

**2021 Preparing for EAB Grants**  
Attachment A. Budget Form



**Directions:** Complete this form in detail. Common line items are indicated for eligible expenses. Add or change categories and add rows as necessary. Be specific about expenses. A successful budget form will be detailed, financially realistic, and cost effective. A 25% match of total project costs is required. This form has formulas; double check that totals are accurate. Direct questions about the budget form to the DNR Urban and Community Forestry Team at [ucf.dnr@state.mn.us](mailto:ucf.dnr@state.mn.us).

<b>Local Unit of Government</b>	City of Marshall					
<b>Project Coordinator</b>	Preston Stensrud					
<u>Expense</u>	<u>Description</u>	<u>Hourly Rate/ Cost per Item</u>	<u>Number Hours or Items</u>	<u>Funds Requested</u>	<u>Cash Match</u>	<u>In Kind Match</u>
<b>1. Contractor costs (ex. labor, services, supplies, and equipment)</b>	Contracted bid pricing for removal of ash trees	\$750 per tree	96 tree removals	\$ 61,500.00	\$ 10,500.00	
<b>2. Trees</b>	Purchasing of new trees	\$180 per tree	192 new trees	\$ 30,240.00	\$ 4,320.00	
<b>3. Planting supplies (ex. water bags, grow tubes, bark protection, compost, etc.)</b>	Mulch compost for root ball protection and moisture retention	\$30 per yard	64 yards	\$ 1,650.00	\$ 270.00	
<b>4. Site preparation</b>						
<b>5. Equipment (up to \$5,000 in total that are necessary to complete the project )</b>						
<b>6. Hired Staff or Consultant time</b>	Staff planting, water, mulch	\$40 per hour	224 hours total - 6 staff			\$ 8,960.00
				\$ 93,390.00	\$ 15,090.00	\$ 8,960.00