



Office of the City Attorney

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MEMORANDUM
VIA EMAIL TRANSMITTAL

TO: Honorable Mayor and Members of the City Council
CC: Sharon Hanson, City Administrator
FROM: Dennis H. Simpson, City Attorney
DATE: December 15, 2020
RE: Two-Year Appointment of City Attorney, Marshall City Charter §3.03

In accordance with Section 3.03 of the Marshall City Code, it is once again time for the Mayor and Council to appoint City Attorney to serve for an additional two-year period of time. Marshall City Code indicates that the "Mayor shall nominate to the City Council a person to be appointed as City Attorney for the City of Marshall. The City Council and Mayor shall vote and confirm said appointment by majority vote." The nomination and vote for the City Attorney shall be effective the first meeting in January 2021. The present City contract runs through January 12, 2021. The appointment for City Attorney shall be effective January 13, 2021 and would run through January 10, 2023.

I am once again very interested in serving as City Attorney and would accept a reappointment as the City Attorney for the City of Marshall. I would appreciate nomination and support so that I may continue in my role as City Attorney.

My office practice and personnel are set up to accommodate the work necessary to provide competent and efficient service as City Attorney for the City of Marshall. My office personnel continue to review and prosecute between 400 to 500 criminal cases per year. The City of Marshall has petty misdemeanor, misdemeanor and some gross misdemeanor jurisdiction and is very active in the prosecution of those crimes as reported to my office through the Marshall Police Department.

In addition, the criminal prosecution matters, my office staff, and I continue to represent City of Marshall and its various agencies, boards, and commissions, on civil matters related to the City of Marshall. I have continued to serve in the role in either Assistant City Attorney or City Attorney for 35 years and I believe that competent legal service has been provided in the past and I am prepared to continue the process of delivering competent legal service in the future.

In light of present budgetary concerns, I am prepared to continue in my role as City Attorney and am not requesting a pay raise in 2021. I will continue to serve as City Attorney at the payrate as approved for 2020. The City Administrator and I have developed a memorandum of understanding and the payrate will not be increased in 2021. Hourly rate for non-retainer work will not be increased and will continue at the 2020 hourly rate.

I appreciate your consideration to this matter and am available to discuss this matter at your convenience.

DHS:jlh