

**CITY OF MARSHALL**  
**HOUSING AND REDEVELOPMENT AUTHORITY MEETING**  
**MINUTES**  
**Monday, August 29, 2022**

The special meeting of the Housing and Redevelopment Authority was held on August 29, 2022, in the On Main room at City Hall, 344 West Main Street. The meeting was called to order at 4:01 P.M. by Chairman Robert Byrnes. In addition to Byrnes the following members were present: John DeCramer, Russ Labat, and James Lozinski and Amanda Schroeder. Absent: Craig Schafer and Steve Meister. Staff present included: Sharon Hanson, Executive Director; Dennis Simpson, City Attorney; Jason Anderson, Director of Public Works/ City Engineer; E.J. Moberg, Director of Administrative Services and Steven Anderson, City Clerk.

**Consider approval of the minutes from the special meeting held on June 28, 2022**

Motion made by Board Member DeCramer Seconded by Board Member Labat that the minutes of the special meeting held on June 28, 2022, be approved as filed with each member and that the reading of the same be waived. Voting Yea: Chairman Byrnes, Board Member Schroeder, Board Member DeCramer, Board Member Labat, Board Member Lozinski. The motion **Carried. 5-0**

**Helena Agri-Enterprises, LLC – Addendum to Purchase Agreement**

City Attorney Dennis Simpson introduced the addendum for the purchase of property owned by Helena Agri-Enterprises, LLC. The City of Marshall and Helena Agri-Enterprises, LLC have previously entered into a purchase agreement wherein the City of Marshall will acquire Helena property located adjacent to State Highway 19 on the Westerly property limits of the City of Marshall. Closing on the acquisition of property has not occurred, because Helena Agri-Enterprises, LLC is presently working on remediation of agricultural chemical issues located on the property. There have been recent discussions concerning additional testing and remediation of agricultural chemicals located in, around and under the dry fertilizer Quonset presently in a state of disrepair on the property. Discussions between staff and elected officials have resulted in an agreement with Helena to equally split the costs for the demolition and removal of the dry fertilizer Quonset building. That additional testing and remediation can proceed. Proposal for demolition and removal of the building, and asbestos abatement on site has resulted in a bid of \$128,800.00. The city has agreed to pay up to one-half of that amount being \$64,400.00. Discussion was had regarding the additional building on the site and talks with Ag-Plus about relocating their propane site that is still within the runway protection zone.

City staff has had discussions with MnDOT Aeronautics regarding a future grant proposal which would authorize payment of land acquisition and demolition costs associated with this property. City staff is hopeful that the grant solicitation will be submitted from the state within the next two months so that the City may obtain grant funds for the acquisition and demolition costs incurred with this project.

Motion by Board Member DeCramer seconded by Board Member Lozinski to approve the purchase agreement addendum up to \$64,400. Voting Yea: Chairman Byrnes, Board Member Schroeder, Board Member DeCramer, Board Member Labat, Board Member Lozinski. The motion **Carried. 5-0**

**Adjourn**

At 4:27 P.M., Motion made by Board Member Schroeder, Seconded by Board Member Lozinski to adjourn. Voting Yea: Chairman Byrnes, Board Member Schroeder, Board Member DeCramer, Board Member Labat, Board Member Lozinski. The motion **Carried. 5-0**

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Robert J. Byrnes  
Chairman

ATTEST:

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Sharon Hanson  
Executive Director