

MINUTES
CITY HALL COMMITTEE MEETING
Tuesday November 3, 2020, 1:30 PM
Southwest Minnesota State University
Social Science Building Room 235

MEMBERS PRESENT: John DeCramer, Russ Labat, James Lozinski

STAFF PRESENT: Sharon Hanson, City Administrator; Ray Henriksen, Building Official; Plan Reviewer Ilya Gutman; Owners Rep Scott VanDerMillen

The meeting was called to order by Chairman Lozinski at 1:30 PM

Motion by Labat, seconded by DeCramer to approve the minutes of October 20 and October 22, 2020. All voted in favor.

Building Official Ray Henriksen provided a general update on City Hall work including a request to reconsider the design for the outside exit for the far NW door (the door that exits the Council Chambers). The current design provided for sloped sidewalk for entrance/exit. Per Building Code, there are exceptions for secondary exit when it is a remodel versus new construction. Both Henriksen and Gutman stated that they interpret and support the precipice that the City Hall project is a remodel and therefore the allowance to use a step for an exit would be allowed over a sloped exit. The step would be a 7-inch step. Motion by DeCramer, seconded by Labat to proceed with step versus slope design and direct Henriksen to inform Engan and Associates. All voted in favor.

Discussion occurred on SE wall prices/costs known as PR 4. To date we have not received final numbers. Chairman Lozinski encouraged staff to push Brennan and Engan for follow-up on this matter.

Henriksen provide a quote on demolition and rebuild of Main Stay wall. The quote from St. Aubin Drywall LLC was in the amount of \$68,900.00 Motion by DeCramer, seconded by Labat to approve the quote from St. Aubin Drywall LLC, recommend to full Council and direct staff to ensure that Main Stay owner will be in agreement with future ownership and maintenance. The quote does not include final finish materials.

Hanson provided a review of security systems and provided the Committee a hard copy of two quotes: Pro-Tec Design and Living Connected. Both quotes included wiring, installation and Living Connected also included door hardware. Discussion on elimination of some of the work due to Fran's Communication being hired to complete the low-voltage wiring. Based on the quotes, it appeared that Pro-Tech Design included higher installation costs. Motion by Lozinski, seconded by DeCramer to proceed with Living Connected quote and recommend to full council when final quote numbers can be achieved after hardware and wiring costs can be finalized. All voted in favor.

Hearing no further business, at 2:30 PM, Member Labat Motioned, Seconded by DeCramer to adjourn. All voted in favor.

Respectfully Submitted,
Sharon Hanson
City Administrator