



**CITY OF MARSHALL
PERSONNEL COMMITTEE
AGENDA ITEM REPORT**

Presenter:	Sheila Dubs
Meeting Date:	Tuesday, November 12, 2024
Category:	NEW BUSINESS
Type:	ACTION
Subject:	2025 Wage Schedule for Temporary/Seasonal Employees
Background Information:	<p>On an annual basis, the Council reviews the wage schedule for temporary/seasonal employees.</p> <p>Attached is a redlined wage schedule for your consideration. These amendments would be effective 01/01/2025. Amendments are proposed for the following titles:</p> <ul style="list-style-type: none"> ▪ After School Program Helper—adjustment due to minimum wage requirement ▪ Audio/Video Support Technician—delete title. This title was replaced with Media Production Assistant last year. ▪ Community Education Helper—adjustment due to minimum wage requirement ▪ Concessions Manager—these positions are filled by volunteers from MAHA ▪ Concessions Worker—these positions are filled by volunteers from MAHA ▪ Engineering Aide—see memo ▪ MAC Assistant Manager—see memo ▪ MAC Manager—see memo ▪ Parks Maintenance Worker—see memo ▪ Recreation Program Helper—adjustment due to minimum wage requirement ▪ Scorekeeper—adjustment due to minimum wage requirement <p>Staff will be available to review the recommended changes in greater detail at the meeting. Supporting memos from hiring managers are included that explain the rationale for the recommendations. All changes would be effective 12/30/2024, which coincides with the first day of the pay period.</p>
Fiscal Impact:	All positions are temporary positions---department supervisors will manage employee hours to stay within budget parameters.
Alternative/ Variations:	
Recommendations:	Staff recommends the Personnel Committee pass a motion to recommend to the City Council to approve the amended 2025 Wage Schedule for Temporary/Seasonal Employees.