

-UNAPPROVED-

MINUTES
WAYS AND MEANS COMMITTEE MEETING
November 20, 2025 @ 8:30 AM
City Hall, 344 West Main Street

MEMBERS PRESENT: Amanda Schroeder, See Moua-Leske, Amanda Schwartz(via zoom)

STAFF PRESENT: Steven Anderson, City Clerk; Karla Drown, Finance Director; E.J. Moberg, Director of Administrative Services; Jason Anderson, Director of Public Works; Jim Marshall, Director of Public Safety; Sheila Dubs, Human Resource Manager; Katie Brusven, Coordinator; Scott Truedson, Wastewater Superintendent; Sharon Hanson, City Administrator; Ilya Guttman, Plans Examiner

OTHERS PRESENT: None

The meeting was called to order by Moua-Leske at 8:30 am.

Moua-Leske asked for approval of the agenda.

MOTION BY Schroeder SECONDED BY Schwartz to approve agenda. All voted in favor.

Moua-Leske asked for approval of May 13, 2025, minutes of the Ways and Means committee Meeting.

MOTION BY Schroeder SECONDED BY Schwartz to approve May 13, 2025, minutes of the Ways and Means committee Meeting. All voted in favor.

Chair Moua-Leske asked for discussion on 2026 Fee Schedule. Finance Director, Drown led the discussion through the schedule of the changes. Director of Public Safety, Marshall, explained the requested change to the animal at large pick-up and boarding fee. Council person, Schroder stated that she would support a \$30 boarding charge. This may help discourage citizens from using it as an alternative to boarding their pet while out of town. Council members, Moua-Leske and Schwartz agreed. The remainder of the changes for the 2026 fees were discussed by the respective staff with no further discussion or changes to the staff requests.

MOTION to move the 2026 Fee Schedule with the amendment to full council for approval.

MOTION BY Schroeder, SECONDED BY Shwartz to approve. All voted in favor.

Meeting adjourned at 8:55 am.

Respectfully Submitted,

Karla Drown
Finance Director