

**CITY OF MARSHALL
CITY COUNCIL MEETING
M I N U T E S
Tuesday, March 24, 2026**

The regular meeting of the Common Council of the City of Marshall was held March 24, 2026, at City Hall, 344 West Main Street. The meeting was called to order at 5:30 P.M. by Mayor Robert Byrnes. In addition to Byrnes the following members were in attendance: James Lozinski, Amanda Schroeder, John Alcorn, See Moua-Leske, and Amanda Schwartz. Absent: Craig Schafer. Staff present included: Sharon Hanson; City Administrator; Pamela Whitmore, City Attorney (remote); Jason Anderson, Director of Public Works/ City Engineer; E.J. Moberg, Director of Administrative Services; Jim Marshall, Director of Public Safety; Scott Pryzbilla, Wastewater Superintendent; Ilya Gutman, Plans Examiner; and Steven Anderson, City Clerk.

Consider Approval of the Minutes of the Meeting Held on March 10th

There were no requests to amend the minutes.

Motion made by Councilmember Lozinski, Seconded by Councilmember Alcorn to approve the minutes as presented from March 10, 2026. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 6-0.**

Project ST-013: N High Street (N 4th to Oak) Reconstruction Project - 1) Resolution Declaring Official Intent Regarding the Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds; 2) Resolution Accepting Bid (Awarding Contract)

The project consisted of reconstruction and utility replacement on North High Street from North 4th Street to Oak Street, and sanitary sewer replacement in the alley between North 5th Street to North 6th Street. All utilities would be replaced, including watermain, sanitary sewer, and storm sewer. The project would also include new water and sewer services to the right-of-way. Other items of work included are pavement removal, aggregate base, bituminous surfacing, concrete driveways, sidewalks, curb and gutter and other minor work. On March 17, 2026, bids were received with the low bid coming from R and G Construction Co. of Marshall, Minnesota, in the amount of \$918,005.65. The engineer's estimate was \$1,020,000 - \$1,200,000. The estimated total project cost including 5% allowance for contingencies and 16% for engineering and administrative costs was \$1,118,130.88.

Motion made by Councilmember Lozinski, Seconded by Councilmember Schroeder to adopt Resolution 26-024 Declaring Official Intent Regarding Reimbursement of Expenditures with the Proceeds of Tax-Exempt Bonds for Project ST-013.

Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 6-0.**

Motion made by Councilmember Alcorn, Seconded by Councilmember Moua-Leske to adopt Resolution 26-025 Accepting Bid and authorizing entering into an agreement with R and G Construction of Marshall in the amount of \$918,005.65 for Project ST-013. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 6-0.**

Consider Approval of Manhole Lining Quotes - 1) Collection System Manholes; 2) WWTF Manholes

The Wastewater Department continued to have some of the worst sanitary manholes lined to stop hydrogen sulfide corrosion and the infiltration of ground water into the sanitary system. City staff had been lining corroded manholes annually since 2018. The quotes were received from Hiperline, a subsidiary of R&H Painting, LLC. City staff were very impressed with the workmanship and warranty coverage that was provided by Hiperline. The manhole lining had mostly focused on the trunk sewer main that serves the MN 23 lift station. This year was no different, as staff proposed to line five manholes that are located along the 1993 trunk sewer main. Manholes 3SE35, 3SE34, 2SW15 are located on the gravel portion of E. Lyon Street by the Walnut Grove Mercantile and manholes 9SE43 and 10SW19 are located along Canoga Park Drive. The total quoted work for the collection system manhole lining was \$77,032.40. Additionally for 2026, staff were proposing to line seven structures at the Wastewater Treatment Facility. The bulk of the cost for

the work was located at the equalization basin pump station and weir structure. The total quoted work was \$108,407.60.

Motion made by Councilmember Lozinski, Seconded by Councilmember Moua-Leske to approve the lining quote for specified manholes in the collection system and at the Wastewater Treatment Facility to Hiperline of Cokato in the amount of \$77,032.40 for the collection system and \$108,407.60 at the WWTF. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 6-0.**

Approval of the Consent Agenda

There were no requests to remove an item from the consent agenda for additional discussion.

Motion made by Councilmember Schroeder, Seconded by Councilmember Alcorn to approve the items on the consent agenda. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 6-0.**

- Consider Approval of a Raffle Permit for the Marshall Area Fastpitch Softball Association
- Consider Request of Marshall Downtown Business Association for Shades of the Past Car Club for Roll-In on May 7, 2026 (Thursday)
- Consider Request of Performance Foodservice for Street Closure for Truck Rodeo Event on May 9, 2026 (Saturday)
- Consider the Request of the Marshall Adult Community Center for Partial Parking Lot Closure (Whitney Lot) for Summer Kickoff Event on May 19, 2026 (Tuesday)
- Consider Approval for an Outdoor Public Fireworks Display for the Fourth of July Celebration
- Introduction of an Ordinance Amending Section 18-41 Special Requirements for Moving Buildings
- Introduction of an Ordinance Amending Section 18-56 Required
- Introduction of an Ordinance Amending Sections 86-27 Nonconforming Use, 86-30 Amendments, and 86-46 Issuance; Purpose
- Introduction of an Ordinance Amending Section 86-50 Home Occupations and Businesses
- Introduction of an Ordinance Amending Table 86-185 Sign Limitations
- Introduction of an Ordinance Amending Section 86-247 Landscaping
- Consider Approval of the Bills/Project Payments

WWTF Facility Plan - Consider Acceptance of Proposal from Bolton & Menk, Inc.

On March 1, 2024, the City was issued a new National Pollutant Discharge Elimination System (NPDES) permit for wastewater effluent discharged into the Redwood River. During the permit renewal process, the Wastewater Facility accepted a schedule of compliance (SOC) for phosphorus and sulfate reductions. To begin the process of compliance by March 1, 2034, it is necessary to complete a "Facility Plan" to determine the best options for future compliance. The proposal included from Bolton & Menk was a not-to-exceed contract in the amount of \$195,000 for Facility Plan services. In addition to compliance with phosphorous and sulfate limits, forthcoming nitrogen regulations would be examined as the route taken for nitrogen reductions would impact how phosphorus reductions would be attained to most effectively plan capital investment at the wastewater facility. Alternatives, ranging from nutrient trading to conventional capital investment would also be examined to determine the most cost-effective solution to be utilized in the interim period until treatment plant process changes would be required for nitrogen reduction. Because the phosphorus limit has a new lower limit, the Facility would be eligible for a Point Source Implementation Grant (PSIG). The resulting recommendation of the Facility Plan would allow for future Wastewater Treatment Facility (WWTF) capital improvement projects to be placed on the MPCA's Project Priority List (PPL) to access grant money. In addition to a Facility Plan that would be submitted to the MPCA detailing our plan for meeting the SOC for phosphorus, a Technical Memo would be created that details what would be needed to increase flow, Carbonaceous Biochemical Oxygen Demand (CBOD), and Total Suspended Solids (TSS) capacity at the WWTF. This Technical Memo would also provide a determination of the impacts of any treatment process changes, specifically the capital cost and the

operation and maintenance costs of a nitrogen reduction facility. This information would be helpful in future conversations with the MPCA regarding impacts of new limits, as well as assisting the City in determining how to make provisions for future operational costs.

Motion made by Councilmember Lozinski, Seconded by Councilmember Alcorn to accept the proposal from Bolton & Menk of Mankato in a not-to-exceed amount of \$195,000 to complete a Wastewater Treatment Facility Plan. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 6-0.**

Consider Resolution Awarding the Sale of General Obligation Bonds, Series 2026A

Proceeds would be used to finance street reconstruction projects pursuant to the City's 2026-2030 Street Reconstruction Plan; improvements to the Southwest Minnesota Regional Airport; improvements to the City's wastewater and surface water utility; and park improvements. Standard & Poor's reaffirmed the city's rating of "AA", with a stable outlook. The rating reflected the city's stable economy, healthy reserves, liquidity position, and sound financial policies and practices. Baker Tilly recommended Stifel, Nicolaus & Co. be awarded based on their low bid of 3.264%.

Motion made by Councilmember Lozinski, Seconded by Councilmember Moua-Leske to adopt Resolution 26-026 Awarding the Sale of General Obligation Bonds Series 2026A in the Original Aggregate Principal Amount of \$6,835,000.00. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 6-0.**

Commission/Board Liaison Reports

Byrnes	No report.
Alcorn	No report.
Lozinski	L&O met and reviewed several items on the consent agenda.
Moua-Leske	CVB recently hosted a Mob Matrimony event with over 130 participants. CVB plans on hosting numerous smaller events to replace Prairie Jam.
Schafer	Absent.
Schroeder	No report.
Schwartz	No report.

Councilmember Individual Items

Councilmember Lozinski gave praise to the street department for their work on snow removal after the large snow event.

City Administrator

The EDA is working with a consultant on childcare and a grant. The hotel development is still currently on hold, and no update has been received from the developer.

Director of Public Works/City Engineer

On March 26th a public informational meeting will be held on the East Lyon Trail project for affected homeowners. The bid opening for the reconstruction of South Fifth Street will be on April 10th.

City Attorney

Updates were provided regarding the pending legal case with Schierholz and Associates and the City of Marshall. As well as updates on the cases against Schierholz and Associates brought by the Minnesota Attorney General and Minnesota Housing Finance Agency.

Information Only

There were no questions about the Information Only items.

Upcoming Meetings

There were no questions or comments about the Upcoming Meetings.

Adjournment

Motion made by Councilmember Alcorn, Seconded by Councilmember Lozinski to adjourn the meeting. Voting Yea: Mayor Byrnes, Councilmember Alcorn, Councilmember Lozinski, Councilmember Moua-Leske, Councilmember Schroeder, Councilmember Schwartz. The motion **Carried. 6-0.**

Attest:

City Clerk

Mayor