



CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, February 23, 2021
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Consider Master Services Agreement with Landrum & Brown, Inc. for the Airport.
Background Information:	<p>In recent months there has been some interest from a local businessman to construct an airport hangar in Airpark East. Sharon Hanson, City Administrator, has been in frequent conversation with both the developer and City staff regarding this hangar opportunity. As we review and begin the process of entertaining these types of opportunities, it is important to establish a set of minimum standards and criteria to be met at our airport to help City staff facilitate these types of developments. City staff are recommending we contract with Landrum & Brown, Inc. (L&B) who would provide professional consultation services to the City regarding development of airport minimum standards and review of current City lease agreements with the intent of aiding the City with the establishment of future leasing arrangements. City staff would like to establish some simple and understandable policies and procedures regarding airport development to help us better interact with interested parties. This is especially important as we look to increase the marketing and visibility of Airpark East through our Economic Development Authority (EDA).</p> <p>At their special meeting on February 16, 2021, motion by Halgerson, second by Larson to recommend the City Council approve a contract with L&B for the development of airport minimum standards and creation of a standard leasing policy. All voted in favor.</p>
Fiscal Impact:	The agreement with L&B is hourly, not to exceed \$10,000.
Recommendation:	that the Council, per Airport Commission recommendation, authorize entering into a Master Services Agreement with Landrum & Brown, Inc. for the development of airport minimum standards and creation of a standard leasing policy.