



CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Jason Anderson																
Meeting Date:	Tuesday, December 9, 2025																
Category:	NEW BUSINESS																
Type:	ACTION																
Subject:	Transportation Alternatives (TA) 2030 Grant Program Trails: TH 59 (TH 23 to Boyer Drive) and Country Club Drive (Southview Drive to S 4 th Street) -- 1) Consider Resolution Authorizing Agent of Sponsoring Agency for Transportation Alternatives Project; 2) Consider Resolution Identifying Responsibility for Operation and Maintenance for Transportation Alternatives Project																
Background Information:	<p>The Transportation Alternatives grant program is a reliable source of federal funding for bike trail projects. The program is administered by MnDOT District 8 Area Transportation Partnership (ATP), and there is often around \$1M available within our MnDOT district. The City of Marshall has had good success with accessing these grants in recent years, and we intend to continue to pursue these funds. The grant allows for up to 80% cost participation and the funds are typically not available until 5 years from the application date. City staff has identified two trail segments that we'd like to submit for this competitive grant round for 2030 TA dollars.</p> <p><u>TH 59 (TH 23 to Boyer)</u></p> <p>Much of this trail segment has been in place for over twenty years. Staff has not found good records from the original install between TH 23 and Susan Drive, but it was in place in 2003 on an aerial image. The segment from Susan Drive to Boyer Drive appears to have been installed when Walmart was constructed, as it is shown in a 2006 aerial image. This trail has served its useful life and staff would like to secure grant funds to resurface the trail.</p> <p>Preliminary cost estimate for this project is as follows:</p> <table style="margin-left: 40px;"> <tr><td>Total</td><td>\$384,241.00</td></tr> <tr><td>Fed Request</td><td>\$307,392.80</td></tr> <tr><td>Local Dollars</td><td>\$76,848.20</td></tr> <tr><td>Engineering</td><td>\$61,478.56</td></tr> </table> <p><u>Country Club Drive (Southview Drive to S 4th Street)</u></p> <p>By 2030, this trail will be 21 years old. The trail was constructed as part of Project Y51 in 2009. Staff has identified this segment as being a good candidate for funding a resurfacing project in 2030.</p> <p>Preliminary cost estimate for this project is as follows:</p> <table style="margin-left: 40px;"> <tr><td>Total</td><td>\$358,796.88</td></tr> <tr><td>Fed Request</td><td>\$287,037.50</td></tr> <tr><td>Local Dollars</td><td>\$71,759.38</td></tr> <tr><td>Engineering</td><td>\$57,407.50</td></tr> </table> <p>Exhibits for both trail segments are included in the packet. Both projects are being proposed to receive a new concrete surface.</p>	Total	\$384,241.00	Fed Request	\$307,392.80	Local Dollars	\$76,848.20	Engineering	\$61,478.56	Total	\$358,796.88	Fed Request	\$287,037.50	Local Dollars	\$71,759.38	Engineering	\$57,407.50
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	<p>To complete the grant application process, staff would like the City Council to offer their support for our grant application, and we will need two resolutions to be approved. One resolution identifies the City as the grant sponsoring agency and the entity responsible for managing the grant. The other resolution identifies the City as the responsible party for continued operation and maintenance of the shared use path.</p> <p>This item was presented to the Public Improvement/Transportation Committee at their meeting on 11/25/2025. MOTION MADE BY LOZINSKI, SECOND BY ALCORN for Committee recommends to City Council that staff submit for TA grants for the resurfacing of these two bike trail segments: the trail that parallels US 59 between MN 23 and Boyer Drive and the trail that parallels Country Club Drive between S 4th Street and W Southview Drive. ALL VOTED IN FAVOR. THE MOTION PASSED 3:0.</p>
Fiscal Impact:	<p>Identified above.</p> <p>There is no fiscal impact today. If we are awarded a grant, we will be notified in Spring 2026. In today's dollars, our cost estimate for City participation is \$148,607.58 in cash with the City also providing engineering services, valued at \$118,886.06. Engineering services include grant application, project design, permitting, construction inspection and testing, and project administration. Because these trail segments are located in trunk highway and Municipal State Aid street (MSAS) rights of way, the local costs may be funded with MSAS funds.</p>
Alternative/ Variations:	<p>No alternative actions recommended.</p>
Recommendations:	<p>Recommendation No. 1 that the Council adopt RESOLUTION NUMBER 25-087, which is the Resolution Authorizing Agent of Sponsoring Agency for Transportation Alternatives Project for TH 59 Trail (TH 23 to Boyer Drive).</p> <p>Recommendation No. 2 that the Council adopt RESOLUTION NUMBER 25-088, which is the Resolution Identifying Responsibility for Operation and Maintenance for Transportation Alternatives Project for TH 59 Trail (TH 23 to Boyer Drive).</p> <p>Recommendation No. 3 that the Council adopt RESOLUTION NUMBER 25-089, which is the Resolution Authorizing Agent of Sponsoring Agency for Transportation Alternatives Project Country Club Drive Trail (Southview Drive to S 4th Street).</p> <p>Recommendation No. 4 that the Council adopt RESOLUTION NUMBER 25-090, which is the Resolution Identifying Responsibility for Operation and Maintenance for Transportation Alternatives Project Country Club Drive (Southview Drive to S 4th Street).</p>

RESOLUTION 25-087

**RESOLUTION AUTHORIZING AGENT OF SPONSORING AGENCY
FOR TRANSPORTATION ALTERNATIVES PROJECT**

BE IT RESOLVED that the City of Marshall agrees to act as sponsoring agency for the following project seeking Transportation Alternatives (TA) 2030 grant funding:

- TH 59 Trail (TH 23 to Boyer Drive)

BE IT FURTHER RESOLVED that the City of Marshall reviewed and approved the project as proposed. Sponsorship includes a willingness to secure and guarantee the local share of costs associated with this project and responsibility for seeing this project through to its completion, with compliance of all applicable laws, rules, and regulations.

BE IT FURTHER RESOLVED that Jason R. Anderson, P.E., or his designee, is hereby authorized to act as agent on behalf of this sponsoring agency.

Passed and adopted this 9th day of December, 2025.

Mayor

City Clerk

The undersigned, being the duly qualified City Clerk of the City of Marshall, Minnesota, and as such the custodian of the books and records of said City, hereby certifies and attests that the attached copy of the Resolution Number 25-_____, adopted on this 9th day of December, 2025 is a true and correct copy of the original of said Resolution which is on file and of record in my office.

Steven Anderson
City Clerk
City of Marshall

(SEAL)

RESOLUTION 25-088

RESOLUTION IDENTIFYING RESPONSIBILITY FOR OPERATION AND MAINTENANCE FOR TRANSPORTATION ALTERNATIVES PROJECT

WHEREAS: The Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right of way or property ownership acquired without prior approval from the FHWA; and

WHEREAS: Transportation Alternatives projects receive federal funding; and

WHEREAS: the Minnesota Department of Transportation (MnDOT) has determined that for projects implemented with alternative funds, this requirement should be applied to the project proposer; and

WHEREAS: the City of Marshall is the sponsoring agency for the Transportation Alternatives project identified below:

- TH 59 Trail (TH 23 to Boyer Drive)

THEREFORE BE IT RESOLVED THAT: the sponsoring agency hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned transportation alternatives project.

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Mayor

City Clerk

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(SEAL)

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FOR TRANSPORTATION ALTERNATIVES PROJECT**

BE IT RESOLVED that the City of Marshall agrees to act as sponsoring agency for the following project seeking Transportation Alternatives (TA) 2030 grant funding:

- Country Club Drive Trail (Southview Drive to S 4th Street)

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(SEAL)

RESOLUTION 25-090

RESOLUTION IDENTIFYING RESPONSIBILITY FOR OPERATION AND MAINTENANCE FOR TRANSPORTATION ALTERNATIVES PROJECT

WHEREAS: The Federal Highway Administration (FHWA) requires that states agree to operate and maintain facilities constructed with federal transportation funds for the useful life of the improvement and not change the use of right of way or property ownership acquired without prior approval from the FHWA; and

WHEREAS: Transportation Alternatives projects receive federal funding; and

WHEREAS: the Minnesota Department of Transportation (MnDOT) has determined that for projects implemented with alternative funds, this requirement should be applied to the project proposer; and

WHEREAS: the City of Marshall is the sponsoring agency for the Transportation Alternatives project identified below:

- Country Club Drive Trail (Southview Drive to S 4th Street)

THEREFORE BE IT RESOLVED THAT: the sponsoring agency hereby agrees to assume full responsibility for the operation and maintenance of property and facilities related to the aforementioned transportation alternatives project.

Passed and adopted this 9th day of December, 2025.

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