



CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Jason Anderson
Meeting Date:	Tuesday, December 9, 2025
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Project ST-020: South 5th Street (Saratoga to Main) Reconstruction Project - Consider Resolution Ordering Preparation of Report on Improvement
Background Information:	<p>Attached please find the resolution necessary for the initiation of the special assessment procedures for the above-referenced project. Attached are plan sheets and map to identify the project area.</p> <p>This project consists of: complete street reconstruction of South 5th Street from approximately 300-FT west of W. Main Street to W. Saratoga Street. Reconstruction includes the intersection of W. Saratoga Street and S. 5th Street, and work items include: curb and gutter, driveway approaches, and sidewalks. Underground utility work includes sanitary sewer main and services, water main and services, and storm sewer replacement.</p> <p>This item was discussed at the Public Improvement/Transportation Committee at their meeting on 11/25/2025.</p> <p>Ordering the preparation of report is the first step for a special assessment project, whereby the City Council is requesting a feasibility study for the project. Initiating this report does not commit the City to a construction project.</p>
Fiscal Impact:	All improvements are proposed to be assessed according to the current Special Assessment Policy, including but not limited to participation from Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of the project must include determination of funding sources.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council adopt RESOLUTION NUMBER 25-084, which is the "Resolution Ordering Preparation of Report on Improvement" for Project ST-020: South 5th Street (Saratoga to Main) Reconstruction Project.

RESOLUTION NUMBER 25-084

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to make improvements under the following project and to assess the benefited properties for all or a portion of the cost of the improvements, pursuant to Minnesota Statutes, Chapter 429:

PROJECT ST-020: SOUTH 5TH STREET (SARATOGA TO MAIN) RECONSTRUCTION PROJECT -- This project consists of: complete street reconstruction of South 5th Street from approximately 300-FT west of W. Main Street to W. Saratoga Street. Reconstruction includes the intersection of W. Saratoga Street and S. 5th Street, and work items include: curb and gutter, driveway approaches, and sidewalks. Underground utility work includes sanitary sewer main and services, water main and services, and storm sewer replacement.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. That the proposed improvements be referred to the Director of Public Works/City Engineer and that he is instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvements are feasible and as to whether they should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvements as recommended.

Passed and adopted by the Council this 9th day of December, 2025.

Mayor

ATTEST:

City Clerk

This instrument drafted by:
Director of Public Works/City Engineer Jason R. Anderson, P.E.