

PUBLIC HOUSING COMMISSION

202 N. FIRST STREET

MARSHALL, MN 56258

October 18, 2021

PARKVIEW APARTMENTS

3:30 P.M. BOARD MEETING

1. Call to Order:
2. Roll Call:
 - A. Possibility of a new Board member.
3. Approval of Previous Meeting Minutes: August 9th, 2021
4. Reports:
 - A. **Eleven** Month report for Operating Statement for FY 2021.
 - B. Accounts Receivable/Payable.
 - C. Occupancy/ Maintenance Report
5. CFP - 2020. Fire Alarm/ Elevator Upgrade. Waiting for Final Close out Documents, then final payments.
2021- E-mail supporting, rejecting the one bid for Windows.
E-mails on Bidding parking lots and windows.
6. New Business:
 - A. Washer / Dryer Update. Payment.
 - B. Low Loss Achievement Award from our Insurance Company.
 - C. Update on the flooring situation, from Continental Flooring.
 - D. Review Snow Bids, Award Contract out.
 - E. Resolution # 21-12. Approve 2022 Fair Market Rents.
 - F. Need to reschedule Novembers Board Meeting Date, November 11th to the 15th?
7. Executive Director Items:
 - A.
8. Commissioner Items:
 - A.
9. Date and Time for Next Regular Meeting, November 15th, 2021. 3:30 p.m.
10. ADJOURN TIME

**PUBLIC HOUSING COMMISSION
OF THE CITY OF MARSHALL
PARKVIEW APARTMENTS**

Minutes of the Meeting of
August 9, 2021

Meeting called to Order: 3:33 P.M. by Chair Reilly.

Members Present: Farrell, Reilly, Knobon, Rickgarn, Edblom.
Absent: None

MOTION by Knobon, seconded by Rickgarn, to approve the minutes of the July 20th, 2021 meeting. All voted in favor, Motion passed.

REPORTS:

Nine Month Operating Statement for FYE 21 was reviewed by the Board. Motion by Knobon, second by Rickgarn to approve the monthly report. All voted in Favor, Motion passed to approve the report. Chair signed report.

Account Receivable/Payable: One month of reports were reviewed; several items were pointed out and discussed to the Board by the Director, including checks from # 020244 to # 020271 in the amount of \$ 37,400.24 Motion by Rickgarn, second by Knobon, to approve the report. All voted in Favor, Motion Passed.

Occupancy Report: Currently working with several applicants for Parkview, and Family Units. Detailed Maintenance report included.

CFP-2020. Update on Fire Alarm System and Elevator's.


CEP-2021. Contracts for CFP 21 have been sent to Studio E.
E-mail updates, on windows and parking lots.

New Business:

- A. Washer /Dryer Update-payment.
- B. Board reviewed a draft of Budget for Fiscal Year End 09/30/2022.

Next Meeting: September 13th 2021 3:30 p.m. Community Room.

Chairperson Reilly Declared the meeting adjourned at 4:12 p.m.


Mark Farrell, Executive Director


Board Member

9-13-21