

March 18, 2025

Jason Anderson
Marshall City Engineer

Re: Encumbrance Letter for SAP 139-590-001

Based on the awarded bid for the project listed above funding has been approved as follows:

2023 AT Funds (SAAS Acct 416) – Construction	\$	288,777.70
Local City Funds	\$	0.00
Total	\$	288,777.70

The State Transportation Fund Grant Agreement needs to be prepared with a resolution inserted. The resolution must state the amount of the grant, the project number as listed above and agree to pay any costs in excess of this grant.

Your MnDOT Agreement Number, provided in the initial funding letter, should be referenced in the upper right-hand corner of this grant agreement. Prior to obtaining local agency signatures, submit a MS Word version of the draft grant agreement for review to Olga Kruglova (olga.kruglova@state.mn.us). After Ms. Kruglova has approved the agreement as to form, obtain local agency signatures and submit a pdf of the signed grant agreement to Ms. Kruglova, with a copy to Rashmi Brewer (rashmi.brewer@state.mn.us). The template for the agreement and a sample resolution can be found on the State Aid website under Programs/AT Website. <http://www.dot.state.mn.us/active-transportation-program/index.html>. The **grant agreement should be fully executed before construction begins. No bond funding can be paid to you until the agreement is executed.**

Sincerely,

Mohamed Farah
State Aid Finance

cc: DSAE
Rashmi Brewer, State Aid Programs Engineer