

-UNAPPROVED-

MINUTES
PERSONNEL COMMITTEE MEETING
November 9, 2021 at 2:00 PM

MEMBERS PRESENT: John DeCramer, Craig Schafer, Steven Meister

STAFF PRESENT: Sheila Dubs, Human Resource Manager and
Scott VanDerMillen, Director of Community Services

The meeting was called to order by Chairman DeCramer at 2:00 PM.

MOTION BY Schafer, SECONDED BY Meister to approve the Minutes of the September 28, 2021 meeting. ALL VOTED IN FAVOR 3-0.

Chairperson DeCramer requested Human Resources Manager Dubs introduce the agenda item under consideration, the 2022 Wage Schedule for Temporary and Seasonal Employees. Dubs provided background for the temporary/seasonal wage schedule and explained that this committee and the council review this schedule on an annual basis. Dubs indicated that the minimum wage in Minnesota will be rising again, effective January 1, 2022 to \$10.33 per hour and majority of the amendments are recommended to comply with this law. Dubs indicated that there were two background memos provided by departments as justification for the amendments.

Councilperson Meister asked for discussion on steps for temporary employees. Staff and Committee members discussed and reached consensus to maintain steps on the schedule. Meister requested information relating to the percentage-based compensation for Community Education Instructors. Director VanDerMillen provided information and rationale.

Meister initiated discussion relating an idea of beginning an indoor archery program for kids. The Committee discussed.

MOTION BY Meister, SECONDED BY Schafer to approve the 2022 Temporary and Seasonal Wage Schedule. ALL VOTED IN FAVOR 3-0.

MOTION BY Schafer, SECONDED BY DeCramer to adjourn the meeting. Meeting adjourned at 2:23 PM. ALL VOTED IN FAVOR 3-0.

Respectfully Submitted,

Sheila Dubs
Human Resource Manager