



## CITY OF MARSHALL AGENDA ITEM REPORT

<b>Presenter:</b>	Jason Anderson
<b>Meeting Date:</b>	Tuesday, May 28, 2024
<b>Category:</b>	PUBLIC HEARING
<b>Type:</b>	ACTION
<b>Subject:</b>	Sounds of Summer 2024 - 1. Public Hearing on Private Use of Public Streets and Parking Lots (August 22-25, 2024); 2. Approval of Private Use of Public Streets and Parking Lots (August 22-25, 2024); 3. Approval of Parade (August 24, 2024)
<b>Background Information:</b>	<p>Attached is a request from the Sounds of Summer Committee requesting permission for the following:</p> <ul style="list-style-type: none"> <li>- Closure of Saratoga Street (08/22/2024 (Thurs)) Closure of Saratoga Street from West College Drive to Greeley Street from</li> <li>- Closure of West College Drive (TH 19) <u>AND</u> Closure of Saratoga Street (08/23/2024 to 08/25/2024 (Fri-Sun)) Closure of West College Drive from Greeley Street to Saratoga Street and closure of Saratoga Street from West College Drive to Greeley Street on the following dates and times to allow adequate time for clean up after the Saturday evening activities. Please see attached "Exhibit A". <ul style="list-style-type: none"> <li>• Friday 8/23 4 PM-10 PM</li> <li>• Saturday 8/24 12 PM to Sunday 8/25 1 AM</li> </ul> </li> <li>- Parade Line-Up (08/24/2024 (Sat)): Closure of East Lyon Street, beginning at the corner of Jewett Street to South Bruce Street on Saturday, August 24, 2024 starting at approximately 12 PM to approximately 6 PM. Line-up would begin at 2 PM. Please see attached "Exhibit B".</li> <li>- Parade (08/24/2024 (Sat)): Closure of East Lyon Street from South Bruce Street to East Main Street and closure of Main Street from East Lyon Street to North 6<sup>th</sup> Street Saturday, August 24, 2024 from 3 PM to approximately 6 PM. Parade would start at 4 PM with an estimated 5:30 PM end time. Please see attached "Exhibit B".</li> </ul> <p>In accordance with Section 62-6 of the Marshall City Code, the Director of Public Works/City Engineer may refer any application for private use of public streets and parking lots on either a temporary or permanent basis to be considered by the Marshall City Council.</p> <p>Due to the magnitude of the proposed event and potential impact to the businesses adjacent to the areas that are being requested to be blockaded, City Staff would recommend that the City Council hold a public hearing on these requests prior to granting final approval.</p> <p>In the past, the City's Public Safety and Public Works Divisions have worked with applicants on the issues and public safety concerns that would need to be addressed as part of this request.</p>

	In addition, it would be City Staff's intent to have a representative from the Committee present at the hearing to provide a brief overview of the activities and events that are going to occur during the celebration.
<b>Fiscal Impact:</b>	There will be costs involved for personnel for set-up and take-down of the detours, barricades, traffic control and street sweeping. Staff is proceeding with plans and not charging fees for this event based on past practice. Costs for operations attributed to the parade only are estimated at less than \$5,000.
<b>Alternative/ Variations:</b>	No alternative actions recommended.
<b>Recommendations:</b>	<p>Recommendation No. 1 that the Council close the public hearing.</p> <p>Recommendation No. 2 that the Council approve the private use of public streets and parking lots for Sounds of Summer (August 22-25, 2024).</p> <p>Recommendation No. 3 that the Council approve the Sounds of Summer Parade to be held Saturday, August 24, 2024, subject to Mn/DOT approval.</p>