



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, November 23, 2021
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Project ST-007: 2022 UCAP Bus Shelter Project - Memorandum of Understanding between Community Transit of United Community Action Partnership and the City of Marshall.
Background Information:	<p>Attached for Council review is the Memorandum of Understanding between Community Transit of United Community Action Partnership (UCAP) and the City of Marshall.</p> <p>This project is included in the 2022 capital improvement plan (CIP). Community Transit of United Community Action Partnership (UCAP Transit) has been awarded a grant project that totals \$450,000, including grant dollars and local match. UCAP Transit has approached city staff regarding the engineering and construction administration of this project, which includes the installation of bus shelters and ADA sidewalk improvements at various locations. UCAP Transit will be responsible for all capital outlay for this project, and the City will serve as the project sponsor for the grant and the engineer of record for the project.</p> <p>Included in the packet is a Memorandum of Understanding between UCAP Transit and the City of Marshall, as well as proposed bus shelter locations. This project is similar to the UCAP Transit Bus Shelter project (Z52) that the City administered on behalf of UCAP Transit in 2020 where shelters and associated sidewalk improvements were installed at N. 4th Street/Redwood, S. 4th Street/Stephen, and Birch Street near Village Drive. Most of the improvements will be located in City right of way.</p> <p>This project and MOU were reviewed by the PI/T Committee at their meeting on November 22, 2021 meeting.</p>
Fiscal Impact:	The project's grant match will be provided by UCAP Transit. There is no direct cost to the City of Marshall. The City's contribution is the professional staff hours required to create, administer, and deliver the construction project for UCAP Transit. If Engineering fees are grant eligible, City staff will work to recover these fees through the grant.
Alternative/ Variations:	No alternative actions recommended.
Recommendation:	that the Council authorize the execution of the attached Memorandum of Understanding between Community Transit of United Community Action Partnership and the City of Marshall.