

**CITY OF MARSHALL  
WORK SESSION  
M I N U T E S  
Tuesday, December 10, 2019**

The work session of the Common Council of the City of Marshall was held December 10, 2019 in the Professional Development Room at the Marshall Middle School, 401 South Saratoga Street. The meeting was called to order at 4:30 P.M. by Mayor Byrnes. In addition to Byrnes the following members were in attendance: Craig Schafer, Steven Meister (4:45 PM), Glenn Bayerkohler, John DeCramer, Russ Labat, and James Lozinski. Absent: None. Staff present included: Sharon Hanson, City Administrator: Sheila Dubs, Human Resource Manager and Kyle Box, City Clerk.

**Consider a Closed Session of the Annual Performance Evaluation for Sharon Hanson, City Administrator.**

13D.05 Subd. 3. (a) A public body may close a meeting to evaluate the performance of an individual who is subject to its authority. The public body shall identify the individual to be evaluated prior to closing a meeting. At its next open meeting, the public body shall summarize its conclusions regarding the evaluation. A meeting must be open at the request of the individual who is the subject of the meeting.

Motion made by Councilmember Lozinski, Seconded by Councilmember Schafer to go into closed session. Voting Yea: Mayor Byrnes, Councilmember Schafer, Councilmember Bayerkohler, Councilmember Decramer, Councilmember Labat, Councilmember Lozinski. The motion **Carried. 7-0**

**Reconvene to the Work Session**

At 4:58 PM the council reconvened to the work session.

**Adjournment**

At 4:58 PM Mayor Byrnes Adjourned the meeting.

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Mayor

Attest:

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City Clerk