

CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Jason Anderson
Meeting Date:	Tuesday, October 14, 2025
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Project ST-013: N High Street (N 4th to Oak) Reconstruction Project - Consider Resolution Ordering Preparation of Report on Improvement
Background Information:	<p>Attached please find the resolution necessary for the initiation of the special assessment procedures for the above-referenced project. Attached is a map to identify the project area.</p> <p>This project consists of: reconstruction and utility replacement on North High Street from North 4th Street to Oak Street, and sanitary sewer replacement in the alley between North 5th Street to North 6th Street. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer within the areas identified above. This project will include new water and sewer services to the right-of-way. Other items of work included in this project are pavement removal, aggregate base, bituminous surfacing, concrete driveways, sidewalks, curb and gutter and other minor work.</p> <p>This item was discussed at the Public Improvement/Transportation Committee at their meeting on 10/02/2025.</p> <p>Ordering the preparation of report is the first step for a special assessment project, whereby the City Council is requesting a feasibility study for the project. Initiating this report does not commit the City to a construction project.</p>
Fiscal Impact:	All improvements are proposed to be assessed according to the current Special Assessment Policy, including but not limited to participation from Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation. Final approval of the project must include determination of funding sources.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council adopt RESOLUTION NUMBER 25-073, which is the "Resolution Ordering Preparation of Report on Improvement" Project ST-013: N High Street (N 4th to Oak) Reconstruction Project.

RESOLUTION NUMBER 25-073

RESOLUTION ORDERING PREPARATION OF REPORT ON IMPROVEMENT

WHEREAS, it is proposed to make improvements under the following project and to assess the benefited properties for all or a portion of the cost of the improvements, pursuant to Minnesota Statutes, Chapter 429:

PROJECT ST-013: N HIGH STREET (N 4TH TO OAK) RECONSTRUCTION

PROJECT -- This project consists of: reconstruction and utility replacement on North High Street from North 4th Street to Oak Street, and sanitary sewer replacement in the alley between North 5th Street to North 6th Street. All utilities will be replaced, including watermain, sanitary sewer, and storm sewer within the areas identified above. This project will include new water and sewer services to the right-of-way. Other items of work included in this project are pavement removal, aggregate base, bituminous surfacing, concrete driveways, sidewalks, curb and gutter and other minor work.

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. That the proposed improvements be referred to the Director of Public Works/City Engineer and that he is instructed to report to the Council with all convenient speed advising the Council in a preliminary way as to whether the proposed improvements are feasible and as to whether they should best be made as proposed or in connection with some other improvement, and the estimated cost of the improvements as recommended.

Passed and adopted by the Council this 14th day of October, 2025.

Mayor

ATTEST:

City Clerk

This instrument drafted by:
Director of Public Works/City Engineer Jason R. Anderson, P.E.