

November 7, 2019

Honorable Mayor and City Council  
Attn: Annette Storm, Director of Administrative Services  
City of Marshall  
344 W. Main Street  
Marshall, MN 56258

Dear Honorable Mayor and City Council:

Thank you for the opportunity to provide auditing services (including Single Audit, as necessary) to the City for the next four years. Our quote is as follows:

For the year ending December 31:

2019 - \$34,200
2020 - \$35,170
2021 - \$36,170
2022 - \$37,200

We appreciate the opportunity to work with the City. If this quote meets the City's needs, please sign and return this letter by e-mail or mail. We will then follow up with an engagement letter.

Sincerely,

Nancy M. Schulzetenberg, CPA

This letter correctly sets for the understanding of the City of Marshall, Minnesota.

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_