

MARSHALL-LYON COUNTY LIBRARY  
REGULAR BOARD MEETING MINUTES  
SEPTEMBER 13<sup>TH</sup>, 2021

Board Members Present: Michael Murray, Russ Labat, Paul Graupmann, Linda Baun, Ruth Bot, Eric DeGroot, Anita Gaul, Paula Botsford, and Saara Raappana. Staff Present: Director Michele A. Leininger, Christine DeGroot, and Paula Nemes. Others Present:

Called to order at 4:00 p.m. by M. Murray, President.

Pledge of Allegiance.

Motion made by R. Labat, seconded by L. Baun to adopt the agenda as presented. Director Leininger asked to move the line item "Welcome to new Board Member" to after Consent Agenda due to the new Board Member, S. Raappana, will not be able to vote. R. Labat noted his motion would reflect this change. Roll Call Vote: Yes- M. Murray, R. Labat, L. Baun, R. Bot, A. Gaul, and P. Botsford. No: None. The motion passed unanimously.

Motion made by P. Botsford, seconded by L. Baun to adopt the Consent Agenda. Roll Call Vote: Yes- M. Murray, R. Labat, L. Baun, R. Bot, A. Gaul, and P. Botsford. No: None. The motion passed unanimously.

P. Graupmann arrived

E. DeGroot arrived

**Welcome and Oath of Office was given to new Board Member, Saara Raappana (City Rep.)**

***Old Business:***

**COVID 19 Re-Opening Update:** Starting September 18<sup>th</sup> all three Branches will be back to full hours. Marshall will be open Monday- Thursday 10AM-8PM, Friday 10AM-6PM, and Saturday 10AM-5PM. The Cottonwood and Balaton branches will resume Saturday hours from 9AM-12PM. In the Teen Room and Community Room, masks will be required (depending on the number in each room) and meals will not be allowed in the Community Room for the time being. Snacks can still be served. The Board agreed to allow the Director and Public Services Manager to make the decision on when masks will be required in the Community and Teen Rooms, as well as when meals may be served again.

**2022 Draft Budget:** Director Leininger presented the 2022 Draft Budget to the Marshall City Council on August 10<sup>th</sup> and to the Lyon County Board on August 17<sup>th</sup>. There was discussion on the Commissioners' reaction to the budget at the presentation, as well as if the Annual Budget process, as laid out in the City/County/Library contract, should be reviewed. There was discussion on how the budget might change if the Library receives less than originally requested. The Library budget will have to be finalized after official notification from the City and County on what the funding will be and the Board has time to review what cuts to make.

*New Business* - None

**Reports**

**Director's Report** – The drive up window, as of October 4<sup>th</sup>, will only be open two days a week: Tuesday which is a delivery day and Saturday. It is possible the window may be open Fridays as well, but staffing has to be reviewed over the next 4 weeks before a decision can be made. The branches continue to see higher numbers since they have reopened.

**Board President Report:** M. Murray read a prepared statement on his feelings toward the 2022 Draft Budget situation.

**Friends:** The Friend's Book Sale in August was one of the best sales that they've had. Modern Woodman matched part of the money raised. They are looking at purchasing a Book Bike with the proceeds. An Eagle Scout is making a permanent story walk for outside the library which the Friends will also be contributing to.

**Plum Creek:** They are in the process of hiring a new director. Hopefully, they will have someone by the end of the year.

Motion by R. Labat, seconded by L. Baun to adjourn at 5:40 p.m.

Respectfully Submitted,  
Christine DeGroot