

MARSHALL-LYON COUNTY LIBRARY
2023 DRAFT BUDGET - BASELINE BUDGET

		2020		2021		2022		2023		
REVENUE		Budget	Actuals	Budget	Actuals	Budget	As of 5/31/2022	Request	Increase/ Decrease	% Increase
33316	City of Marshall	655,134	655,134	669,799	669,799	696,591	290,230	751,570	54,979	7.9%
	CARES	0	6,302							
33314	Lyon County	327,522	327,552	334,854	335,054	348,248	145,110	375,784	27,536	7.9%
	Lyon County Technology						6,500			
	Total	982,656	988,988	1,004,653	1,004,853	1,044,839	441,840	1,127,354	82,515	7.9%
	Miscellaneous									
36125	Interest	750	2,512	750	2,724	750	(83)	750	0	0.0%
34110	Community Room Renta/Equipment	1,500	271	1,500	443	1,500	428	1,500	0	0.0%
35110	Fines, Fees, Miscellaneous,	7,500	4,254	7,500	6,589	7,500	3,169	7,500	0	0.0%
34135	Copies	4,800	2,420	4,800	2,369	4,800	1,220	4,800	0	0.0%
36130	Grants/Donations	15,000	31,200	15,000	11,300	15,000	13,980	15,000	0	0.0%
	<i>Donations</i>	0	1,939							
	<i>Wish Tree</i>		152							
	<i>Scholarships</i>		210							
	<i>Friends</i>		9,319							
	<i>Grants</i>		19,579							
	Sub Total Miscellaneous	29,550	42,597	29,550	23,425	29,550	18,714	29,550	0	0.0%
	Other									
36135	Refunds & Reimbursements	1,000	3,354	1,000	27,598	1,000	475	1,000	0	
37185	Cash Long (Short)		0		28		50	0	0	
	Reserve Fund	10,160	0	10,160	0	17,161	0	17,161	0	
	Sub Total Others	11,160	3,354	11,160	27,626	18,161	524	18,161	0	
	TOTAL REVENUES	\$ 1,023,366	\$ 1,034,939	\$ 1,045,363	\$ 1,055,904	\$ 1,092,550	\$ 461,078	\$ 1,175,065	\$ 82,515	7.6%
		2020		2021		2022		2023		
Personnel Expenses		Budget	Actual	Budget	Actual	Budget	As of 5/31/2022	2023 Request	Increase/ Decrease	% Increase
51110	Salaries - Fulltime	421,949	424,028	421,949	403,777	422,086	163,908	474,989	52,903	12.5%
51120	Salaries - Parttime	217,133	170,030	222,662	203,492	232,971	74,158	261,886	28,915	12.4%
52120	FICA Contributions	48,890	44,504	49,313	45,681	50,112	17,393	56,371	6,259	12.5%
52110	PERA Contributions	47,931	44,879	48,346	42,731	49,129	16,805	55,266	6,137	12.5%
52210	Health Insurance	58,206	47,026	59,689	59,924	59,840	22,879	63,132	3,292	5.5%
52215	Health Insurance Benefit Allotment	8,500	8,264	9,500	9,095	10,000	3,808	10,000	0	0.0%
52220	Dental Insurance	4,424	4,724	4,424	3,789	6,039	1,676	6,039	0	0.0%
52230	Life Insurance/LTD	1,060	930	1,060	871	1,060	300	1,166	106	10.0%
52410	Unemployment Benefits Pmt.	0	218	0	0	0	451	0	0	
52420	Worker's Compensation	4,921	2,533	4,964	2,395	5,044	1,568	5,674	630	12.5%
	Sub Total - Personnel Expenses	\$ 813,014	\$ 747,136	\$ 821,907	\$ 771,755	\$ 836,281	\$ 302,946	\$ 934,521	\$ 98,240	11.7%

Operating Expenses										
Administration										
54110	Supplies - General Office	2,500	1,536	2,500	2,377	2,250	195	2,000	(250)	-11%
54120	Motor Fuels, Lubricants/Van Maintenance	700	1,030	1,000	1,094	1,250	96	1,250	0	0%
53110	Professional Services	2,000	2,685	2,000	2,613	2,550	988	2,550	0	0%
53140	Telecommunications	3,700	3,315	4,600	6,676	7,100	2,714	7,100	0	0%
53145	Postage	750	622	750	618	750	0	750	0	0%
53165	Travel & Conference/CE	1,000	677	1,000	945	750	54	0	(750)	-100%
54430	Mileage Reimbursement	500	219	700	314	700	117	700	0	0%
53130	Marketing	4,300	3,039	4,300	4,006	4,000	95	3,000	(1,000)	-25%
53215	Automotive Insurance	135	170	180	168	180	45	180	0	0%
53410	Maintenace Agreements (A&B -Copier)	5,000	4,611	5,000	5,591	5,000	1,773	5,000	0	0%
58145	Dues & Subscriptions	1,275	1,148	1,275	1,233	1,275	0	1,000	(275)	-22%
58155	Licenses & Taxes	500	372	500	206	500	182	500	0	0%
58115	Bank Charges (Credit Card Fee)	0	177	0	240	300	91	300	0	0%
Sub Total - Administration		22,360	19,601	23,805	26,081	26,605	6,350	24,330	(2,275)	-8.6%
Building										
54210	Supplies - Building	2,500	2,306	2,500	2,358	2,250	435	2,250	0	0.0%
53420	Repair & Maintenance of Bldg.	5,000	25,412	10,000	11,952	10,000	1,051	10,000	0	0.0%
53210	Insurance General/Liability	6,000	6,415	6,000	6,903	6,500	1,962	6,500	0	0.0%
53310	Electric Utilities	37,750	29,935	37,750	25,895	31,815	10,421	31,815	0	0.0%
53315	Water Utilities	850	525	850	975	700	212	700	0	0.0%
53325	Refuse Disposal	1,300	1,227	1,300	1,068	1,300	367	1,300	0	0.0%
53330	Sewer Utilities	525	419	525	698	525	148	525	0	0.0%
53410	Maintenance Agreements	7,000	11,763	7,000	7,998	36,500	2,430	29,150	(7,350)	-20.1%
Sub Total - Building		60,925	78,002	65,925	57,847	89,590	17,026	82,240	(7,350)	-8.2%
		2020		2021		2022		2023		
		Budget	Actual	Budget	Actual	Budget	As of 5/31/2022	2023 Request	Increase/Decrease	% Increase
Public Services										
54215	Supplies - Processing	3,000	2,851	3,500	3,498	3,300	1,220	3,000	(300)	-9%
58175	Programming	500	603	500	283	0	0	0	0	0%
53170	Delivery Services - Plum Creek	5,505	5,505	5,505	5,505	5,760	5,760	6,120	360	6%
53170	Automation Fees - Plum Creek	25,646	25,146	26,650	26,650	28,700	28,700	29,930	1,230	4%
54220	Books	45,000	42,103	45,900	45,552	46,000	13,835	45,000	(1,000)	-2%
54225	Lyon County - Digital Library	17,873	21,387	19,800	22,600	19,000	12,000	19,000	0	0%
53170	Plum Creek - Digital Library	7,924	7,924	8,502	8,502	8,505	8,505	8,505	0	0%
54230	Periodicals/Newspapers	5,000	2,787	5,000	3,076	3,500	1,921	3,300	(200)	-6%
54235	A-V Materials	5,000	5,917	5,250	4,869	5,355	455	5,000	(355)	-7%
Sub Total - Public Services		115,448	114,223	120,607	120,536	120,120	72,395	119,855	(265)	0%
Tech & Equipment										
54410	Computer Software Support/Agreements	7,619	7,806	8,119	10,514	8,119	2,263	7,119	(1,000)	-12%
53415	Repair & Maintenance of Equip.	2,000	921	2,000	1,440	2,000	0	1,500	(500)	-25%
54150	Machinery/Equipt. up to \$5000.	2,000	15,303	3,000	6,622	9,835	7,431	5,500	(4,335)	-44%

	Sub Total - Tech & Equipment	11,619	24,030	13,119	18,576	19,954	9,694	14,119	(5,835)	-29%
	TOTAL OPERATING EXPENSES	\$ 210,352	\$ 235,856	\$ 223,456	\$ 223,040	\$ 256,269	\$ 105,466	\$ 240,544	\$ (15,725)	-6.1%
		2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	As of 5/31/2022	2023 Request	Increase/ Decrease	% Increase
36130	Grant/Donation Expenses		-							
	<i>Donations</i>	-	408		2,882		4,448	-	0	0%
	<i>Scholarship</i>		65		145		-	-	0	0%
	<i>WT</i>		135		2,136		796	-	0	0%
	<i>Friends</i>		8,413		7,146		6,279	-	0	0%
	<i>Grants</i>		31,268		18,879		-	-	0	0%
	TOTAL GIFT/DONATION EXPENSES	\$ -	\$ 40,289		\$ 31,187		\$ 11,523	\$ -	\$ -	0%
51130	Severance Salaries/Benefits				17,101					
	TOTAL EXPENSES	\$ 1,023,366	\$ 1,023,281	\$ 1,045,363	\$ 1,043,083	\$ 1,092,550	\$ 419,935	\$ 1,175,065	\$ 82,515	7.6%

MARSHALL-LYON COUNTY LIBRARY
2023 DRAFT BUDGET - 3.5% ONLY BUDGET

		2020		2021		2022		2023		
REVENUE		Budget	Actuals	Budget	Actuals	Budget	As of 5/31/2022	Request	Increase/ Decrease	% Increase
33316	City of Marshall	655,134	655,134	669,799	669,799	696,591	290,230	719,425	22,834	3.3%
	CARES	0	6,302							
33314	Lyon County	327,522	327,552	334,854	335,054	348,248	145,110	359,713	11,465	3.3%
	Lyon County Technology						6,500			
	Total	982,656	988,988	1,004,653	1,004,853	1,044,839	441,840	1,079,138	34,299	3.3%
	Miscellaneous									
36125	Interest	750	2,512	750	2,724	750	(83)	750	0	0.0%
34110	Community Room Renta/Equipment	1,500	271	1,500	443	1,500	428	1,500	0	0.0%
35110	Fines, Fees, Miscellaneous,	7,500	4,254	7,500	6,589	7,500	3,169	7,500	0	0.0%
34135	Copies	4,800	2,420	4,800	2,369	4,800	1,220	4,800	0	0.0%
36130	Grants/Donations	15,000	31,200	15,000	11,300	15,000	13,980	15,000	0	0.0%
	<i>Donations</i>	0	1,939							
	<i>Wish Tree</i>		152							
	<i>Scholarships</i>		210							
	<i>Friends</i>		9,319							
	<i>Grants</i>		19,579							
	Sub Total Miscellaneous	29,550	42,597	29,550	23,425	29,550	18,714	29,550	0	0.0%
	Other									
36135	Refunds & Reimbursements	1,000	3,354	1,000	27,598	1,000	475	1,000	0	
37185	Cash Long (Short)		0		28		50	0	0	
	Reserve Fund	10,160	0	10,160	0	17,161	0	17,161	0	
	Sub Total Others	11,160	3,354	11,160	27,626	18,161	524	18,161	0	
	TOTAL REVENUES	\$ 1,023,366	\$ 1,034,939	\$ 1,045,363	\$ 1,055,904	\$ 1,092,550	\$ 461,078	\$ 1,126,849	\$ 34,299	3.1%
		2020		2021		2022		2023		
Personnel Expenses		Budget	Actual	Budget	Actual	Budget	As of 5/31/2022	2023 Request	Increase/ Decrease	% Increase
51110	Salaries - Fulltime	421,949	424,028	421,949	403,777	422,086	163,908	474,989	52,903	12.5%
51120	Salaries - Parttime	217,133	170,030	222,662	203,492	232,971	74,158	220,662	(12,309)	-5.3%
52120	FICA Contributions	48,890	44,504	49,313	45,681	50,112	17,393	53,217	3,105	6.2%
52110	PERA Contributions	47,931	44,879	48,346	42,731	49,129	16,805	52,174	3,045	6.2%
52210	Health Insurance	58,206	47,026	59,689	59,924	59,840	22,879	63,132	3,292	5.5%
52215	Health Insurance Benefit Allotment	8,500	8,264	9,500	9,095	10,000	3,808	10,000	0	0.0%
52220	Dental Insurance	4,424	4,724	4,424	3,789	6,039	1,676	6,039	0	0.0%
52230	Life Insurance/LTD	1,060	930	1,060	871	1,060	300	1,166	106	10.0%
52410	Unemployment Benefits Pmt.	0	218	0	0	0	451	0	0	
52420	Worker's Compensation	4,921	2,533	4,964	2,395	5,044	1,568	5,357	313	6.2%
	Sub Total - Personnel Expenses	\$ 813,014	\$ 747,136	\$ 821,907	\$ 771,755	\$ 836,281	\$ 302,946	\$ 886,735	\$ 50,454	6.0%

Operating Expenses										
Administration										
54110	Supplies - General Office	2,500	1,536	2,500	2,377	2,250	195	2,000	(250)	-11%
54120	Motor Fuels, Lubricants/Van Maintenance	700	1,030	1,000	1,094	1,250	96	0	(1,250)	-100%
53110	Professional Services	2,000	2,685	2,000	2,613	2,550	988	2,550	0	0%
53140	Telecommunications	3,700	3,315	4,600	6,676	7,100	2,714	7,100	0	0%
53145	Postage	750	622	750	618	750	0	750	0	0%
53165	Travel & Conference/CE	1,000	677	1,000	945	750	54	0	(750)	-100%
54430	Mileage Reimbursement	500	219	700	314	700	117	700	0	0%
53130	Marketing	4,300	3,039	4,300	4,006	4,000	95	3,000	(1,000)	-25%
53215	Automotive Insurance	135	170	180	168	180	45	0	(180)	-100%
53410	Maintenace Agreements (A&B - copier)	5,000	4,611	5,000	5,591	5,000	1,773	5,000	0	0%
58145	Dues & Subscriptions	1,275	1,148	1,275	1,233	1,275	0	1,000	(275)	-22%
58155	Licenses & Taxes	500	372	500	206	500	182	500	0	0%
58115	Bank Charges (Credit Card Fee)	0	177	0	240	300	91	300	0	0%
Sub Total - Administration		22,360	19,601	23,805	26,081	26,605	6,350	22,900	(3,705)	-13.9%
Building										
54210	Supplies - Building	2,500	2,306	2,500	2,358	2,250	435	2,250	0	0.0%
53420	Repair & Maintenance of Bldg.	5,000	25,412	10,000	11,952	10,000	1,051	10,000	0	0.0%
53210	Insurance General/Liability	6,000	6,415	6,000	6,903	6,500	1,962	6,500	0	0.0%
53310	Electric Utilities	37,750	29,935	37,750	25,895	31,815	10,421	31,815	0	0.0%
53315	Water Utilities	850	525	850	975	700	212	700	0	0.0%
53325	Refuse Disposal	1,300	1,227	1,300	1,068	1,300	367	1,300	0	0.0%
53330	Sewer Utilities	525	419	525	698	525	148	525	0	0.0%
53410	Maintenance Agreements	7,000	11,763	7,000	7,998	36,500	2,430	29,150	(7,350)	-20.1%
Sub Total - Building		60,925	78,002	65,925	57,847	89,590	17,026	82,240	(7,350)	-8.2%
		2020		2021		2022		2023		
		Budget	Actual	Budget	Actual	Budget	As of 5/31/2022	2023 Request	Increase/Decrease	% Increase
Public Services										
54215	Supplies - Processing	3,000	2,851	3,500	3,498	3,300	1,220	3,000	(300)	-9%
58175	Programming	500	603	500	283	0	0	0	0	0%
53170	Delivery Services - Plum Creek	5,505	5,505	5,505	5,505	5,760	5,760	6,120	360	6%
53170	Automation Fees - Plum Creek	25,646	25,146	26,650	26,650	28,700	28,700	29,930	1,230	4%
54220	Books	45,000	42,103	45,900	45,552	46,000	13,835	46,000	0	0%
54225	Lyon County - Digital Library	17,873	21,387	19,800	22,600	19,000	12,000	19,000	0	0%
53170	Plum Creek - Digital Library	7,924	7,924	8,502	8,502	8,505	8,505	8,505	0	0%
54230	Periodicals/Newspapers	5,000	2,787	5,000	3,076	3,500	1,921	3,300	(200)	-6%
54235	A-V Materials	5,000	5,917	5,250	4,869	5,355	455	5,000	(355)	-7%
Sub Total - Public Services		115,448	114,223	120,607	120,536	120,120	72,395	120,855	735	1%
Tech & Equipment										
54410	Computer Software Support/Agreements	7,619	7,806	8,119	10,514	8,119	2,263	7,119	(1,000)	-12%
53415	Repair & Maintenance of Equip.	2,000	921	2,000	1,440	2,000	0	1,500	(500)	-25%
54150	Machinery/Equipt. up to \$5000.	2,000	15,303	3,000	6,622	9,835	7,431	5,500	(4,335)	-44%

	Sub Total - Tech & Equipment	11,619	24,030	13,119	18,576	19,954	9,694	14,119	(5,835)	-29%
	TOTAL OPERATING EXPENSES	\$ 210,352	\$ 235,856	\$ 223,456	\$ 223,040	\$ 256,269	\$ 105,466	\$ 240,114	\$ (16,155)	-6.3%
		2020 Budget	2020 Actual	2021 Budget	2021 Actual	2022 Budget	As of 5/31/2022	2023 Request	Increase/ Decrease	% Increase
36130	Grant/Donation Expenses		-							
	<i>Donations</i>	-	408		2,882		4,448	-	0	0%
	<i>Scholarship</i>		65		145		-	-	0	0%
	<i>WT</i>		135		2,136		796	-	0	0%
	<i>Friends</i>		8,413		7,146		6,279	-	0	0%
	<i>Grants</i>		31,268		18,879		-	-	0	0%
	TOTAL GIFT/DONATION EXPENSES	\$ -	\$ 40,289		\$ 31,187		\$ 11,523	\$ -	\$ -	0%
51130	Severance Salaries/Benefits				17,101					
	TOTAL EXPENSES	\$ 1,023,366	\$ 1,023,281	\$ 1,045,363	\$ 1,043,083	\$ 1,092,550	\$ 419,935	\$ 1,126,849	\$ 34,299	3.1%

