



# AIA<sup>®</sup> Document G701<sup>™</sup> – 2017

## Change Order

**PROJECT:** *(Name and address)*  
777.01 Marshall Municipal Building  
Marshall, MN

**CONTRACT INFORMATION:**  
Contract For: General Construction  
Date: November 18, 2019

**CHANGE ORDER INFORMATION:**  
Change Order Number: 12  
Date: January 18, 2021 revised February 17, 2021

**OWNER:** *(Name and address)*  
City of Marshall  
344 West Main Street  
Marshall, MN 56258

**ARCHITECT:** *(Name and address)*  
Engan Associates  
311 4th Street SW  
Willmar, MN 56201

**CONTRACTOR:** *(Name and address)*  
Brennan Construction of MN, Inc.

**THE CONTRACT IS CHANGED AS FOLLOWS:**

*(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)*

A Brennan CR 18 related to ASI3 Engineering Space Reconfiguration	\$5580.00
B. Brennan CR 20 related to insulation in canopy	\$2111.00
C. Brennan CR 22 related to extra bracing	\$850.00
D. Brennan CR 23 related to tree grates	(\$4,110.00)
E. Brennan CR 24 related to sidewalk panel	(\$274.00)

The original Contract Sum was	\$	<u>5,030,200.00</u>
The net change by previously authorized Change Orders	\$	<u>676,851.00</u>
The Contract Sum prior to this Change Order was	\$	<u>5,707,051.00</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>4,157.00</u>
The new Contract Sum including this Change Order will be	\$	<u>5,711,208.00</u>

The Contract Time will be increased by Zero (0) days.  
The new date of Substantial Completion will be

**NOTE:** This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

**NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.**

Engan Associates  
**ARCHITECT** *(Firm name)*

Brennan Construction of MN, Inc.  
**CONTRACTOR** *(Firm name)*

City of Marshall  
**OWNER** *(Firm name)*

**SIGNATURE**

Andy M. Engan, AIA, LEED AP, CID,  
Principal

**PRINTED NAME AND TITLE**

February 17, 2021

**DATE**

**SIGNATURE**

John van Dyck

**PRINTED NAME AND TITLE**

**DATE**

**SIGNATURE**

Scott VanDerMillen, Owner  
Representative

**PRINTED NAME AND TITLE**

**DATE**



# BRENNAN COMPANIES

Building Together

**DATE:** October 27, 2020  
**TO:** Andy Engan; Engan Architects  
**CC:** Nathan Hrdlichka; Brennan Construction  
**FROM:** John van Dyck; Brennan Construction  
**RE:** Marshall Municipal CR 18, Based on ASI 3

Contractor	Item Description	Labor	Material	Total
<b>Subcontractors:</b>				
St Aubin's	Framing/Frywall	\$ -	\$ -	\$ 1,750.00
Red River	Electrical	\$ -	\$ -	
Kendell	Doors	\$ -	\$ -	\$ 3,272.14
			Subs Subtotal:	\$ 5,022.14
<b>Brennan Companies:</b>				
Brennan Companies	Bond Change @ 1%			\$ 50.22
			GC Subtotal:	\$ 50.22

10% OH&P on subs	\$ 502.21
10% OH&P on GC	\$ 5.02
<b>TOTAL:</b>	<b>\$ 5,580.00</b>

Approved: 

Page: 1  
 Proposal No.: 20001  
 Proposal Change No.: 04  
 Customer P.O. No.: 19-18  
 Proposal Date: 10/29/2020  
 Customer ID: BRE  
 Salesperson: Dustin Laird  
 Project Mgr Phone: 507-519-3141  
 Project Mgr Email: dlaird@kendelldrs.com

Submitted To: BRENNAN CONSTRUCTION  
 124 EAST WALNUT STREET  
 SUITE 240  
 Mankato, MN 56001

**Job Name: Marshall Municipal Building**

Pricing as requested for ASI#3. Thanks. I have these items on order.

Description	Quantity
Elev: SL~Elev: SL~M~16~3'0"~7'0"~RH	1
Elev: SL~Elev: SL~M~16~3'0"~7'0"~RH	1
30-70-1.75	1
30-70-1.75	1
77 MKD D100-Keyway 626 Small Format Inter Core	2
FBB168 4-1/2" x 4-1/2" US26D Heavy Weight Hinge	6
M9053 T LCA 626 Office/Entry	2
1229A Silencer	6
1270WV 630 Bumper	2
Freight	1

Respectfully Submitted: \_\_\_\_\_

**Dustin Laird**

Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_

Subtotal: 3,061.66  
 Sales Tax: 210.48  
 Total: 3,272.14



# BRENNAN COMPANIES

Building Together

**DATE:** November 4, 2020  
**TO:** Andy Engan; Engan Architects  
**CC:** Nathan Hrdlichka; Brennan Construction  
**FROM:** John van Dyck; Brennan Construction  
**RE:** Marshall Municipal CR 20, Based on RFI 36

Contractor	Item Description	Labor	Material	Total
<b>Subcontractors:</b>				
St Aubin	Spray Foam per RFI 36	\$ -	\$ -	\$ 1,900.00
			Subs Subtotal:	\$ 1,900.00
<b>Brennan Companies:</b>				
Brennan Companies	Bond Change @ 1%			\$ 19.00
			GC Subtotal:	\$ 19.00

10% OH&P on subs	\$ 190.00
10% OH&P on GC	\$ 1.90
<b>TOTAL:</b>	<b>\$ 2,111.00</b>

Approved:  \_\_\_\_\_



# BRENNAN COMPANIES

Building Together

**DATE:** November 16, 2020  
**TO:** Andy Engan; Engan Architects  
**CC:** Nathan Hrdlichka; Brennan Construction  
**FROM:** John van Dyck; Brennan Construction  
**RE:** Marshall Municipal CR 22, Bracing for Café Wall (related to CR 10)

Contractor	Item Description	Labor	Material	Total
<b>Subcontractors:</b>				
Twin Town	Extra month rental on bracing	\$ -	\$ -	\$ 764.89
			Subs Subtotal:	\$ 764.89
<b>Brennan Companies:</b>				
Brennan Companies	Bond Change @ 1%			\$ 7.65
			GC Subtotal:	\$ 7.65

Note: Assumption is that bracing will not be needed for longer than 1 month.

10% OH&P on subs	\$ 76.49
10% OH&P on GC	\$ 0.76
<b>TOTAL:</b>	<b>\$ 850.00</b>

Approved: 



## Change Order Proposal

PROPOSAL SUBMITTED TO:  <b>John van Dyck   Brennan Companies</b> <b>Project Manager</b>	PHONE: <b>507.625.5417</b>  Email: jvandyck@bcofmn.com	DATE: 11.16.2020
JOB ADDRESS: 344 West Main Street Marshall Minnesota 55258	JOB DESCRIPTION: Addition Bracing Mainstay	

**Twin Town Demolition** hereby submits specifications and estimates for:

- **Additional moth rent on bracing for the mainstay wall**

**Total Cost of Change ADD: \$764.89**

**Twin Town Demolition** warrants that with respect to selective demolition that all work to be performed shall be in accordance with general specifications for the associated project scope.

**NOTE:** This proposal may be withdrawn by Twin Town Demolition If not accepted within **30 days**

Signature   
Nicholas Holm – Construction Manager

**Acceptance of Proposal** – The above prices, specifications and conditions are hereby accepted pending approval of contract. You are authorized to do the work as specified and will receive payment accordingly. Other terms of this contract have been negotiated and either have already been or will be memorialized in a separate agreement.

Authorized Signature \_\_\_\_\_

Date: \_\_\_\_\_



# BRENNAN COMPANIES

Building Together

**DATE:** February 17, 2021  
**TO:** Andy Engan; Engan Architects  
**CC:** Nathan Hrdlichka; Brennan Construction  
**FROM:** John van Dyck; Brennan Construction  
**RE:** Marshall Municipal CR 23; Deduct Tree Grates

Contractor	Item Description	Labor	Material	Total
<b>Subcontractors:</b>				
City of Marshall	Providing Tree Grates	\$ -	\$ -	\$ (3,699.30)
			Subs Subtotal:	\$ (3,699.30)
<b>Brennan Companies:</b>				
Brennan Companies	Bond Change @ 1%			\$ (36.99)
			GC Subtotal:	\$ (36.99)

10% OH&P on subs	\$ (369.93)
10% OH&P on GC	\$ (3.70)
<b>TOTAL:</b>	<b>\$ (4,110.00)</b>

Approved: 



# BRENNAN COMPANIES

Building Together

**DATE:** December 18, 2020  
**TO:** Andy Engan; Engan Architects  
**CC:** Nathan Hrdlichka; Brennan Construction  
**FROM:** John van Dyck; Brennan Construction  
**RE:** Marshall Municipal CR 24; Deduct front sidewalk panel

Contractor	Item Description	Labor	Material	Total
<b>Subcontractors:</b>				
Musch	Deduct 1 less front panel	\$ -	\$ -	\$ (247.00)
			Subs Subtotal:	\$ (247.00)
<b>Brennan Companies:</b>				
Brennan Companies	Bond Change @ 1%			\$ (2.47)
			GC Subtotal:	\$ (2.47)

10% OH&P on subs	\$ (24.70)
10% OH&P on GC	\$ (0.25)
<b>TOTAL:</b>	<b>\$ (274.00)</b>

Approved:  \_\_\_\_\_