

CITY OF MARSHALL AGENDA ITEM REPORT

Meeting Date:	Tuesday, March 24, 2020
Category:	NEW BUSINESS
Type:	ACTION
Subject:	Consider Entering into a Professional Services Agreement with TKDA for Engineering, Architecture and Planning Services at the Airport.
Background Information:	<p>At their meeting on March 3, 2020, the Airport Commission recommended entering into a Professional Services Agreement for Engineering, Architecture and Planning Services with TKDA of St. Paul, Minnesota, relating to Marshall Airpark East at the Southwest Minnesota Regional Airport as per the attached Request for Statement of Qualifications dated February 28, 2020.</p> <p>The City of Marshall, Minnesota requested qualifications from consulting airport architectural / engineering / planning firms to provide services associated with airport improvements, with the intent to retain the selected firm for five (5) years or until completion of the CIP items listed in the RFQ and as identified in the SFY2021-2025 CIP.</p> <p>One submittal was received from TKDA of St. Paul, Minnesota, as attached.</p> <p>Attached for your review, is a copy of the Professional Services Agreement with TKDA for the period March 24, 2020 through March 24, 2025. The agreement defines the terms and conditions of their services and allows the use of individual authorizations for specific projects. The agreement defines the terms of TKDA's services to be provided and will remain in effect as long as the City wishes. Individual projects will require additional individual contracts to come before both the Airport Commission and City Council for approval.</p> <p>This agreement has been provided to City Attorney Dennis Simpson for his review.</p>
Fiscal Impact:	There are no dollar amounts associated with this general Agreement. Again, the agreement defines the terms of TKDA's services to be provided and will remain in effect for five (5) years or until completion of the CIP items listed in the RFQ and as identified in the SFY2021-2025 CIP.
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	that the Council authorize entering into the attached Professional Services Agreement for Engineering, Architecture and Planning Services with Toltz, King, Duvall, Anderson and Associates, Incorporated (TKDA) of St. Paul, Minnesota for Airport development.