

**CITY OF MARSHALL
AGENDA ITEM REPORT**

Presenter:	Jason Anderson
Meeting Date:	Tuesday, April 14, 2026
Category:	AWARD OF BIDS
Type:	ACTION
Subject:	Project ST-020: South 5th Street (Saratoga to Main) Reconstruction Project - 1) Resolution Declaring Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds; 2) Resolution Accepting Bid (Awarding Contract)
Background Information:	<p>This project consists of: complete street reconstruction of South 5th Street from approximately 300-FT west of W. Main Street to W. Saratoga Street. Reconstruction includes the intersection of W. Saratoga Street and S. 5th Street, and work items include: curb and gutter, driveway approaches, and sidewalks. Underground utility work includes sanitary sewer main and services, water main and services, and storm sewer replacement.</p> <p>On April 10, 2026, bids were received for the above-referenced project. Four complete bids were received as shown on the attached Resolution Accepting Bid. The low bid was from Action Company LLC of Marshall, Minnesota, in the amount of \$679,228.98. The engineer’s estimated range was \$635,000-\$745,000.</p>
Fiscal Impact:	<p>The above-referenced project, or a portion thereof, may be financed by the sale of bonds with repayment coming from assessments and Debt Service Fund Levy. It is required that action be authorized by City Council via Resolution Declaring Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds.</p> <p>Attached is the “Resolution Accepting Bid” awarding the contract to Action Company LLC of Marshall, Minnesota, in the amount of \$679,228.98.</p> <p>The estimated total project cost including 5% allowance for contingencies and 16% for engineering and administrative costs is \$827,300.90.</p> <p>All improvements will be assessed according to the current Special Assessment Policy, including but not limited to participation from Marshall Municipal Utilities, Wastewater Department, Surface Water Management Utility Fund and Ad Valorem participation.</p> <p>The financing and cost participation will be forthcoming and addressed at the time of the Resolution Declaring Cost to be Assessed.</p>
Alternative/ Variations:	No alternative actions recommended.
Recommendations:	<p>Recommendation No. 1 that the Council adopt RESOLUTION 26-027, which is the Resolution Declaring Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds for Project ST-020.</p> <p>Recommendation No. 2 that the Council adopt RESOLUTION 26-028, which is the Resolution Accepting Bid (Awarding Contract) and authorizing entering into an agreement with Action Company LLC of Marshall, Minnesota, in the amount of \$679,228.98 for Project ST-020.</p>

RESOLUTION 26-027

**DECLARATION OF OFFICIAL INTENT
REGARDING THE REIMBURSEMENT OF EXPENDITURES
WITH THE PROCEEDS OF TAX-EXEMPT BONDS**

WHEREAS, under regulations adopted by the Secretary of the Treasury of the United States of America, the City of Marshall, Minnesota (the "City") is required to make a declaration of its official intent prior to making a capital expenditure, if it intends to be reimbursed for such capital expenditure at a future date from the proceeds of a tax-exempt bond; and

WHEREAS, the City intends to make capital expenditures with respect to the project described below and also intends to reimburse the fund or account described below from which the capital expenditure will be initially paid from the proceeds of an issue of tax-exempt bonds issued at a future date.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City as follows:

1. A general functional description of the project for which the expenditures to be reimbursed are paid is set forth below:

PROJECT ST-020: SOUTH 5TH STREET (SARATOGA TO MAIN) RECONSTRUCTION PROJECT -- This project consists of: complete street reconstruction of South 5th Street from approximately 300-FT west of W. Main Street to W. Saratoga Street. Reconstruction includes the intersection of W. Saratoga Street and S. 5th Street, and work items include: curb and gutter, driveway approaches, and sidewalks. Underground utility work includes sanitary sewer main and services, water main and services, and storm sewer replacement.

2. The fund or account from which the expenditures to be reimbursed are to be paid and the general functional purpose of the fund or account is set forth below:

Public Improvements Capital Projects Fund

3. The City reasonably expects to reimburse the expenditures referred to above with the proceeds of tax-exempt bonds.
4. This statement of the official intent of the City is a declaration of official intent under the regulations adopted by the Secretary of the Treasury of the United States of America.

Passed and adopted by the City Council this 14th day of April, 2026.

ATTEST:

City Clerk

Mayor

This Instrument Drafted By: Jason R. Anderson, P.E.; Director of Public Works/City Engineer

**RESOLUTION 26-028
RESOLUTION ACCEPTING BID (AWARD CONTRACT)**

WHEREAS, pursuant to an advertisement for bids for the following project:

PROJECT ST-020: SOUTH 5TH STREET (SARATOGA TO MAIN) RECONSTRUCTION PROJECT -- This project consists of: complete street reconstruction of South 5th Street from approximately 300-FT west of W. Main Street to W. Saratoga Street. Reconstruction includes the intersection of W. Saratoga Street and S. 5th Street, and work items include: curb and gutter, driveway approaches, and sidewalks. Underground utility work includes sanitary sewer main and services, water main and services, and storm sewer replacement.

bids were received, opened and tabulated according to law, and the following bids were received complying with the advertisement:

Bidder	Bid Amount
Action Company LLC Marshall, MN	\$679,228.98
D&G Excavating, Inc. Marshall, MN	\$679,683.80
Duininck, Inc. Marshall, MN	\$753,854.15
R and G Construction Co. Marshall, MN	\$807,781.96

AND WHEREAS, it appears that Action Company LLC of Marshall, Minnesota, is the lowest responsible bidder.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF MARSHALL, MINNESOTA:

1. The Mayor and City Clerk are hereby authorized and directed to enter into a contract with Action Company LLC of Marshall, Minnesota, in the amount of \$679,228.98, in the name of the City of Marshall for the above-referenced project, according to the plans and specifications therefore approved by the City Council and on file in the office of the City Clerk.

Passed and adopted by the City Council this 14th day of April, 2026.

ATTEST:

City Clerk

Mayor

This Instrument Drafted By: Jason R. Anderson, P.E.; Director of Public Works/City Engineer