

MINUTES
COUNCIL WAYS & MEANS COMMITTEE MEETING
Tuesday, July 9, 2018 -11:00 AM
City Hall

MEMBERS PRESENT: John DeCramer, Glenn Bayerkohler

STAFF PRESENT: Sharon Hanson, City Administrator; Glenn Olson, Director of Public Works/ City Engineer; Jason Anderson, Assistant City Engineer/ Zoning Administrator; Annette Storm, Director of Administrative Services; Karla Drown, Finance Director; Dennis Simpson City Attorney and Kyle Box, City Clerk

The meeting was called to order by Chairman DeCramer at 11:00 a.m. DeCramer asked for approval of the June 11, 2019 minutes of the Ways and Means Committee Meeting. MOTION BY BAYERKOHLEK to approve the minutes. ALL VOTED IN FAVOR.

Chairperson DeCramer provided for discussion on the Enterprise Fleet Management Program.

No action was taken on the agenda item and it will be remained tabled under Ways and Means.

Chairperson DeCramer asked for discussion on the Fund Balance Policy. Director of Administrative Services, Annette Storm, provided the background information on the policy. Chairperson DeCramer provided comments he had with the State Auditors Office regarding the Fund Balance Policy.

Councilmember Bayerkohler provided further discussion on the policy language. There was continue discussion by the committee and staff on the State Auditors recommendation. There was consensus to change the 40% requirement to be 5 months. There was further discussion on the terminology under the designation of enterprise funds. There was a consensus to remove Designation of Enterprise Funds paragraph from the policy.

MOTION BY BAYERKOHLEK to approve the fund balance policy. ALL VOTED IN FAVOR.

Chairperson DeCramer asked for discussion on Special Assessments. Director of Public Works/ City Engineer Glenn Olson presented the agenda item. There was further discussion by the committee and staff of the special assessment policy regarding corner and abnormal sized lots. There was also discussion on the interest rates.

Chairperson DeCramer brought up discussion on Robert's Rule of Order modifications

MOTION BY BAYERKOHLEK, to adjourn the meeting. Meeting adjourned at 12:15 P.M. ALL VOTED IN FAVOR.

Respectfully Submitted,

Kyle Box
City Clerk