

Finance charge: 1.5% per month on unpaid balance of City bills after 30 days from date of 1st billing

ASSESSING DEPARTMENT

| | <u>Fee/Charge</u> |
|--------------------------|--------------------------|
| Copies | \$ 0.25 per side |
| Sales Summary | \$ 10.00 each |
| Apartment List | \$ 15.00 |
| Ownership Searches | \$ 4.00 per parcel |
| Yearly Subscription Rate | \$ 75.00 |

CLERK

| | <u>Fee/Charge</u> |
|---|-------------------------------------|
| Brewer Tap Room | \$ 500.00 Annual |
| Club License | \$ 275.00 Annual |
| Consumption & Display | \$ 130.00 Annual |
| | \$ 25.00 1 Day |
| Growlers License | \$ - Annual |
| On-Sale Liquor License | \$ 3,000.00 Annual |
| Financial Background (on-sale liquor) | Charged at rate of 3rd Party Vendor |
| Off-Sale 3.2% Malt Liquor | \$ 90.00 Annual |
| On-Sale 3.2% Malt Liquor | \$ 250.00 Annual |
| Sunday Liquor | \$ 200.00 Annual |
| Temporary On-Sale Liquor | \$ 30.00 Per Day |
| Temporary On-Sale 3.2% Malt Liquor | \$ 30.00 Per Day |
| | \$ 50.00 Month |
| Tobacco License | \$ 150.00 Annual |
| Wine License | \$ 600.00 Annual |
| Dangerous Animals | \$ 150.00 Annual |
| Dog or Cat License | |
| Male/Female | \$ - Annual |
| Unisex | \$ - Annual |
| Replacement of tag | \$ 1.00 |
| Pick-up (Animal at large) | \$ 10.00 |
| Board | \$ 10.00 Per Day |
| Animal at Large | \$ 90.00 |
| No City License | \$ 90.00 |
| Rabies Vaccination not current | Court |
| Disturbing the Peace | Court |
| Garbage & Refuse Haulers | \$ 160.00 Annual |
| Special Vehicle Permit | \$ 35.00 Annual |
| Non-profits Exempt (must provide certification) | |
| Taxicabs | \$ 100.00 Annual |
| | \$ 25.00 Per Additional Vehicle |
| Transient Merchant | \$ 30.00 Per Month |
| | \$ 160.00 Semiannual |
| | \$ 315.00 Annual |
| Mobile Food Units/Food Carts | \$ 150.00 Annual |

Refunding of License Fee

20% of fee up to a maximum of \$100.00

ADMINISTRATION & HUMAN RESOURCES

Fee/Charge

Copies (40 pages or more) \$ 0.25 Per Side
Administrative Fee for Retiree Insurance (*Health/Dental/Life*) 2% of total cost to the City

FINANCE

Fee/Charge

Assessment Searches \$ 15.00
Returned check for all City departments \$ 30.00
Budget Reports \$ 25.00
Audit Reports \$ 25.00
Business Tax Abatement Application \$ 750.00

COMMUNITY SERVICES

Fee/Charge

Deposit

Shelter Permits \$ 25.00 \$25.00
Park Gazebo Permit \$ 25.00 \$25.00
Moving Liberty Park Benches for Events \$ 100.00
Collapsible Picnic Tables (Min:6/Max:50) \$ 10.00 Per Table/Per Day

Tents 20 x 20 \$ 200.00 Weekend \$200.00
\$ 100.00 Per Day \$200.00
Tents 20 x 30 \$ 200.00 Weekend \$200.00
\$ 100.00 Per Day \$200.00

Band Shell \$ 150.00 Per Day \$50.00

Channel Parkway Complex \$ 100.00 Per Day \$100.00
\$ 150.00 2 Days \$100.00
Amateur Sports Complex \$ 250.00 Per Day \$100.00
\$ 200.00 2 Days \$100.00
 One Ballfield \$ 75.00 Per Day \$100.00
Independence Park Youth Ballfields \$ 50.00 Per Day/Per Field/Without Lights
 (2 Fields: 1 Lighted & 1 Not Lighted) \$ 75.00 Per Day/One Field With Lights
\$ 125.00 Per Day/Both Fields/One Field With Lights
American Legion Field Ballfield \$ 150.00 Per Day/Without Lights
\$ 200.00 Per Day/With Lights
Legion Field Park Youth Ballfields \$ 25.00 Per Day
Justice Park Youth Baseball/Softball Field \$ 25.00 Per Day

Marshall Aquatic Center (Minimum 25 people) \$ 100.00 Per Hour &
\$ 3.00 Per Person

| <u>Cable</u> | <u>Fee/Charge</u> | |
|--|--------------------------|--------------|
| DVD | \$ 11.00 | Includes Tax |
| CD | \$ 3.00 | |
| CD w/Printed Cover | \$ 5.00 | |
| Filming w/Certification | \$ 50.00 | Per Day |
| Editing w/Certification | \$ 10.00 | Per Hour |
| Certification Training | \$ 100.00 | |
| Student (high school and full-time post secondary) | \$ 25.00 | Per Hour |

| <u>Stage</u> | <u>Fee/Charge</u> | |
|---------------------|--------------------------|----------|
| Damage Deposit | \$ 500.00 | |
| Call-Back | \$ 50.00 | Per Hour |

| | | |
|---|-----------|--|
| Basic Unit; 24x20 ft., set-up and take down | | |
| Marshall non-profit business or agency | \$ 250.00 | |
| Marshall for profit business or agency | \$ 350.00 | |
| All others | \$ 600.00 | |

| | | |
|---|-------------|--|
| Basic Unit; <u>plus additional</u> 16x4 ft., set-up and take down | | |
| Marshall non-profit business or agency | \$ 350.00 | |
| Marshall for profit business or agency | \$ 500.00 | |
| All others | \$ 1,200.00 | |

| <u>Park Land Development</u> | <u>Fee/Charge</u> | |
|---|--------------------------|---|
| For any residential or commercial subdivision of property after March 10, 2009, upon initial sale | | |
| Residential Lot | \$ 500.00 | Per Lot |
| Commercial Lot | | 2% Of gross unimproved value per commercial lot |

| <u>Telecommunication</u> | <u>Fee/Charge</u> | |
|---------------------------------|--------------------------|---|
| Application & Permit fee | \$ 1,500.00 | Plus |
| | \$ 2.00 | Per Linear Foot from point of initiation to point of termination for the use of City owned right-of-way |

| <u>Adult Community Center</u> | <u>Fee/Charge</u> | | |
|---|--------------------------|----------|----------------|
| Meeting Room (24 chairs only or 16 with tables) | \$ - | Per Hour | Groups A , B |
| | \$ 20.00 | Per Hour | Group C |
| Dining Hall (140 chairs with tables) | \$ - | Per Hour | Groups A , B |
| | \$ 30.00 | Per Hour | Groups A , B** |
| | \$ 75.00 | Per Hour | Group C |

The kitchen is not available for use. This applies to all caterers and renters.
(This includes the refrigerator, stove, freezer, sink, dishwashers, etc.)

Group A: Seniors/City of Marshall sponsored events.

Any group of seniors meeting during regular scheduled hours (9-4), depending on space assignment.

Group B: Local public agencies and non-profit organizations.

Group C: Private/Commercial/State of Minnesota Groups

** Meeting after regular scheduled hours (after 4:00 p.m.)

Rentals will be made as follows based on space availability:

1. Senior Center Programs/Activities
2. Marshall Area Senior Citizens, Inc. Members (receive a \$5/hr. discount)
3. Seniors (age 55 & older)
4. All others

Red Baron Arena and Expo Center

Fee/Charge

| | | |
|------------------------------|-----------------------|--------------------|
| Video Board usage for events | \$ 300.00 | Per Event |
| Plus Staff time | \$ 25.00 | Per Hour Per Staff |
| Advertising Fees | Contractual Agreement | |

Ice Rink

Fee/Charge

| | | |
|---|-----------|---|
| Open Rate | \$ 125.00 | Per Hour |
| 10 or more hours booked at one time | \$ 115.00 | Per Hour |
| 30 or more hours booked at one time | \$ 100.00 | Per Hour |
| Marshall Community Services | \$ 75.00 | Per Hour |
| Marshall High School | \$ 75.00 | Per Hour |
| (Marshall High School will not be charged ice time during high school games or tournaments) | | |
| Southwest Figure Skating Club | \$ 75.00 | Per Hour |
| Marshall Area Hockey Association (MAHA) | \$ 65.00 | Per Hour (1st 450 hrs.) \$40.00 Per Hour thereafter |
| Off season (June 1–August 31)(Saturday and Sunday) | \$ 80.00 | Per Hour |
| Ice Painting Equipment | \$ 250.00 | Per Day |

Expo/Meeting Room

Fee/Charge

| | | |
|----------------------------|-------------|--------------------|
| Full day expo floor rental | \$ 1,050.00 | Per Day |
| Event SETUP | \$ 50.00 | Per Hour after 5pm |
| Event CLOSURE | \$ 50.00 | Per Hour after 5pm |
| Club Room | \$ 400.00 | Per Day or Event |
| | \$ 80.00 | Per Hour |
| Lower level meeting Room | \$ 30.00 | Per Hour |

FIRE DEPARTMENT

Fee/Charge

| | | |
|---|-------------|---|
| Fire/Rescue Calls (Outside city limits)* | \$ 1,000.00 | |
| Fire/Rescue Calls (Within city limit)* | \$ 750.00 | |
| *After 5 hours on scene, incident billing will follow the Southwest/West Central Fire Department Association Mutual Aid Agreement | | |
| Hazardous Materials Trailer | \$ 750.00 | Plus supplies & materials used |
| Pumping Fuel or Gas (48 hours to pick up) | \$ 1.00 | Per Gallon in and out (48 hours to pick up)** |
| **If not picked up within 48 hours, owner will be assessed cost of Hazardous waste disposal contractor to dispose of waste | | |
| Natural Gas line hits | \$ 750.00 | Per Call |
| Automatic fire alarm activation*** | \$ 750.00 | Per Call |
| *** (3rd call and after, within 72 hour period OR 3 business days, until functional) | | |

| | | | |
|---|----|--------|----------|
| Education Trailer (to all departments) | \$ | 150.00 | Per Day |
| Fire Chief's call for service (officer's pages) | \$ | 100.00 | Per Hour |

Calls that are caused by negligence, or lasting longer than 5 hours on scene*, will be billed out on cost basis of equipment and manpower:

*After 5 hours on scene, incident billing will follow the Southwest/West Central Fire Dept. Association Mutual Aid Agreement for all departments that were called for mutual aid.

| <u>Fire Equipment</u> | <u>Fee/Charge</u> | | |
|--|--------------------------|--------|------------------------|
| Rescue Truck | \$ | 125.00 | Per Hour |
| 1500 GPM Engine | \$ | 295.00 | Per Hour |
| 1000 GPM Engine | \$ | 200.00 | Per Hour |
| Ladder Truck | \$ | 750.00 | For Initial First Hour |
| | \$ | 250.00 | Per Hour thereafter |
| Tanker | \$ | 160.00 | Per Hour |
| Grass Rig | \$ | 125.00 | Per Hour |
| Haz-Mat Trailer | \$ | 125.00 | Per Hour |
| Water Auger with Engine or Tanker | \$ | 150.00 | Per Hour |
| UTV | \$ | 85.00 | Per Hour |
| Each firefighter responding to the call for service | \$ | 17.50 | Per Hour |
| Mileage to organizations outside the Southwest/West Central Fire Department Mutual Aid | \$ | 1.75 | Per Mile |

****Any equipment/tools damaged/destroyed due to the call for service will be assessed at actual cost to the owner or responsible party of the call for service.

Supplies: (Billed out at cost incurred)

| | | | |
|---------------------------------------|----|--------|------------|
| AFFF Foam | \$ | 150.00 | Per Pail |
| AR-AFFF Foam | \$ | 200.00 | Per Pail |
| Floor Dry | \$ | 15.00 | Per Bag |
| 55 Gallon steel barrel with metal lid | \$ | 135.00 | Per Barrel |
| 8"x10' absorbent boom | \$ | 145.00 | Per Boom |
| 4' X 8' Plywood | \$ | 25.00 | Per Sheet |

PUBLIC SAFETY DEPARTMENT

| | <u>Fee/Charge</u> | | |
|------------------------------------|--------------------------|-------|--------------------------------|
| Police Records | \$ | 0.25 | Per Sheet of six pages or more |
| DVD/CD of Photos, Videos and Audio | \$ | 20.00 | Each |
| False Alarm Call (after 3rd) | \$ | 60.00 | |
| Residence Check | | | |
| First three checks | \$ | 40.00 | |
| After 3rd check | \$ | 10.00 | |
| Towing Administration Fee | \$ | 15.00 | |
| Storage | \$ | 25.00 | Per Day |
| Opening Car Door | \$ | 35.00 | |
| In-house Background Check | \$ | 20.00 | |

| | | |
|--------------------------------------|----|--------|
| Funeral Escorts (3 or more Officers) | \$ | 150.00 |
| Bank Escorts | \$ | 50.00 |

| <u>Parking Violations</u> | <u>Fee/Charge</u> | <u>After 10 Days</u> |
|---------------------------|-------------------|----------------------|
| Prohibited Parking | \$ 15.00 | \$ 30.00 |
| Double Parking | \$ 15.00 | \$ 30.00 |
| Blocking Driveway | \$ 15.00 | \$ 30.00 |
| No Parking Zone | \$ 15.00 | \$ 30.00 |
| Blocking Alley | \$ 15.00 | \$ 30.00 |
| Parking in Alley | \$ 15.00 | \$ 30.00 |

MERIT CENTER

| <u>Classroom</u> | Room A or B <u>1/2 Day</u> | Room A or B <u>Full Day</u> | Room A & B <u>1/2 Day</u> | Room A & B <u>Full Day</u> |
|-----------------------|-------------------------------|--------------------------------|------------------------------|-------------------------------|
| Public Safety | \$ 10.00 | \$ 10.00 | \$ 20.00 | \$ 20.00 |
| Government/Non-Profit | \$ 30.00 | \$ 50.00 | \$ 45.00 | \$ 75.00 |
| Business | \$ 50.00 | \$ 75.00 | \$ 75.00 | \$ 100.00 |

| <u>Props & Simulators</u> | <u>Fee/Charge</u> |
|-------------------------------|---------------------------|
| Public Safety | \$ 35.00 Per Item Per Day |
| Government/Non-Profit | \$ 35.00 Per Item Per Day |
| Business | \$ 50.00 Per Item Per Day |

| <u>Driving Course</u> | <u>1/2 Day</u> | <u>1/2 Day Hourly</u> | <u>Full Day</u> | <u>Full Day Hourly</u> |
|-----------------------|----------------|-----------------------|-----------------|------------------------|
| Government/Non-Profit | \$ 120.00 | \$ 20.00 | \$ 200.00 | \$ 35.00 |
| Business | \$ 200.00 | \$ 30.00 | \$ 300.00 | \$ 50.00 |

Rate Categories

Public Safety: training of police, fire, ambulance, hazardous material teams, etc.

Government/Non-Profit: training for entities such as civic, charitable, service clubs, government organizations, etc.

Business: training for private individuals, organizations, and businesses of any kind.

* *Marshall Community Services Drivers Education Program Fees and Rates set by separate agreement.*

PUBLIC WORKS DEPARTMENTS

| <u>Airport</u> | <u>Fee/Charge</u> |
|-----------------------------|---------------------|
| Hangar Rent | |
| Single Engine | \$ 80.00 Per Month |
| Twin Engine | \$ 100.00 Per Month |
| Winch | \$ 10.00 Per Month |
| Electric service for Heater | \$ 5.00 Per Month |

(These rates are for governmental agencies only. For non-governmental entities, multiply rate by 1.5.; With Operator)

| | |
|---|--------------------|
| Oshkosh/FWD 24' Snow Plow with Batwings | \$ 130.00 Per Hour |
| Oshkosh Blower | \$ 130.00 Per Hour |
| Oshkosh Airport Runway Broom (18-ft.) | \$ 130.00 Per Hour |
| Dump Truck | \$ 115.00 Per Hour |

Skid Loader \$ 110.00 Per Hour

Building Inspection

NOTE: Building Permit Applications are subject to Minnesota State Surcharge per Minnesota Statute.

Building Permit Application

| <u>Total Valuation</u> | <u>Fee/Charge</u> |
|--|--|
| \$1.00 - \$500.00 | \$ 21.00 |
| \$501.00 - \$2,000.00 | \$ 21.00 First \$500 + |
| | \$ 3.25 Each Add 'l \$100 or fraction thereof |
| \$2,001.00 - \$25,000.00 | \$ 69.75 First \$2,000 + |
| | \$ 12.00 Each Add 'l \$1,000 or fraction thereof |
| \$25,001.00 - \$50,000.00 | \$ 345.75 First \$25,000+ |
| | \$ 8.50 Each Add 'l \$1,000 or fraction thereof |
| \$50,001.00 - \$100,000.00 | \$ 558.25 First \$50,000+ |
| | \$ 6.50 Each Add 'l \$1,000 or fraction thereof |
| \$100,001.00 - \$500,000.00 | \$ 883.25 First \$100,000+ |
| | \$ 5.00 Each Add 'l \$1,000 or fraction thereof |
| \$500,001.00 - \$1,000,000.00 | \$ 2,883.25 First \$500,000+ |
| | \$ 4.50 Each Add 'l \$1000 or fraction thereof |
| \$1,000,000.00 and up 1,000,001.00 and up | \$ 5,133.25 First \$1,000,000+ |
| | \$ 3.50 Each Add 'l \$1000 or fraction thereof |

Community Planning Department staff reserves the right to establish construction valuation based on the Building Permit Valuation Policy

Investigation Fee (when work is started prior to obtaining Building Permit)

| | |
|---------------------------------------|--------------------------------------|
| First Violation | 25% of building permit fee OR |
| | \$ 50.00 whichever is greater |
| Consecutive Violations | 50% of building permit fee OR |
| | \$ 100.00 whichever is greater |
| Demolition Permit | 35% of calculated fees |
| Second Re-inspection of the same item | \$ 50.00 |
| Copy of Prior Permit | \$ 5.00 |
| Plan Review | |
| Commercial Projects | 65% of building permit fee |
| New one & two Family Dwelling | 35% of building permit fee |

WWTF Sanitary Sewer Connection Permit Application

| <u>Nominal Size of Sanitary Sewer Pipe</u> | <u>Connect +</u> | <u>Inspection =</u> | <u>Total</u> |
|--|------------------|----------------------|--------------|
| <u>Exiting the Building</u> | <u>(WWTF)</u> | <u>(Bldg. Insp.)</u> | |
| 4" | 200.00 | 50.00 | \$ 250.00 |
| 6" | 575.00 | 50.00 | \$ 625.00 |
| > 6" | 2,000.00 | 50.00 | \$ 2,050.00 |

Planning Commission Action Request Application**Fee/Charge****Escrow**

Escrow will be used for direct costs incurred by the City of Marshall. The difference will be refunded if OVER \$5 or billed if OVER \$50.

| | | | | |
|--------------------------------------|----|--------|----|--------|
| Variance Adjustment Permit | \$ | 300.00 | \$ | 300.00 |
| Conditional Use Permit | \$ | 300.00 | \$ | 300.00 |
| Interim Use Permit | \$ | 300.00 | \$ | 300.00 |
| Vacation of Zoning Permit | \$ | 100.00 | | |
| Map Amendment (Rezoning) Application | \$ | 300.00 | \$ | 300.00 |

Direct costs include but are not limited to:

- 1) Administration Fee \$10; 2) Publications; 3) Postage; 4) Recording (Excludes Staff Cost)

Subdivision Platting

| | | | | |
|--|----|--------|----------|----------------|
| Preliminary Plat | \$ | 70.00 | Per Acre | + Direct Costs |
| Final Plat | \$ | 50.00 | Per Acre | + Direct Costs |
| Planned Unit Development (PUD) (excludes platting fee) | \$ | 200.00 | Per Acre | + Direct Costs |
| Base Map Updating (whichever is greater) | \$ | 5.00 | Per Lot | |
| | \$ | 15.00 | Per Acre | |
| Zoning Letter | \$ | 25.00 | | |

Engineering**Fee/Charge****Overweight Load Permit**

| | | | |
|------------------------------|----|--------|-------------|
| Single Trip | \$ | 50.00 | Per Vehicle |
| Annual from application date | | | |
| <= 6 Axles/90,000 lbs. | \$ | 300.00 | Per Vehicle |
| > 6 Axles/90,000 lbs. | \$ | 500.00 | Per Vehicle |

Direct costs include but are not limited to:

- 1) Administration Fee \$10; 2) Publications; 3) Postage; 4) Recording (Excludes Staff Cost)

| | | | |
|---|----|--------|----------------|
| Annexation Application | \$ | 100.00 | + Direct Costs |
| Vacation of Public Rights of Way/Public Easements Application | \$ | 100.00 | + Direct Costs |
| Moving In-Town Permit Application | \$ | 200.00 | |
| Moving on Public Right of Way Permit Application | \$ | 50.00 | |

Copying/Plotting/Printing (No Charge if under \$5)**Fee/Charge**

| | | | |
|--|----|------|-----------------|
| Small Scale Copies (8½ x 11, 8½ x 14, 11 x 17) | \$ | 0.25 | Per Sheet |
| Small Scale Plots/Prints (8½ x 11, 8½ x 14, 11 x 17) | \$ | 0.60 | Per Sheet |
| Large Scale (18 x 24 and larger) | \$ | 3.00 | Per Square Foot |

Aerial Photo Printing/CD Copies (No charge if under \$5)**Fee/Charge**

| | | | |
|--------------------|----|------|-----------------|
| 8½ x 11 | \$ | 2.00 | |
| 11 x 17 | \$ | 5.00 | |
| Large Scale Prints | \$ | 4.00 | Per Square Foot |

Excavation Permit Application within City Right of Way Fee/Charge

Deposit is refundable less costs for repair- Billed extra if direct costs exceed deposit

| | | | |
|--|----|----------|--------------|
| Utility Companies-Post Yearly | \$ | 5,000.00 | Bond |
| Excavation | \$ | 400.00 | Deposit plus |
| | \$ | 50.00 | Inspection |
| Driveway Permit | \$ | 300.00 | Deposit plus |
| | \$ | 50.00 | Inspection |
| Sidewalk Permit | \$ | 50.00 | Inspection |
| Investigation Fee (when work is started prior to obtaining Permit) | \$ | 50.00 | |

Special Projects

Fee/Charge

| | | |
|--|----|---|
| Standard Engineering for Special Assessment Projects | | 16% (Construction Cost + Contingencies) |
| Engineer (Registered) | \$ | 100.00 Per Hour |
| Assistant Engineer | \$ | 75.00 Per Hour |
| Senior Engineering/Specialist | \$ | 60.00 Per Hour |
| Engineering Technician/Specialist | \$ | 50.00 Per Hour |
| Building Official | \$ | 70.00 Per Hour |
| Building Inspector | \$ | 55.00 Per Hour |
| Administrative Assistant | \$ | 50.00 Per Hour |
| Office Assistant/Receptionist | \$ | 35.00 Per Hour |
| GPS Survey | \$ | 100.00 Per Hour |

Watermain Tapping & Water Meters (Refer to Marshall Municipal Utilities for application and fees.)
 (Equipment hourly rate/not including operator). Add \$30.00/hour for operator.

Storm Sewer Connection Permits

| (Inside Diameter of Sewer Service Pipe Entering the Building) | Connect + | Inspection = | Total |
|---|-----------|--------------|-----------|
| 4" Gravity | 100.00 | 30.00 | \$ 130.00 |
| 6" Gravity | 120.00 | 30.00 | \$ 150.00 |
| 8" Gravity | 200.00 | 60.00 | \$ 260.00 |
| 10" Gravity | 360.00 | 60.00 | \$ 420.00 |
| 12" or > Gravity | 500.00 | 90.00 | \$ 590.00 |
| 1 1/2" Force | 100.00 | 30.00 | \$ 130.00 |
| 2" Force | 120.00 | 30.00 | \$ 150.00 |
| 3" Force | 140.00 | 60.00 | \$ 200.00 |
| 4" Force | 160.00 | 60.00 | \$ 220.00 |

Municipal Separate Storm Sewer System (MS4)

Surface Water Management MS4 Construction Plan Review

Drainage/Land Disturbance Application

Fee/Charge

| | | |
|--|----|--------|
| Site more than 2,000 sq. ft. and less than 5,000 sq. ft. | \$ | 35.00 |
| Site 5,000 sq. ft. to one (1) acre | \$ | 100.00 |
| Site one (1) acre to five (5) acres | \$ | 200.00 |
| Site greater than five (5) acres | \$ | 300.00 |

Administrative Fines for Violations of City Code Chapter 30 Environment

Administrative Offense **Fee/Charge**

Illicit Discharges and Connections

| | | |
|--|----|----------|
| Illicit Discharge to Storm water System (Minor) | \$ | 50.00 |
| Illicit Discharge to Storm water System (Major) | \$ | 1,000.00 |
| Illicit Connection to Storm water System (Minor) | \$ | 30.00 |
| Illicit Connection to Storm water System (Major) | \$ | 1,000.00 |
| Failure to Report a Spill | \$ | 300.00 |
| Failure to Cleanup a Spill | \$ | 300.00 |
| Failure to Respond to a Notice of Violation | \$ | 100.00 |

Construction Site Erosion/Sediment Control Violations

| | | |
|---|----|----------|
| Site Dewatering | \$ | 200.00 |
| Waste and Material Disposal | \$ | 100.00 |
| Tracking (Minor) | \$ | 100.00 |
| Tracking (Major) | \$ | 500.00 |
| Drain Inlet Protection | \$ | 100.00 |
| Site Erosion Control (Minor) | \$ | 500.00 |
| Site Erosion Control (Major) | \$ | 1,000.00 |
| Failure to Provide/Maintain Concrete Washout Facility | \$ | 200.00 |
| Failure to Respond to a Notice of Violation | \$ | 100.00 |
| Failure to Conduct/Document Site inspections | \$ | 100.00 |
| Failure to Maintain SWPPP/Inspection Documents | \$ | 100.00 |

Post Construction Structural Storm water BMP Violations

| | | |
|---|----|----------|
| Failure to Perform Proper Maintenance (Minor) | \$ | 500.00 |
| Failure to Perform Proper Maintenance (Major) | \$ | 1,000.00 |
| Unauthorized Removal or Alterations to BMPs (Minor) | \$ | 500.00 |
| Unauthorized Removal or Alterations to BMPs (Major) | \$ | 1,000.00 |
| Failure to Submit/Maintain Maintenance Records | \$ | 100.00 |

SURFACE WATER MANAGEMENT UTILITY

| | <u>Fee/Charge</u> | |
|--|--------------------------|---------------------|
| Minimum fee or below, whichever is greater | \$ 5.44 | Per Month |
| Single Family Residential (Classification 1) Flat rate | \$ 5.44 | Household Per Month |
| Two-Family Residential (Classification 2) | \$ 24.21 | Per Acre Per Month |
| Manufactured Housing (Classification 3) | \$ 34.30 | Per Acre Per Month |
| Industrial, Multi-Family, Railroad Right-of-Way (Classification 4) | \$ 41.61 | Per Acre Per Month |
| Commercial/Office/Parking (Classification 5) | \$ 53.33 | Per Acre Per Month |
| Vacant (Classification 7) | \$ 2.91 | Per Acre Per Month |
| Agricultural (Classification 8) | \$ 0.73 | Per Acre Per Month |

*Five-Year Rate Projections (See Appendix A attached)

Street

| | <u>Fee/Charge</u> | |
|---------------------------------------|--------------------------|----------------|
| Weed/Mowing/Snow/Nuisance Enforcement | \$ 50.00 | + Direct Costs |

(These rates are for governmental agencies only. For non-governmental entities, multiply rate by 1.5.)

*(Equipment hourly rate/not including operator). Generally we will use City employees. Add \$50.00/hour for operator.

| | | | |
|--|----|--------|-----------------|
| *Elgin Sweeper | \$ | 105.00 | Per Hour |
| *Cat/John Deere Front-End Loader | \$ | 95.00 | Per Hour |
| *Tractor-Loader Backhoe | \$ | 85.00 | Per Hour |
| *Motor Grader | \$ | 95.00 | Per Hour |
| *Cat Loader w/Snow-Go Blower | \$ | 115.00 | Per Hour |
| *Truck with Vector (Catch Basin Cleaning Unit) | \$ | 80.00 | Per Hour |
| *Truck with Snowplow | \$ | 80.00 | Per Hour |
| *Skid Loader | \$ | 70.00 | Per Hour |
| *Dump Truck | \$ | 75.00 | Per Hour |
| *Boom Truck | \$ | 75.00 | Per Hour |
| *1-Ton | \$ | 70.00 | Per Hour |
| *Pick Up | \$ | 60.00 | Per Hour |
| | | | |
| Brush Chipper | \$ | 70.00 | Per Hour |
| Portable Pumps | \$ | 60.00 | Per Hour |
| Barricades - Type II | \$ | 5.00 | Per Day |
| Barricades - Type III | \$ | 10.00 | Per Day |
| Traffic Control Devices (12 Cones) | \$ | 5.00 | Per Day Minimum |
| Operator | \$ | 50.00 | Per Hour |

WASTEWATER

Fee/Charge

| | | | | |
|--|----|--------|-------------------|-------------|
| Residential/Commercial (includes \$1.00 Phosphorus Surcharge | \$ | 22.43 | Per Month | Base Charge |
| Violation under Sec. 78-73, Marshall Code of Ordinance | \$ | 50.00 | Monthly Surcharge | |
| Violation under Sec. 78-74, Marshall Code of Ordinance | \$ | 100.00 | Monthly Surcharge | |

| | | | |
|------------|----|------|-------------------|
| Domestic | \$ | 4.42 | Per 1,000 Gallons |
| Industrial | \$ | 2.82 | Per 1,000 Gallons |

(Surcharge by strength as follows):

| | | | |
|--------------------------------|----|--------|------------------|
| Excess CBOD | \$ | 308.57 | Per 1,000 Pounds |
| Excess Suspended Solids | \$ | 308.39 | Per 1,000 Pounds |
| Excess Phosphorus (industrial) | \$ | 2.18 | Per Pound |

*Five-Year Rate Projections (See Appendix B attached)

Pretreatment of Industrial Wastewater Violations (Sec. 78-48) **Fee/Charge**

| | | |
|--|----|--------|
| Failure to meet Preliminary Treatment Requirements | \$ | 500.00 |
|--|----|--------|

* The City has the right to charge and assess violators for all costs to the City for damages from any discharge or other action in violation of the City ordinance or in violation of a permit issued by the City, including all attorney's fees, court costs, sampling and monitoring expenses, and other expenses associated with enforcement of this section. Administrative fines or other enforcement actions are not considered to be payment of these costs.

When distinguishing between a Major violation and a Minor violation the following considerations shall be used:

1. Potential critical impact on public health or the environment.

2. Potential danger to human life or safety.
3. Continuing nature of violation.
4. Cost of restitution, repair, or remediation exceeds \$1,000.00.
5. Knowing performance of unpermitted activities.

Existence of one or more of the above criteria supports a finding of a Major violation. Enforcement officials must specifically describe the conditions observed to support this determination.

The administrative fine imposed for a second or subsequent violation of the same type by the same person or entity within a 24-month period may double the amount of the previous fine up to a maximum of \$,1000.00

| | | |
|-----------------------|--------------------------|-------------------|
| Call-Out | <u>Fee/Charge</u> | |
| During Business Hours | \$ 50.00 | Per Hour |
| After Business Hours | \$ 120.00 | Per Hour |
| Biosolids Application | \$ 100.00 | Per Acre |
| Porta Potty Waste | \$74.12 | Per 1,000 Gallons |

Equipment Rental

Fee/Charge

(These rates are for governmental agencies only. For non-governmental entities, multiply rate by 1.5.)

*(Equipment hourly rate/not including operator.)

| | | |
|-------------------------------------|-----------|----------------------------|
| Operator | \$ 50.00 | Per Hour |
| *Skid Loader | \$ 70.00 | Per Hour |
| *Water Truck 3,000 Gal. | \$ 60.00 | Per Hour |
| *Dump Truck | \$ 75.00 | Per Hour |
| *Semi Tractor Tanker Trailers | \$ 100.00 | Per Hour |
| *Pickup | \$ 60.00 | Per Hour |
| *Crane Truck | \$ 75.00 | Per Hour |
| Jet Vac Truck | \$ 150.00 | Per Hour With Operator |
| Sludge Applicator Vac/Pressure Sys. | \$ 150.00 | Per Hour With Operator |
| Sewer Camera | \$ 150.00 | Per Hour With Operator |
| 6" Portable Pumps | \$ 60.00 | Per Hour |
| 6" Hose 100' | \$ 30.00 | Per Day |
| Mileage | \$ 1.50 | Per Mile Includes Operator |

Laboratory Testing Services

Fee/Charge

(Minnesota Pollution Control Agency Permit #0022179)

| | |
|------------------|----------|
| CBOD | \$ 24.00 |
| TSS | \$ 12.00 |
| Ph | \$ 6.00 |
| Ammonia | \$ 20.00 |
| Total Phosphorus | \$ 16.00 |
| Fecal Coliform | \$ 19.00 |
| Chlorides | \$ 15.00 |

Dissolved Oxygen \$ 10.00

Sump Pump Connections

Fee/Charge

Place seal on valve preventing discharge into sanitary sewer system \$ 25.00 Service Charge
Breaking seal on valve to allow discharge to flow into sanitary sewer system \$ 25.00 Service Charge
Discharge fee when seal is broken on valve \$ 25.00 November 1 - March 31
Unpermitted discharge fee \$ 300.00

Special Assessment For Street Reconstruction

Fee/Charge

Assessment is lesser of actual cost amount or maximum assessable amount

See SPECIAL ASSESSMENT AMOUNT CALCULATION PROCEDURES form for additional information. (Appendix C)

Maximum does NOT include individual improvements for sanitary sewer service line, removal and replacement of private driveway, sidewalk walk-ups, or new/additional driveway improvements within City right-of-way.

Interest Rate

Projects Bonded 2.00% Plus Bond Interest Rate
Projects Not Bonded 2.50%

ECONOMIC DEVELOPMENT DEPARTMENT

Fee/Charge

(Government and Non-profit only)
Advertising Kiosk Space (as per agreement) \$ 250.00 Per Year; 7/1-6/30 (may pro rate)

Appendix A

SPRINGSTED INCORPORATED - UTILITY PLANNING MODEL
STORM WATER UTILITY FUND PROJECTIONS

SURFACE WATER UTILITY PROJECTIONS

| | | 4.00% | 4.00% | 3.00% | 3.00% | 3.00% | |
|--|----------------------------|-------------|-----------|-----------|-----------|-----------|-----------|
| Projected Surface Water Rate Adjustment | Projected Change 2019-2024 | 2019 | 2020 | 2021 | 2022 | 2023 | |
| | growth in volume | | | | | | |
| Operating Revenues | 0.00% | 1,188,061 | 1,235,583 | 1,285,006 | 1,323,557 | 1,363,263 | 1,404,161 |
| Operating Expenses | | | | | | | |
| Salaries and benefits | 3.00% | - | - | - | - | - | - |
| Supplies | 3.00% | 23,850 | 24,566 | 25,302 | 26,062 | 26,843 | 27,649 |
| Equipment Repair & Maintenance | 3.00% | - | - | - | - | - | - |
| Other Repairs and Maintenance | 5.00% | 20,000 | 21,000 | 22,050 | 23,153 | 24,310 | 25,526 |
| Other services and charges | 3.00% | 375,468 | 386,732 | 398,334 | 410,284 | 422,593 | 435,270 |
| Insurance | 3.00% | - | - | - | - | - | - |
| Utilities | 5.00% | - | - | - | - | - | - |
| Depreciation - Existing | | 426,094 | 404,789 | 384,550 | 365,322 | 347,056 | 329,703 |
| Depreciation - New | | - | 62,093 | 102,141 | 118,808 | 125,474 | 132,141 |
| Total Operating Expenses | | 845,412 | 899,180 | 932,377 | 943,628 | 946,277 | 950,289 |
| Operating Income (Loss) | | 342,649 | 336,403 | 352,629 | 379,929 | 416,987 | 453,872 |
| Nonoperating Revenues (Expenditures) | | | | | | | |
| Interest | 0.50% | 2,000 | 5,816 | 5,273 | 5,020 | 5,548 | 6,216 |
| Refunds and reimbursements | | 5,723 | - | - | - | - | - |
| Rents | | - | - | - | - | - | - |
| Gain/(loss) on disposal of assets | | - | - | - | - | - | - |
| Interest Expense - existing debt | | (75,168) | (61,642) | (51,719) | (43,458) | (36,810) | (29,324) |
| Interest Expense - new debt | | - | (36,248) | (51,988) | (59,518) | (55,917) | (52,207) |
| Total Nonoperating Revenues (Expenditures) | | (67,443) | (92,073) | (98,433) | (97,957) | (87,189) | (75,316) |
| Income (Loss) Before Transfers | | 275,205 | 244,329 | 254,198 | 281,972 | 329,798 | 378,557 |
| Transfers | | | | | | | |
| Transfers In | | - | - | - | - | - | - |
| Transfers (Out) | 0.00% | - | - | - | - | - | - |
| Total Transfers | | - | - | - | - | - | - |
| Net Income (Loss) | | 275,205 | 244,329 | 254,198 | 281,972 | 329,798 | 378,557 |
| Beginning Cash & Investments | | 1,190,347 | 1,163,224 | 1,055,048 | 1,000,934 | 1,109,686 | 1,243,162 |
| Net Income | | 275,205 | 244,329 | 254,198 | 281,972 | 329,798 | 378,557 |
| Depreciation | | 426,094 | 466,883 | 486,691 | 484,130 | 472,530 | 461,844 |
| Acquisition and Construction of Assets | | (1,523,370) | (862,000) | (500,000) | (200,000) | (200,000) | - |
| Proceeds from Long-Term Debt | | 1,241,370 | 590,000 | 300,000 | - | - | - |
| Principal Payments on Long-Term Debt - New | | - | (67,137) | (100,819) | (119,336) | (122,937) | (126,647) |
| Principal Payments on Long-Term Debt - Existing | | (416,422) | (480,252) | (491,183) | (341,014) | (345,915) | (284,352) |
| Ending Cash & Investment Balance | | 1,163,224 | 1,055,048 | 1,000,934 | 1,109,686 | 1,243,162 | 1,672,564 |
| Minimum Cash & Investment Balance | | 72,000 | 188,631 | 236,259 | 398,489 | 559,866 | 717,376 |
| Restricted for Capital Improvements - Beginning | | 142,031 | 155,628 | 162,230 | 161,377 | 157,510 | 153,948 |
| Annual Capital Reserve Funding (1/3 Deprec.) | 1/3 | (97,400) | (180,000) | - | - | - | - |
| Capital Reserve Used for Improvements/Expansion | | 72,000 | 72,000 | - | - | - | - |
| Adjustment to Capital Reserve | | 188,631 | 236,259 | 398,489 | 559,866 | 717,376 | 871,324 |
| Restricted for Capital Improvements - Ending | | 974,593 | 818,789 | 605,445 | 549,810 | 525,786 | 801,240 |
| Net Operating Cash | | 224,795 | 233,094 | 235,007 | 236,569 | 237,592 | 237,592 |
| Operating Reserve (25% of expenditures) | | 645,278 | 695,709 | 563,326 | 561,589 | 492,530 | 470,717 |
| Required for Revenue Bonds (following yrs DS) | | 870,073 | 928,803 | 799,233 | 798,158 | 730,103 | 708,289 |
| Required Minimum Cash & Investment Balance | | 870,073 | 928,803 | 799,233 | 798,158 | 730,103 | 708,289 |
| Amount Over (Under) Goal | | 104,510 | (110,014) | (193,285) | (245,335) | (201,316) | 92,951 |

Appendix B

SPRINGSTED INCORPORATED - UTILITY PLANNING MODEL
WASTEWATER UTILITY FUND PROJECTIONS

WASTEWATER UTILITY PROJECTIONS

| Projected Wastewater Rate Adjustment | Projected Change | 2.75% | | | | | |
|---|------------------|-------------|-------------|-------------|-------------|-------------|-------------|
| | | 2019 | 2010 | 2011 | 2012 | 2013 | 2014 |
| Operating Revenues | growth in volume | | | | | | |
| Surcharge Revenues | 0.00% | - | - | - | - | - | - |
| Utility Sewer Charges | 0.00% | 5,567,621 | 5,720,720 | 5,878,050 | 6,034,392 | 6,216,024 | 6,413,104 |
| Pretreatment Charges | 0.00% | - | - | - | - | - | - |
| Other Services and Charges | 0.00% | - | - | - | - | - | - |
| Total Operating Revenues | | 5,567,621 | 5,720,720 | 5,878,050 | 6,034,392 | 6,216,024 | 6,413,104 |
| Operating Expenses | | | | | | | |
| Salaries and benefits | 3.00% | 1,201,965 | 1,238,024 | 1,275,165 | 1,313,420 | 1,352,822 | 1,393,407 |
| Supplies | 4.00% | 306,500 | 318,760 | 331,510 | 344,771 | 358,562 | 372,801 |
| Repair and maintenance | 4.00% | 181,730 | 188,500 | 196,040 | 203,882 | 212,037 | 220,518 |
| Other services and charges | 7.50% | 449,751 | 460,995 | 472,520 | 484,333 | 496,411 | 508,852 |
| Insurance | 1.00% | 32,405 | 33,729 | 35,056 | 36,387 | 37,720 | 39,058 |
| Utilities | 5.00% | 325,200 | 341,460 | 358,533 | 376,460 | 395,183 | 414,617 |
| Depreciation-Existing | | 1,757,473 | 1,669,599 | 1,586,119 | 1,506,813 | 1,431,473 | 1,359,359 |
| Depreciation-New | | - | 236,322 | 323,932 | 368,004 | 388,181 | 406,992 |
| Total Operating Expenses | | 4,254,914 | 4,486,589 | 4,576,875 | 4,631,065 | 4,648,719 | 4,711,677 |
| Operating Income | | 1,312,707 | 1,234,131 | 1,301,176 | 1,403,327 | 1,567,305 | 1,701,427 |
| Non-Operating Revenue (Expenses) | | | | | | | |
| Social Assessments | | - | - | - | - | - | - |
| Other Income | | - | - | - | - | - | - |
| Investment earnings (loss) | 1.10% | 37,500 | 76,172 | 80,695 | 81,777 | 97,193 | 110,524 |
| Refunds and reimbursements | | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| Rents | | 15,282 | 15,282 | 15,282 | 15,282 | 15,282 | 15,282 |
| Gain (Loss) on Disposal of Assets - Net | | - | - | - | - | - | - |
| Bond (Discount) premium amortization | | - | - | - | - | - | - |
| Bond issuance costs | | (60,000) | (25,000) | - | (25,000) | (25,000) | - |
| Interest Expense - existing debt | | (278,594) | (242,144) | (208,800) | (180,027) | (153,187) | (124,888) |
| Interest Expense - new debt | | - | (326,248) | (274,061) | (276,982) | (260,308) | (239,426) |
| Total Non-Operating Revenues | | (265,812) | (381,938) | (366,881) | (361,919) | (315,210) | (238,569) |
| Income (Loss) Before Transfers | | 1,046,895 | 852,193 | 934,295 | 1,041,408 | 1,252,095 | 1,462,858 |
| Operating Transfers | | | | | | | |
| Transfers In | | (38,394) | - | - | - | - | - |
| Transfers Out | | - | - | - | - | - | - |
| Total Operating Transfers | | (38,394) | - | - | - | - | - |
| Net Income (Loss) | | 1,008,501 | 852,193 | 934,295 | 1,041,408 | 1,252,095 | 1,462,858 |
| Replanning Cash & Investments | | 6,177,424 | 6,921,748 | 7,335,891 | 7,707,010 | 8,814,777 | 10,017,618 |
| Net Income | | 1,008,501 | 852,193 | 934,295 | 1,041,408 | 1,252,095 | 1,462,858 |
| Depreciation | | 1,757,473 | 1,906,122 | 1,910,031 | 1,874,814 | 1,819,854 | 1,766,892 |
| Acquisition and Construction of Assets | | (6,035,810) | (2,163,000) | (973,200) | (326,000) | (535,000) | - |
| Proceeds from Long-Term Debt | | 6,114,810 | 1,590,000 | 451,200 | 204,000 | 200,000 | - |
| Principal Payments on Long-Term Debt - New | | (211,819) | (355,191) | (355,191) | (406,521) | (418,255) | (471,512) |
| Principal Payments on Long-Term Debt - Existing | | (1,498,119) | (1,569,363) | (1,596,033) | (1,665,003) | (1,695,814) | (1,730,859) |
| Ending Cash & Investment Balance | | 6,024,748 | 7,335,891 | 7,707,010 | 8,814,777 | 10,017,618 | 11,685,007 |
| Minimum Cash Balance | | | | | | | |
| Restricted for Capital Improvements - Beginning | | 3,789,809 | 4,375,223 | 5,011,097 | 5,617,781 | 6,272,719 | 6,879,337 |
| Annual Capital Reserve Funding (1/3 Deptc.) | 1/3 | 585,824 | 635,374 | 636,684 | 624,938 | 606,618 | 588,964 |
| Capital Reserve Used for Improvements/Expansion | | - | - | - | - | - | - |
| Adjustment to Capital Reserve | | - | - | - | - | - | - |
| Restricted for Capital Improvements - Ending | | 4,375,223 | 5,011,097 | 5,617,781 | 6,272,719 | 6,879,337 | 7,468,301 |
| Net Operating Cash | | 2,519,025 | 2,324,394 | 2,059,119 | 2,522,058 | 3,168,291 | 4,216,706 |
| Operating Reserve (50% of expenditures) | | 2,243,205 | 2,288,437 | 2,315,532 | 2,334,359 | 2,355,839 | 2,355,839 |
| Restricted for Revenue Bonds (following vrs DS) | | 2,242,571 | 2,134,035 | 1,929,433 | 1,916,883 | 1,986,746 | 1,818,975 |
| Recommended Minimum Operating Cash | | 4,485,869 | 4,722,522 | 4,244,965 | 4,291,242 | 4,372,584 | 4,174,813 |
| Amount Over (Under) Goal | | (1,726,814) | (3,397,728) | (3,365,726) | (1,719,184) | (1,171,511) | 41,893 |