Wheel Loader In Lieu Of Auto Locking Axles, A Machine With Limited Slip Front And Rear Less Axle Cooling

One bid was received. At their meeting on April 6, 2021, the Equipment Review Committee recommended the award of a new Case 821 G Loader to Titan Machinery of Marshall, Minnesota, in the amount of \$226,632.00.

Excavator:

- One (1) New 2021 Mid-Sized Excavator

Two bids were received.

At their meeting on April 6, 2021, the Equipment Review Committee recommended the award of a new Case Cx 80C Excavator with Option 1 (hydraulic quick coupler for attachment changes) and Option 2 (hydraulic thumb) from Titan Machinery of Marshall, Minnesota, in the amount of \$97,748.00.

Trailer: - One (1) New 24,000 Lb Trailer For Street Dept

Three bids were received.

At their meeting on April 6, 2021, the Equipment Review Committee recommended the award of a new Tow Master 2-24 24,000-lb Trailer from Titan Machinery of Marshall, Minnesota, in the amount of \$16,283.28.

Loader: This unit is included in the 2021 CIP in the amount of \$250,000 funded by Bonding. Excavator &

Trailer: This equipment is included in the 2021 CIP for a total amount of \$111,000 funded by Capital Equipment Fund Levy and Capital Equipment Fund Reserves.

Motion made by Councilmember Lozinski, Seconded by Councilmember Edblom that the Council authorize the purchase of a new Case 821 G Loader from Titan Machinery of Marshall, Minnesota, in the amount of \$226,632.00, per the recommendation of the Equipment Review Committee. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer that the Council authorize the purchase of a new Case Cx 80C Excavator with Option 1 (hydraulic quick coupler for attachment changes) and Option 2 (hydraulic thumb) from Titan Machinery of Marshall, Minnesota, in the amount of \$97,748.00, per the recommendation of the Equipment Review Committee. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Edblom, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Meister, Councilmember Labat. The motion **Passed. 5-2**

Motion made by Councilmember Schafer, Seconded by Councilmember DeCramer that the Council authorize the purchase of a new Tow Master 2-24 24,000-lb Trailer from Titan Machinery of Marshall, Minnesota, in the amount of \$16,283.28, per the recommendation of the Equipment Review Committee. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Labat. The motion **Passed. 6-1**

**Project Z88: 2021 State Aid Overlay Project – Consider Resolution Accepting Bid (Awarding Contract).**

The Municipal State Aid Street (MSAS) program provides funding to assist municipalities with the construction and maintenance of community-interest streets on their state aid systems. The program is administered by MnDOT's State Aid for Local Transportation (SALT). A street may be designated as a MSAS route if it is projected to carry a relatively heavier traffic volume or is functionally classified as a collector or arterial, if it is connected points of major interest, and if it provides an integrated and coordinated highway and street system.

The City of Marshall receives an annual allotment of funds for our designated MSAS network. In calendar year 2019, we received \$794,804. In 2020, we received \$865,128. In 2021, we will receive \$787,027; the reduction is a direct result of the impacts of COVID-19 on transportation revenues. As discussed at the 2-23-2021 work session, our current account balance is "advanced" by roughly \$2,887,000.

To improve the current condition on a number of MSAS routes while also paying back our 'advances' with our annual allotment, City engineering staff is proposing to issue local bonds for this surfacing project with the intent to make bond payments with future MSAS Advances. City engineering staff has reviewed this proposal with SALT and we have their approval to execute this plan. Issuing local bonds and making bond payments with MSAS advances allows the city to slowly improve our MSAS account balance while also making improvements to our MSAS routes and not impacting our levy.

On April 9, 2021, bids were received for the above-referenced project. Two bids were received as shown on the Resolution Accepting Bid. The low bid was from Duininck, Inc. of Prinsburg, Minnesota, in the amount of \$1,924,600.45. The engineer's estimate was approximately \$2,242,885.

No proposed general fund impact. Bonds will be issued locally but coordinated with State Aid Finance. Our MSAS account will be responsible for making the bond payments. Due to our funds already being "advanced" \$2,887,000, we will need to make "advance requests" to SALT annually. It is possible that our "advance

request” will be denied. In this event, staff will need to wait until MSAS funds become available to reimburse ourselves.

Motion made by Councilmember DeCramer, Seconded by Councilmember Edblom that the Council adopt RESOLUTION NUMBER 21-028, which provides for the Resolution Accepting Bid (Awarding Contract) and authorizing entering into an agreement with Duininck, Inc. of Prinsburg, Minnesota, in the amount of \$1,924,600.45 for the above-referenced project. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Labat

**Authorization to Purchase New Water Truck Chassis for the Parks Department.**

Staff received bids to purchase a new water truck chassis on April 1st. A total of five bids were received. After review of the bids by staff and the Equipment Review Committee, staff recommends approval of the bid from Boyer Ford Trucks, Inc. of Minneapolis, MN in the amount of \$42,650.89 including tax and licensing and not trading in our existing chassis. Staff would also recommend declaring our existing 1998 International chassis a surplus and put on auction once the new unit is received and is in service as the price received from auction will likely be more than proposed trade in value.

Approximately \$5,000 will be needed to retrofit our existing tank, pump, and safety lighting to the new chassis upon arrival.

\$62,000 is budgeted in this year’s CIP for the replacement of this unit.

Motion made by Councilmember Lozinski, Seconded by Councilmember Meister Authorize the Purchase of New Water Truck Chassis for the Parks Department in the amount of \$42,650.89 including tax and licensing and declare 1998 International chassis surplus to be sold on auction. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Labat. The motion **Passed. 6-1**

**Consider Approval of the Consent Agenda.**

Councilmember Labat Requested that item number, 12 Consider authorization to declare vehicles as surplus property for the Marshall Police Department be removed for further discussion.

Motion made by Councilmember Meister, Seconded by Councilmember Schafer to approve the consent agenda. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

Call for a Public Hearing Regarding Proposed Property Tax Abatement at 404 West Lyon.

Call for a Public Hearing Regarding Proposed Property Tax Abatement at 905 Elizabeth St.

Approval of LG220 Application for Exempt Permit Pride in the Tiger Foundation.

Approval of the 2021-22 Township Fire Contracts.

Wastewater Treatment Facilities Improvement Project – Consider Application for Payment No. 21 to Magney Construction, Inc.

Approval Declaration of Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds.

Approval of Shades of the Past Car Club -- June 4, 2021 Cruise and June 5, 2021 Car Show.

Approval of the bills/project payments.

**Consider authorization to declare vehicles as surplus property for the Marshall Police Department.**

These vehicles have been abandoned or seized by the Marshall Police Department and have gone through the notification processes and required periods for disposal. These vehicles will be auctioned on-line at the state site, sold, or will be taken to Alters for disposal.

Councilmember Labat pulled the item to comment on a previous vehicle sold on the auction site and that it was a successful sale.

Motion made by Councilmember Labat, Seconded by Councilmember Edblom That these vehicles be declared as surplus property by the City of Marshall. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

**Consider a Resolution supporting Telecommuting Opportunities and Telecommuter Forward Certification.**

In an effort to continue moving towards border-to-border broadband access, the Minnesota Department of Employment and Economic Development has developed a Telecommuter Forward! Certification which creates new potential for improving the quality of life for employees, encouraging economic innovation and vitality in communities throughout Minnesota, and add new opportunities for civic engagement and collaboration.

Cities that receive the Telecommuter Forward! Certification agree to adopt a model resolution that includes a statement of support and commitment to promoting telecommuting. This certification expands upon border-to-border broadband efforts by providing a way for communities to promote themselves to Minnesotans interested in telecommuting and to businesses that support growing their telecommuting workforce. Other Lyon County cities that are currently certified include Balaton, Cottonwood, and Tracy.

Motion made by Councilmember Meister, Seconded by Councilmember DeCramer to approve Resolution Number 21-030, a resolution supporting Telecommuting Opportunities and Telecommuter Forward Certification. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

**Project Z80: TH23 / Independence Park Sewer Realignment Project - Grant of Sanitary Sewer Permanent Easement.**

Grants of Sanitary Sewer Permanent Easement are required for the above-referenced project between the City and Minnwest and between the City and JR&R II, LLC (Runnings). The location of the easement is shown in Exhibit A for each of the easements. The easements are for the construction, maintenance, and operation of sanitary sewer facilities in the easement area.

Motion made by Councilmember Schafer, Seconded by Councilmember Meister that the Council authorize the execution of the Grant of Sanitary Sewer Permanent Easement between the City of Marshall and Minnwest Bank and that the Council authorize the execution of the Grant of Sanitary Sewer Permanent Easement between the City of Marshall and JR&R II, LLC (Runnings). Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

**Introduction of Ordinance amendments related to placement shipping containers within the City and other minor miscellaneous Ordinance revisions and Call for Public Hearing.**

Last month, the City received an application for a variance to install a shipping container for the use as a permanent storage. The Ordinance prohibits using shipping containers as accessory buildings (Sec. 86-163 (10) or permanent storages (Sec. 86-248 (f) in Business and Residential zoning districts but permits them in Industrial districts. The State Statutes and the City Ordinance require the presence of Statute defined “practical difficulties” for the variance to be granted. These practical difficulties were absent in this case and the Council denied the request.

Provisions prohibiting shipping containers was added to the City Ordinance in 2013 as a part of multiple revisions to the Performance Standards. This provision was triggered in part at that time by a bright green shipping container installed at Sara Circle next to the house and ensuing complaint. It was determined that shipping containers do not meet building codes and do not fit into the typical city environment, which may lead to a reduction in surrounding properties’ values. Provisions prohibiting shipping containers were not controversial at that time and it was hardly discussed at the meetings, even though the changes went through the Planning Commission, Legislative and Ordinance Committee, and the City Council, some of them several times.

In light of the latest request for a variance to install a shipping container as a permanent storage, the Council requested City staff do some research. It was brought up that there are many shipping containers placed around the City for storage use with no granted variances or even variance requests. After thorough review, staff have determined that the majority of the containers are located at Wal-Mart and at Action Sports site at Canoga Park Drive. Based on conversations with the Wal-Mart manager, most of their containers are temporary storage used during their recent construction project and will be removed shortly; this use is permitted by the Ordinance. We received complaints about the containers on Canoga Park Drive in the summer of 2020 and the owner is planning to remove them shortly. This leaves just a few containers scatters around town that are installed in violation of the current Ordinance.

In researching other cities, it was determined that most do not have any regulations of shipping containers, which doesn’t mean they do not contemplate having some. Those which do have regulations, prohibit them in all residential areas but allow in some shape or form in commercial areas, mostly by a conditional use permit. At the Legislation and Ordinance Committee meeting on March 1, 2021, staff presented some information from its research, such as the history and extent of the problem, approach that is used in other cities, and possible solutions, which were discussed at length. The Committee made some recommendations and asked staff to revise relevant Ordinances sections. The proposed changes as presented will allow installing a single shipping container in a B-3 General Business district with a conditional use permit. Such containers will still be prohibited in residential districts and other business districts but will remain permitted in industrial districts. Proposed standard conditions limit placement location within a site, specify screening requirements, and

regulate exterior look of the containers; additional conditions may always be added as well. Adopting this Ordinance change will still leave some existing containers in the city not in compliance.

In addition to two sections revised in conjunction with the shipping containers, staff is presenting minor changes to three other Ordinance sections, which were made in staff's continued efforts to improve the City Ordinance by making it more straightforward and less subject to interpretation and reducing the number of situations which require variances wherever possible.

At its meeting on March 18, 2021, Legislative and Ordinance Committee voted to recommend an approval of proposed ordinance amendments to the city council as recommend by staff. At the March 24, 2021, special Planning Commission meeting Muchlinski made a motion, seconded by Lee to recommend an approval of proposed ordinance amendments to the city council as recommend by staff. All voted in favor of the motion.

Motion made by Councilmember Schafer, Seconded by Councilmember Meister that the Council introduce the Ordinance amending Section 86-248 Outside storage to allow shipping containers' use as a storage as a conditional use permit in a B-3 general business district and also multiple minor revisions to Sections 86-161 Height modifications, 86-162 Yard modifications, 86-163 Accessory buildings, and 86-164 Accessory equipment and call for Public Hearing to be held on April 27, 2021. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

#### **Move Dwelling to Residential District at 416 Brussels Court.**

The house to be moved to 416 Brussels Court is currently located just outside of town. It is a one-story ranch type house over a walk out basement, approximately 1,600 S.F. in footprint area, built in early 1970's. This house was inspected by Kurtis VanKeulen, Building Inspector, and found to be in good condition suitable for moving. The plan is to set this house on a newly built basement at a new location and to add a two-car garage; at that time, the entire house will be brought up to the new Building Code. The site at Brussels Court seems to be adequate.

The residential area where this house will be moved in has a covenant agreement, but this house seems to be generally in compliance with it. There are no other houses in the immediate vicinity of the proposed relocation lot, and just a few dwellings in that general area, all built within the last 15 years. They are ranch and split types and mostly have slightly smaller footprints (without garages). According to the City Ordinance, the aesthetics, i.e., how the house fits into the locale to which it is being moved, is the main concern for the Council and a deciding factor for approval. The approval should be granted in case it is determined that the house does fit into the area. Since the issue for the Council is about appearance, staff does not render an opinion.

Motion made by Councilmember DeCramer, Seconded by Councilmember Schafer that the Council call for public hearing to be held on April 27, 2021, at the request of Kelly Jones to move a dwelling into a residential district at 416 Brussels Court. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

**Consider Resolution Providing for the Issuance and Sale of the City's General Obligation Bonds, Series 2021A & 2021B.**

The issuance of the City's General Obligation Bonds, Series 2021A in the principal aggregate amount of \$1,965,000 currently includes the following.

- Street Reconstruction Bonds: \$1,180,000
  - James Avenue Reconstruction and Storm Outfall Improvement: \$606,883
  - N 1 st Street/W Marshall/W Redwood Reconstruction: \$573,117
- Abatement Bonds: \$225,000
  - Patriot Park Bathroom and Shelter Project: \$225,000
- Equipment Certificates: \$440,000
- Front End Loader: \$198,000
  - Articulating Wheel Loader: \$242,000
- CIP Bond: \$250,000
  - Fire Hall Station Roof Replacement: \$250,000

The issuance of the City's General Obligation State Aid Bonds, Series 2021B in the principal aggregate amount of \$2,310,000 to finance the State Aid Routes Mill & Overlay Project.

Motion made by Councilmember DeCramer, Seconded by Councilmember Schafer to approve Resolution Number 21-031, a Resolution Providing for the Issuance and Sale of the City's General Obligation Bonds, Series 2021A & 2021B. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Edblom, Councilmember DeCramer, Councilmember Lozinski. Voting Nay: Councilmember Meister, Councilmember Labat. The motion **Passed. 5-2**

**Authorization to Install Batting Cages at Independence Park.**

The two baseball fields at Independence Park are used heavily from April thru August each year by the School District and Marshall Area Youth Baseball Association (MAYBA). Due to continued growth and field usage demands the existing batting cages are not enough to provide ample hitting opportunities for all the participants in each time slot for practice.

MAYBA and City staff have discussed the feasibility of adding two more batting cages on site near the baseball fields. Staff has received pricing for the installation of fencing, posts for hanging the nets, and the purchase of batting cage nets. The total cost for the project is estimated to be \$17,500.

MAYBA would propose to pay \$15,000 towards the project over 2021, 2022, and 2023 with \$5,000 minimum payment each year and the potential to pay off the total amount earlier if able. MAYBA would pay the City the first \$5,000 upon authorization to proceed on installation. The City would pay the upfront costs for construction and be reimbursed in the times mentioned within the memo. Total net cost for the additional batting cages to the City would be approximately \$2,500. MAYBA and the City have cost shared numerous projects in the last few years including the installation of new scoreboards, new bleachers, all new light bulbs for the light towers, etc.

Motion made by Councilmember Schafer, Seconded by Councilmember Meister to approve the installation of batting cages at Independence Park. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The Motion **Carried. 7-0**



**Review and Adopt Ash Tree Replacement Program.**

As Emerald Ash Borer continues to get closer to Marshall and it potentially devastating change to the landscape of Marshall, Kelly Herfendal, MN GreenCorps Member and Preston Stensrud, Parks Superintendent have put together a draft Ash Tree Replacement Plan to be adopted by the City of Marshall.

This plan would help establish a Tree Advisory Board that will educate the public on tree ID and tree health, properly planting trees and determining proper varieties, help identify common tree diseases and pests – such as Emerald Ash Borer and educate the public on proper maintenance techniques such as watering, mulching, and pruning.

The Marshall Community Services Advisory Board has also reviewed this plan.

Motion made by Councilmember Meister, Seconded by Councilmember DeCramer to adopt Ash Tree Replacement Program for the City of Marshall in preparation for Emerald Ash Borer. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

**Commission/Board Liaison Reports**

- Byrnes           Regional Development Commission continues to review the funding opportunities with its revolving loan fund. Transportation Co
  
- Schafer           MERIT Center hosted the Southwest Minnesota Fire Conference. There will be future meetings regarding the transition of the CAT Team joining with the Marshall Fire Department.
  
- Meister           Community Services Advisory Board continues to meet and review and narrow down the aquatic center proposals.
  
- Edblom           No Report
  
- DeCramer       Diversity, Equity, and Inclusion Commission met identifying next steps, short- and long-term goals and submitted a grant for inclusive playground equipment.
  
- Labat            Library Board met and have opened branches in Cottonwood and Balaton with limited hours as well as opening the Marshall branch on Saturdays with limited hours.
  
- Lozinski         City Hall Committee met to discuss future change orders yet to come before the committee. The project remains on schedule.

**Councilmember Individual Items**

Councilmember Schafer commented on junk items on residential properties. Member Schafer is requesting that instead of junk being addressed by complaint only that staff note and address issues as they are noticed.

Councilmember Lozinski mentioned that the second mural will be going up soon to replace the faded mural on the back of the Varsity Pub.

Councilmember Labat discussed the total debt as of 12/31/2020 of Marshall and its surrounding communities.

Councilmember DeCramer requested a list of previously auctioned items to see the total amount received and if the action process is worthwhile.

Mayor Byrnes commented on the water softening projects, street projects and other related items that effect all aspects of the debt the City of Marshall and Marshall Municipal Utilities hold. Mayor Byrnes also discussed new constructions projects, both residential and commercial, that are beginning.

**City Administrator**

City Administrator Sharon Hanson commented that the city hall project is still on schedule and that staff can set up a work session to discuss city debt.

**Director of Public Works**

Director of Public Works/ City Engineer Jason Anderson commented on future informational meetings for upcoming construction projects.

**City Attorney**

City Attorney Dennis Simpson requested that the council adjourn to a closed session.

At 7:11P.M., Motion made by Councilmember Meister, Seconded by Councilmember Schafer to adjourn to a closed session. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

At 7:33 P.M., the council came out of closed session.

**Information Only**

There were no questions on the information items.

**Upcoming Meetings**

There were no questions on the upcoming meetings.

**Adjourn**

At 7:34 P.M., Motion made by Councilmember Meister, Seconded by Councilmember Schafer to adjourn. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Meister, Councilmember Edblom, Councilmember DeCramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

---

Mayor

Attest:

---

City Clerk