



CITY OF MARSHALL AGENDA ITEM REPORT

Presenter:	Jason Anderson
Meeting Date:	Tuesday, October 28, 2025
Category:	CONSENT AGENDA
Type:	ACTION
Subject:	Snow Removal Services at Tall Grass Liquor and MERIT Center for the 2025/2026 through 2026/2027 Winter Seasons - Consider Award of Proposal
Background Information:	<p>Proposals were received for Snow Removal Services at Tall Grass Liquor and the MERIT Center on October 7, 2025. Two proposals were received as shown on the attached bid tabulation. The low proposal for Tall Grass Liquor was received from Action Company LLC of Marshall, Minnesota, while TMGUSA, LLC provided a slightly lower proposal for the MERIT Center.</p> <p>Following some discussion with City staff and our City Attorney, staff recommend awarding the two-year snow removal contract to Action Company LLC for both locations. After a conversation over the phone with TMGUSA, staff learned that the company had not yet hired a local entity to perform the work. With their process, they ensure contract award first, then they select a local snow removal person to perform the contract. Staff are not comfortable with this process for this solicitation, and further, the amount of time proposed to perform the work is higher from TMGUSA, which is also concerning for City staff. Based on those factors, and without knowing the specific removal company or person, staff determined Action to represent the most responsible bidder. Accordingly, staff believes it is prudent to award this contract to our known local company, Action Company LLC, who we know will perform the work in a timely and reliable fashion.</p> <p>Last year's rate from Action Company LLC was \$175/occurrence for Tall Grass Liquor and \$450/occurrence for MERIT Center.</p>
Fiscal Impact:	These services will be funded from the Liquor Store Fund #609 and the MERIT Center Fund #455.
Alternative/Variations:	No alternative actions recommended.
Recommendations:	That the Council award the proposal for Snow Removal Services at Tall Grass Liquor and MERIT Center to Action Company LLC of Marshall, Minnesota for the 2025/2026 through 2026/2027 winter seasons at a rate of \$250.00/occurrence for Tall Grass Liquor and a rate of \$650.00/occurrence for the MERIT Center, contingent upon successful execution of the attached "Snow Removal Agreement".