

MARSHALL-LYON COUNTY LIBRARY
REGULAR BOARD MEETING MINUTES
JULY 11TH, 2022

Board Members Present: Linda Baun, Paula Botsford, Russ Labat, Paul Graupmann, Michael Murray, Eric DeGroot, and Anne Marie Vorbach. Absent: Ruth Bot and Saara Raappana. Staff Present: Director Michele A. Leininger, Christine DeGroot, and Paula Nemes. Others Present:

Called to order at 4:00 p.m. by L. Baun, President.

Pledge of Allegiance.

Motion made by M. Murray, seconded by P. Botsford to adopt the agenda as presented. Voice Vote: Yes- L. Baun, P. Botsford, R. Labat, P. Graupmann, M. Murray, E. DeGroot, and A. Vorbach. No: None. The motion passed unanimously.

Motion made by R. Labat, seconded by M. Murray to adopt the Consent Agenda. Voice Vote: Yes- L. Baun, P. Botsford, R. Labat, P. Graupmann, M. Murray, E. DeGroot, and A. Vorbach. No: None. The motion passed unanimously.

Old Business:

2023 Draft Budget: The 2023 Draft Budget was presented to the Lyon County Commissioners on Tuesday, July 5th. There was discussion from the members that were present at that meeting. On Tuesday, July 26th the 2023 Draft Budget will be presented to the City Council.

Potential Purchases 2022 budget: Director Leininger reviewed the current savings from the part time employees. With these savings, the following potential purchases were presented. 50 LED lights to complete changing all the public lights to LED. R. Labat made a motion to approve the purchase of the LED lights up to \$2000, seconded by E. DeGroot. Voice Vote: Yes- L. Baun, P. Botsford, R. Labat, P. Graupmann, M. Murray, E. DeGroot, and A. Vorbach. No: None. The motion passed unanimously. The purchase of a Laptop with a webcam for patrons to check out in the building. There have been request from patrons for a computer with a webcam for interviews, meetings, or to talk to a professor. P. Botsford made a motion to approve the purchase of a laptop with a webcam up to \$1000, seconded by P. Graupmann. Voice Vote: Yes- L. Baun, P. Botsford, P. Graupmann, M. Murray, E. DeGroot, and A. Vorbach. No: R. Labat. The motion passed by majority vote. The purchase of two portable projectors. M. Murray made a motion to approve the purchase of 2 portable projectors up to \$1500 total, seconded by A. Vorbach. Voice Vote: Yes- L. Baun, P. Botsford, P. Graupmann, M. Murray, E. DeGroot, and A. Vorbach. No: R. Labat. The motion passed by majority vote.

New Business:

Decide on August Board Meeting: E. DeGroot made a motion for no August board meeting and to approve the August bills, seconded by M. Murray. Voice Vote: Yes- L. Baun, P. Botsford, R. Labat, P. Graupmann, M. Murray, E. DeGroot, and A. Vorbach. No: None. The motion passed unanimously.

Reports:

Director's Report – There is a new exhibit, partnered with the Southwest Minnesota Arts Council (SMAC), at the Library called Don't Doubt Your Horses. It is displayed throughout the library and the creator of the exhibit will be at the Library Wednesday, July 27th. At the end of June, there were 202 kids, 120 adults, 48 teens, and 46 participants age zero to four signed up for our Summer Reading Program. The Library Staff are also participating in a summer reading program.

We had 12 applicants for the Assistant Librarian position in Balaton. Interviews will be starting next week. The Adult Services position will be advertised later in August.

The "Game of Library" sample sheet was handed out. Instead of an annual report this year, the Library is doing a historical report for the 150th Anniversary of Marshall. There is a larger display in all 3 libraries along with bookmarks for people to take home.

Summer Saturday hours are going good. Between 10:00 – 12:30 it continues to be very busy. We will continue to monitor Saturdays for the rest of the summer.

Room rental fees in the Marshall area were discussed. In September, there will be a full report on the different rates for room rentals in Marshall along with all the fees and fines for Library materials.

Framed photos of the past and present libraries in Marshall were presented. These will be displayed in the main entry way in the Library.

Board President Report: None

Friends: They are getting ready for their Sounds of Summer Book Sale August 18-20. They are doing a Crazy Days book sale on July 21st.

Board Committees: None.

Plum Creek: They are still working on Legacy Grant applications.

Motion by R. Labat, seconded by E. DeGroot to adjourn at 5:13 p.m.

Respectfully Submitted,
Christine DeGroot