

**BID PROPOSAL FORM  
FOR  
CITY DESIGNATED TOWING SERVICES**

TO THE CITY OF MARSHALL, MINNEOSTA

I/We \_\_\_\_\_  
(Firm Name)

1. The undersigned bidder hereby proposes and agrees to enter into an agreement with the City of Marshall for the towing and storage/ impoundment of motor vehicles as described in City Ordinance 74-63 for a two (2) year period beginning January 1, 2022 and ending December 31, 2023.
2. Bidder agrees to supply and include all necessary labor, equipment, materials, winching, towing vehicle, flatbed, rollback, etc., to be used in the computation of their proposed "price per vehicle tow charge." The price per vehicle for towing shall reflect towing costs for any type of vehicle, to include, but not limited to autos, vans, SUVs, and pick-up trucks.
3. Bidder agrees to keep impounded vehicles in storage and the City agrees to pay the proposed daily storage rate for up to a maximum period of twenty-one (21) days. Following this time period, if the vehicle has been categorized as abandoned by the Public Safety Department, the bidder agrees to keep the vehicle in storage (at bidders' expense) until they are placed on the State's vehicle auction at no additional cost to the City.
4. The City shall utilize an annual estimate of 75 vehicle tows and a total of 240 days of daily storage (outside rate/day) to compute the lowest, responsible total bid.
5. It is assumed that all bidders responding to this bid request have received and have provided to the City Clerk's Office all of the required information to be eligible for a towing contract with the City of Marshall for 2022 and 2023. The City of Marshall reserves the right to withdraw their award of bid for "City Designated Towing Service" of the bidder is determined to be in non-compliance with the City's towing contract requirements.

**TOWING FEE**

- A. The proposed "price per vehicle tow" to be charged by the bidder for 2022 and 2023 shall be: \_\_\_\_\_ / vehicle tow.

**STORAGE FEES**

- B. The proposed daily rate for storage of vehicles for 2022 and 2023 shall be:
- Per Day Outside \_\_\_\_\_
    - *(All storage shall be outside unless requested otherwise by the Public Safety Department)*
  - Per Day Inside \_\_\_\_\_

The undersigned agrees as follows:

- (1) Within 10 days after the contract is awarded, to execute a contract and deliver it to the City of Marshall.
- (2) That this bid cannot be withdrawn for a period of 30 days after the scheduled time for receipt of bids.
- (3) That the City may accept or reject all bids and waive any informality in the bidding.
- (4) That I have read and agreed to all of the bid requirements prior to submission of my bid.

**FIRM NAME:** \_\_\_\_\_

**BY:** \_\_\_\_\_

**ADDRESS:** \_\_\_\_\_

\_\_\_\_\_

**DATE:** \_\_\_\_\_