

**CITY OF MARSHALL  
CITY COUNCIL MEETING  
M I N U T E S  
Tuesday, October 14, 2025**

The regular meeting of the Common Council of the City of Marshall was held October 14, 2025, at City Hall, 344 West Main Street. The meeting was called to order at 5:30 P.M. by President Pro Tem Craig Schafer. In addition to Schafer the following members were in attendance: See Moua-Leske, Amanda Schwartz and James Lozinski. Absent: Robert Byrnes and Amanda Schroeder. Staff present included: Sharon Hanson; City Administrator; Pamela Whitmore, City Attorney (remote); Jason Anderson, Director of Public Works/ City Engineer; Sheila Dubs, Human Resource Manager; Quentin Brunsvold, Fire Chief; Preston Stensrud, Park and Rec Supervisor; Ilya Gutman, Plans Examiner; Laura Wing, Payroll and Benefits Specialist; and Steven Anderson, City Clerk.

**Consider Approval of the Minutes of the Meeting Held on September 23**

There were no amendment requests to the minutes from the meeting held on September 23, 2025.

Motion made by Councilmember Lozinski, Seconded by Councilmember Alcorn to approve the minutes as presented. Voting Yea: Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schwartz. The motion **Carried. 5-0.**

**Approval of the Consent Agenda**

There were no requests to remove an item from the consent agenda for additional discussion.

Motion made by Councilmember Lozinski, Seconded by Councilmember Moua-Leske to approve the items on the consent agenda. Voting Yea: Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schwartz. The motion **Carried. 5-0.**

- Emergency Response Services Contract Between Archer Daniels Midland Company (ADM) and the City of Marshall's Fire Department
- Consider Approval of Agreements with MetLife for Voluntary Employee Vision and Supplemental Insurances
- Consider Approval of the 2026 Wage Schedule for Temporary and Seasonal Employees
- Consider Approval of an Outdoor Public Fireworks Display Permit for Prairie Home Hospice on November 28, 2025
- Consider Request of Prairie Home Hospice & Community Care for the Light Up the Night Parade on Friday, November 28, 2025
- Consider Approval of a LG214 Premises Permit Application for the Marshall Amateur Hockey Association
- Project ST-013: N High Street (N 4th to Oak) Reconstruction Project - Consider Resolution Ordering Preparation of Report on Improvement
- Terminating a Variance Adjustment Permit for a Reduced Side Yard Setback at 304 E Marshall Street
- Terminating a Variance Adjustment Permit for a Reduced Rear Yard Setback at 501 Village Drive
- Consider Approval of the Bills/Project Payments

**Consider an Amendment to the Public Art Agreement with SammyJo Miller, "Drawn to Marshall" Art Project**

Hanson and Whitmore explained that after the last agreement was approved on September 23rd the lead artist for the Drawn to Marshall art project proposed a minor change to Section 2.1 Design Scope of the artist agreement. After review by the city attorney the amendment was found to be acceptable and was brought forward to the city council to be approved again on October 14<sup>th</sup>. Because of the need for council approval again, an additional revision to extend the term of the agreement until the end of December was also included for consideration. Prior to the meeting, the lead artist again requested additional revisions to the artist agreement. Whitmore found the amendments to be unacceptable to the city. Hanson and Whitmore both stated that the original agreement had already been fully negotiated and agreed upon by both parties.

Motion made by Councilmember Lozinski, Seconded by Councilmember Alcorn to deny the amendments as proposed. Council members asked additional questions about the additional revisions requested by the lead artist that were not included in the council packet. After clarification and discussion Councilmember Lozinski retracted his motion.

Motion made by Councilmember Alcorn, Seconded by Councilmember Moua-Leske to approve the amended Agreement as presented in the council packet Between the City of Marshall and Artist SammyJo Miller for the "Drawn to Marshall" Art Project and authorize appropriate signatures. Voting Yea: Councilmember Alcorn, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schwartz. Voting Nay: Councilmember Lozinski. The motion **Carried. 4-1.**

**Aquatic Center Update**

Stensrud provided a construction update about The Splash aquatic center.

This item was information only and no council action was needed.

**Consider Appointments to Various Boards, Commission, Bureaus, and Authorities**

An interview was held prior to the regular meeting for an open position on the Planning Commission. President Pro-Tem Schafer explained that another applicant had previously been interviewed in September, and the council had waited until the October 14 meeting before appointing anyone.

Schafer recommended the appointment of the following:

- Nicholas Malecek to the Planning Commission with a term to end May 31, 2028.
- Noah Johnson to the Planning Commission with a term to end May 31, 2027.

Motion made by Councilmember Lozinski, Seconded by Councilmember Schwartz to appoint Malecek and Johnson to the Planning Commission. Voting Yea: Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schwartz. The motion **Carried. 5-0.**

**Commission/Board Liaison Reports**

|            |   |
|------------|---|
| Byrnes     | Absent.   |
| Alcorn     | No report.  |
| Lozinski   | No report.  |
| Moua-Leske | CVB recapped the Arts and Living History Festival.  |
| Schafer    | Airport commission adjusted their meeting date to the First Monday of each month instead of the First Tuesday. The Public Improvement and Transportation Committee discussed numerous matters, one of which included mosquito control.  |
| Schroeder  | Absent.   |
| Schwartz   | Library board discussed budget items and reviewed upcoming events. The Community Services Advisory Board received a presentation from the Marshall School District about the upcoming referendum. The Winter/Spring brochure should be mailed December 15th with registration opening on December 17th at noon. |

**Councilmember Individual Items**

Councilmember Lozinski requested that citizens sign letters that are sent to him to have meaningful conversations.

Councilmember Moua-Leske invited citizens to celebrate the Hmong New Year on Saturday October 18 at the Red Baron Arena.

President Pro-Tem Schafer asked citizens to be cognizant of crosswalks and vehicular traffic to stop when crosswalk beacons are flashing.

**City Administrator**

Updates were given on the bandshell grant application.

**Director of Public Works/City Engineer**

Minor updates were given about the Airport Commission and SRE Building.

**City Attorney**

No report.

**Administrative Brief**

There were no questions about the Administrative Brief.

**Information Only**

There were no questions about the Information Only items.

**Upcoming Meetings**

There were no questions or comments about the Upcoming Meetings.

**Adjournment**

At 6:23 PM Motion made by Councilmember Lozinski, Seconded by Councilmember Schwartz to adjourn the meeting. Voting Yea: Councilmember Alcorn, Councilmember Moua-Leske, Councilmember Schafer, Councilmember Schwartz Voting Nay: Councilmember Lozinski. The motion **Carried. 4-1.**

Attest:

\_\_\_\_\_  
City Clerk

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Mayor